



# Pre-Clerkship Committee (PCC) Minutes

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## Pre-Clerkship Committee (PCC)

**UNAPPROVED**

Friday, February 5, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. Fariba Aghajafari, Sarah Anderson, Nancy Brager, Amy Bromley, Christopher Brown, Kevin Busche, Edwin Cheng, Erika Dempsey, Janeve Desy, Adrian Harvey, Rahim Kachra, Teresa Killam, Murray Lee, Patrick Lee, Kerry McBrien, Christopher Naugler, Anthony Seto, Nishan Sharma, Vishal Singh Bella, Kim Smyth, Philip Stokes, Clark Svrcek, Sarah Weeks (chair), Lian Willetts, Theresa Wu, Mr. Scott Bell, Ms. Karen Chadbolt, Ms. Sue-Ann Facchini, Ms. Erika Lindquist, Ms. Shannon Leskosky, Mr. Mike Paget, Ms. Erin Weir, Ms. Danielle Goss (admin)

**Regrets:** Drs. Leila Barss, Adam Bass, Hanan Bassyouni, Glenda Bendiak, Shelley Bhayana, Joyce Chu, Melinda Davis, Alexandra DiNinno, John Fagnou, Scott Jarvis, Deirdre Jenkins, Colin Josephson, Michelle Jung, Ronak Kapadia, Martina Kelly, Tara Lohman, Meira Louis, Jadine Paw, Elena Qirjazi, Jacques Rizkallah, Wayne Rosen, Jaime Schachar, Michael Slawnych, Ian Wishart, Ms. Suzanne George, Ms. Tabitha Hawes, Mr. Arjun Maini, Ms. Laura Palmer

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### 1. Call to Order

The meeting was conducted through Zoom and was called to order at 12:31 p.m. by Dr. S. Weeks (Chair). Welcome to members and a brief overview of what the meeting would entail.

### 2. Approval of Meeting Agenda – Passed unanimously.

### 3. Approval of Minutes from January 8, 2021 – 2 Abstained 18 in Favor, Motion Approved.

### 4. Standing Updates

#### 4.1 Student Reports

Mr. Bell brought forward that since last meeting there has been a communication sent to the students about their examinations. There had been initial confusion and concern around the randomization of which students would write in-person versus online exams. It is now clear that all students would at some point be writing in person. Both Mr. Bell and Ms. Lindquist discussed the overall feelings of stress and being overwhelmed (i.e. Course 3, vaccination concerns as well as other uncertainties). They both made note that the SAW office seems overloaded with longer wait times. Dr. Killam from the SAW office appreciated this feedback and assured the committee that while they are seeing higher volumes of students, they still encourage anyone to reach out. They have created larger open-house type zoom calls for more frequent questions they have been receiving. Dr. Killam also added that the availability is getting better

#### 4.2 Undergraduate Medical Education Committee

Dr. Naugler's update noted that the next meeting is on February 12<sup>th</sup> with no current updates.

#### 4.3 Clerkship Committee Update

Dr. Busche stated that the Class of 2021 was in their last stretch of the CaRMS crunch with all their documents to be in shortly. He noted that all rotation schedules are currently going as planned and there

are back-up measures in place. Dr. Busche then went on to inform the committee that the Class of 2022 was currently in their Jr. Clerkship/Bootcamp weeks and thanked everyone who had a part in making this happen. So far all the feedback he had been given has been positive. Starting the following week, the Class of 2022 would be starting the following options: Course 8 sessions online, Community Engaged Electives online, or IPE Electives. Dr. Busche informed the committee that the next Clerkship meeting is on February 16<sup>th</sup>, and they will be discussing the schedule for the clerkship year for the Class of 2023.

#### **4.4 Student Evaluation Committee Update**

Dr. Desy informed the committee that the newest updates included implementation of new polices to protect exam security for online exams. The changes include a different order for the questions for each students' exam, not allowing for backwards navigation for any exams written online and bringing in 38 students per online exam using UME computers on campus. This only affects first year students. Dr. Desy also noted that the Year 2 students just did their OSCE exams and that the grades were to be released within five business days.

