

### Pre-Clerkship Committee (PCC)

May 1, 2020

12:30 PM

**Attending:** Drs. S. Weeks (*Chair*), F. Aghajafari, H. Bassyouni, N. Brager, C. Brown, K. Busche, E. Cheng, J. Chu, P. Couillard, M. Davis, M. Lee, P. Lee, T. Lohmann, L. McKenzie, J. Paw, W. Rosen, A. Seto, K. Smyth, P. Stokes, C. Svrcek, and K. Chadbolt, S-A. Facchini, S. George, M. Paget, D. Beninger.

**Regrets:** Drs. A. Bass, E. Dempsey, J. Desy, J. Fagnou, A. Grant, A. Harvey, H. Jamniczky, R. Kachra, M. Kelly, P. Lewkonja, M. Louis, K. McBrien, C. Naugler, L. Resch, J. Schachar, I. Wishart, and T. Hawes, S. Leskosky, A. Maini, L. Palmer.

**Guests:** Drs. A. Bromley, D. Jenkins, and N. Begert, G. Liston, E. Weir, C. Wong.

#### 1. Call to Order

The meeting was called to order at 12:30 PM by S. Weeks (*Chair*). S. Weeks thanked everyone for coming and introduced committee guests A. Bromley from Pathology and D. Jenkins from Course 1 to the committee.

#### 2. Approval of Meeting Agenda

S. Weeks asked if there were any additions to the agenda, there were none. S. Weeks asked for a motion to approve the committee agenda, as circulated.

**Motion:** C. Brown

**Second:** J. Chu

S. Weeks recognized National Physicians' Day and thanked all of the Physicians on the committee for the hard work they do, and especially what they are doing clinically and educationally during the COVID-19 pandemic.

#### 3. Standing Updates

##### 3.1 Student Report

S. George mentioned the students just wrote the Course 4 Quiz 1 and the student representative for the Course is working with the Course 4 Chairs to debrief on the Quiz. S. George said she believes students are beginning to get settled into the virtual learning environment. S. George passed on feedback from students that the Course 4 Quiz 1 feedback ranged from it being fair to hard.

#### 4. Old Business

##### 4.1 Update on COVID-19 Planning

S. Weeks mentioned that when Course 4 is done, Course 5 will begin and that it will be online. S. Weeks said the Course 5 start date is June 8, 2020 - with a plan to do the summative exam once students are able to be back on campus and the tentative exam date is August 4, 2020. S. Weeks mentioned the schedule after Course 5 is still being worked on, Medical Skills is working on content that can be embedded in Course 5 to help break up the learning and pace of Course 5.

S. Weeks mentioned there will be a class of 2023 starting in July and that the class of 2023 will start online.

P. Lee asked if there would be a “Med-Zero” for the new class. S-A. Facchini said it is family medicine that plans Med-Zero not UME. K. Busche mentioned Med-Zero had already been cancelled in part due to the COVID-19 pandemic as well as finances. Dr. Svrcek agreed to look into plans moving forward with Dr. Kelly.

The committee had a discussion around admitting the class of 2023 and how delivering medical education virtually to the class could be operationalized as best as possible for them. P. Lee asked if there would still be a swearing in ceremony for the class of 2023 - S. Weeks said there would be a virtual orientation for the start of learning, but certain things from past orientations may be saved for when the group can be back together in person.

A. Seto asked if the requirement for CPR certification will be waived for this year’s class, due to COVID-19. S. Weeks mentioned if people are unable to get certified, then it will be postponed until students can access CPR certifications.

S. George asked how long orientation would take. S. Weeks mentioned UME is working on a draft schedule right now, and she would like to sit down with some student representatives next week for their opinion on what aspects of the orientation should take place virtually, and which should be saved for when the class of 2023 can come to school in person.

W. Rosen asked for feedback from H. Bassyouni and A. Bass on what they have learned, delivering the Course 4 curriculum virtually, so that those who are preparing to deliver their own virtual curriculum can learn from what they have just gone through. H. Bassyouni said Course 4 are taking notes as they go through the process and will share those notes with the group.