#### **4.5 Update on EDI Initiatives**

Dr. Weeks updated the committee that the EDI committee has been approved as a subcommittee of UMEC, that there is currently a Terms of Reference drafted for UMEC approval next week. The mandate of this committee is going to be doing a curricular review to look at what is currently being taught and identify gaps. It will also assess diversity of patient presentations, small group cases and assessments. Dr. Sharma brought forward that the CSM census survey has received approval and the tentative release date for this survey is currently March 1<sup>st</sup>.

#### **4.6 RIME Update**

Dr. Kachra updated the committee that membership of the RIME committee had been established. The core committee will be meeting to form sub-committees. Dr. Kachra provided a proposed start time of July 2022, pending UMEC approval.

#### **4.7 Top 100 Drugs and Drug Classes for Clerkship**

Dr. Weeks updated the committee that the "Top 100 Drugs and Drug Classes for Clerkship" has been completed and is really well done. She wanted the course leaders to be aware that it can now be found in the OSLER network (CORE) with each of the top drugs and drug classes for their respective courses.

### **5. Course Reports**

#### **5.1 Course 1**

Drs. Brown and Cheng presented the Course 1 report for the Class of 2023 (Appendix A). Discussion was largely around how COVID-19 impacted the way Course 1 was taught, including changing and canceling clinical core sessions implementing more CARDS and different electronic ways of teaching and learning. Ms. Chadboldt presented the course financials. Costs were 75% lower than the previous year due to less payments to faculty (clinical core, repeated podcasts) due to COVID-19.

There was healthy discussion about the course "Week in Review" sessions and office hours, and how they can be implemented in other courses moving forward.

**Proposal:** Dr. Weeks proposed to accept the Course 1 Report as it was presented today.

First: Mr. Paget  
Second: Ms. Dempsey  
All in favour.

## **6. New Business**

### **6.1 EPA**

Mr. Paget reviewed that over 5000 EPA (Entrustable Professional Activities) assessments have been completed for the class of 2021 since their inception in August 2020. Mr. Paget added that the EPA's are currently being introduced into Pre-Clerkship through Medical Skills I and II OSCE's and UME is looking to extend that for clinical core assessments. There was explanation of the scoring scale the EPA evaluation uses and how it requires a shift in learner expectations. EPA's are rated from 1 to 5 and students may struggle to understand that a 2 or 3 on this scale (out of 5), would be a pass. Dr. Desy informed the committee that in fact a score of 2 or 3 is where they expect a pre-clerk to be and a level 5 is for a practicing physician, Ms. Lindquist added that it might be beneficial to have a breakdown of where they expect the scores to be for certain levels of training to help prevent misunderstanding. Members agreed communication around this would be critical.

### **6.2 Preceptor Recruitment Tool**

Mr. Paget updated the committee on the new preceptor recruitment tool. He acknowledged all the members of the teams that worked to put this into action. Changes include OSLER sign up options for teaching sessions which, lessens the bulk emails. He made the committee aware that it gives the Course Chairs more ability to designate and monitor teaching recruitments with various filters available to determine eligibility/priority. The tool started with Course 3 and so far has had 452 events recruited, with 140 unique faculty having used this to sign up for teaching. Mr. Paget also added that it eases a burden for the course coordinators involved with automatic confirmation.

Dr. Weeks updated the committee about a session the Medical Officer of Health, Dr. Jia Hu did in regard to the COVID vaccines, how they work and how they combat vaccine hesitancy. This presentation was recorded and is available within OSLER to those interested.

Dr. Weeks thanked everyone for attending and for their discussion. She let the committee know that the next meeting will be on Friday March 19, 2021 at 12:30 pm via Zoom, (this was a date change that was previously circulated).

**Meeting adjourned @ 2:25 p.m.**

**Minutes by: Danielle Goss**

**Edited by: Dr. Sarah Weeks**