J. Paw asked H. Bassyouni in terms of the content is Course 4 creating new content, or mostly just unlocking podcasting material. H. Bassyouni said 90% is just unlocking last year’s podcasting material, creating new podcasts for material that they did not have accounted for less than 10% of the content. H. Bassyouni mentioned the course does still have a few live sessions, but the majority of the content is podcasts and reviews.

G. Liston mentioned Course 4 had a very short timeframe (~ 2 weeks) to prepare for virtual curriculum, so there were not a lot of possibilities for live lectures. Other courses may be able to have more live lectures as they are not facing as constrictive timeframes.

J. Chu asked if they did any flipped classrooms using Zoom. H. Bassyouni said no they have not. S. Weeks mentioned courses like Course 1 do a lot of flipped classrooms, and courses who do go through the process can share with the committee things they learn in regards to doing flipped classrooms over Zoom.

S. George asked for a breakdown of what the Class of 2023 timeline order will look like. S. Weeks mentioned the class will begin with a few days of orientation activities online, then introduction content, Population Health and anatomy components that can be online. S. Weeks mentioned Course 1 will end sooner, than it normally would in order to provide time once everyone returns in person to go over the introductory events and curriculum that could not be delivered online.

M. Lee asked when the size of Class of 2023 would be known. S. Weeks mentioned hopefully by next week.

## **5. Course Reports**

### **5.1 Family Medicine Clinical Experience**

J. Chu and C. Svrcek presented the Family Medicine Clinical Experience report to the committee (see Committee circulation for full report and presentation).

S. Weeks thanked J. Chu and C. Svrcek for the report. K. Chadbolt presented the Family Medicine Clinical Experience financials to the Committee. K. Chadbolt gave background to the committee on how the UME budget is put together and how the teaching rates per session have been determined. The committee had a discussion around how to show appreciation to preceptors that do not necessarily require UME funding.

M. Paget asked if not having the whole class do the same thing on the same day would benefit Family Medicine Clinical Experience's schedule. C. Svrcek said he did see some benefit to that and that the schedule currently does have some flexibility with self-study days for students. S. Weeks mentioned it is a good possibility to explore as UME does need to start looking at more flexibility in Course schedules to make the online curriculum and transition back to in-person learning work most effectively.

J. Chu mentioned the possibility of having a town hall style Zoom meeting for all the Family Medicine preceptors to connect and collaborate as a way to address some of the challenges and recognize their work.

S. Weeks asked for a motion for the committee to accept the Family Medicine Clinical Experience report, as presented by J. Chu and C. Svrcek.

**Motion:** M. Paget  
**Second:** K. Busche

## **5.2 Population Health**

M. Lee presented the Population Health report to the committee (see Committee circulation for full report and presentation).

S. Weeks thanked M. Lee for the report. S. Weeks recognized the Population Health student ratings jumping by an entire point to 3.76 overall course student rating from 2.64 the previous year.

K. Chadbolt presented the Population Health financials to the Committee.

S. George asked what could be done to help keep the feeling of intimacy from in-person sessions of patient presentations in Population Health going forward, including an idea on removing them from the virtual curriculum and saving them until students are back in-person. M. Lee was supportive of the possibility, but would like an idea of when the in-person aspect could be delivered - so that the planning could be done. S. Weeks mentioned she was working under the premise that small group settings could hypothetically begin by September as long as another outbreak or unforeseen circumstance do not delay it further.

S. Weeks mentioned she was interested in asking students for their perceptions around Population Health before they do the course, and then after they do the course - to compare how their perceptions change after going through the curriculum.

S. Weeks asked for a motion for the committee to accept the Population Health report, as presented by M. Lee.

**Motion:** K. Smyth  
**Second:** M. Paget

## **6. Next Meeting**

S. Weeks mentioned the next committee meeting would be on June 5, 2020 and that Course Reports would be from Medical Skills, Course 7, and Applied Evidence Based Medicine.

## **7. Adjournment**

S. Weeks reviewed an article "Honoring Thyself in the Transition to Online Teaching." that contained insights

for medical educators who are changing the way they teach. The article will be circulated to the group with the minutes.

S. Weeks (*Chair*) asked for a motion to adjourn the meeting.

**Motion:** M. Paget

**Second:** K. Busche

The committee was adjourned at 3:00 PM.

**Minutes:** Dave Beninger – May 12, 2020

**Edits:** Dr. Sarah Weeks – May 12, 2020