
Pre-Clerkship Committee (PCC)

APPROVED

Friday, September 17, 2021

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. F. Aghajafari, S. Anderson, N. Brager, A. Bromley, E. Cheng, E. Dempsey, A. Harvey, M. Kelly, T. Killam, M. Lee, P. Lee, T. Lohmann, C. Naugler, J. Paw, W. Rosen, A. Seto, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (Chair), L. Willetts, T. Wu, Mr. S. Bell, Ms. S. Facchini, Ms. E. Lindquist, Mr. M. Paget, Ms. N. Pigford, Ms. E. Weir, Ms. D. Jean (admin), Ms. S. Sullivan (admin)

Regrets: Drs. L. Barss, A. Bass, H. Bassyouni, G. Bendiak, S. Bhayana, V. Bhella, C. Brown, K. Busche, J. Chu, M. Davis, J. Desy, A. DiNinno, J. Fagnou, S. Jarvis, D. Jenkins, C. Josephson, M. Jung, R. Kachra, R. Kapadia, M. Louis, K. McBrien, E. Qirjazi, J. Rizkallah, J. Schachar, N. Sharma, I. Wishart, Ms. K. Chadbolt, Ms. S. George, Ms. S. Leskosky, Ms. L. Palmer

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:32 pm by Dr. S Weeks (Chair). Welcome to members and a brief overview of what the meeting would entail.

2. Approval of Meeting Agenda – Passed unanimously

3. Approval of Minutes from June 11, 2021 – Passed unanimously

4. Privacy Declaration

Dr. Weeks informed the committee that in previous Committee years there were privacy declaration forms sent for committee members to sign and return to the UME. This procedure has changed and to an annual reminder for privacy of the committees. Participants are free to report to their stakeholders about topics discussed within meetings, however, identification of specific individuals (either on the committee or during discussions) is not allowed.

5. Standing Updates

5.1 Student Reports

Mr. Bell inquired about medical student access to the anatomy labs, he noted that other programs have been able to use the labs during COVID. Other programs that have been in the labs have had smaller numbers and were able to social distance in the spaces provided. As the students for the medical school have a much larger number the UME is looking to have bootcamp sessions where the students are able to be in smaller groups and have lab experiences.

Echidnas have started looking into clerkship electives. Also, shadowing restrictions make students unable to book shadowing during curricular time. Shadowing is extracurricular and any lectures that are there to provide content or support to the class. Dr. Weeks updated the committee that the Class of 2023 had their Career Exploration weeks before the upcoming Clerkship Elective selection process, therefore this should

help the students. The Class of 2021 did not have any elective time before and the Class of 2022 had only two weeks.

Mr. Bell added that as a pre-clerk student during their Career Exploration or shadowing time that they do not have AHS computer access. Dr. Weeks expressed that this has been longstanding issue. AHS does not allow pre-clerks access.

Students also expressed their concern over having exams after a long weekend, noting the Course 6 midterm occurs after the Thanksgiving weekend, and they would rather have exams on the Friday before. Dr. Weeks noted there has been variability in opinions and that previous feedback from students had asked for the exams to be after weekends. This year's schedule included a mix of both. The Course 6 exam date will not be changing. Looking at the timetables prior to approval is critical.

5.2 Undergraduate Medical Education Committee

Nothing to report at this time.

5.3 Clerkship Committee Update

Dr. Weeks updated the committee on Dr. Busche's behalf that the fourth wave of COVID is starting to cause significant problems for the current clerks. Anesthesia and surgical disciplines have had to shut down procedures. Therefore, clinical experience for the clerks may have to change with learning transitioned back to some online experiences like what happened with the Class of 2021. Clerks are now N95 Fit Tested and allowed to care for COVID patients.

The CaRMS dates are still pending for the Class of 2023 which has delayed running the clerkship lottery. They are booking their first set of electives starting on September 27, 2021. The schedule is divided into four groups. The first 6 weeks are split into 2 week chunks, elective time, IPE electives and CEL.

5.4 Student Evaluation Committee Update

Nothing to report at this time.

5.5 Update on EDI Initiatives

Ms. Pigford updated the committee on training for the CSM community on EDI basics. A training series for more in depth opportunities into EDI for curriculum and exam development are available and in development. Interviews for the EDI Sub-committee chair position has taken place and hoping the announcement to be made soon.

5.6 RIME Update

Nothing to report at this time as Dr. Kachra was unable to attend.

6. Course Reports

6.1 Course 3 Report

Dr. Lohmann presented the report for Course 3. Dr. Lohmann noted that the majority of lecture podcasts came from previous years over new lecture recordings. A low percentage of students (27%) filled out the end of course survey leading for unclear results. The virtual format seems to have led to slightly lower ratings. Strengths noted include the instructors and preceptors. Clinical Core even in the virtual format was successful. The students' first simulation and hands on experiences as well as organization were strengths. Challenges include students feeling overwhelmed in Course 3 due to the concurrent longitudinal courses, ECG interpretation was noted as not having enough time (in past years there was too much time, trying to find the right balance going forward will start with the trial of weekly one hour cardiology week in review sessions to get more ECG exposure). Further challenges included Quiz 2 and other exams are found challenging. Going forward the Course will review the exams to ensure the content is reasonable and emphasize what is being taught. Small groups for learning were noted as a weakness. Small group structures may change with RIME.

Changes that were made this year include: moving to the virtual course format, more CARDS, added week in review sessions, merged peripatetic/ ECG / CXR exams and pediatric cardiology small groups. Changes planned for 2022 are revamping lectures, adding EDI content, week in review format change and remaining flexible through the everchanging environment of COVID. Anticipated challenges going forward include, clinical correlation, preceptor recruitment/participation, ways to better engage students in the virtual format.

Dr. Weeks presented the course financials on behalf of Ms. Chadboldt. She informed the committee that the course cost was 51.6% lower than the previous year, this was expected to do the COVID pandemic and lack of in person teaching.

Proposal: Dr. Weeks proposed to accept the Course 3 Report as it was presented today.

First: Dr. P. Lee

Second: Dr. J. Paw

All in favour.

7. New Business

7.1 Undergraduate Pediatric Curriculum Oversight Committee

Dr. Wu discussed that for Course 6 to be delivered in the best way possible and to have the best content possible she would hope to meet with all the course chairs once a year to see if there have been any changes in their courses that could influence Course 6 materials, ensuring necessary content is taught. Dr. Wu noted that Dr. Susan Bannister, the pediatric director and the overseer of all the pediatric undergraduate curriculum will sit as the chair for this committee.

7.2 Research in UME

Dr. Weeks updated the committee on behalf of Dr. Desy about the policy regarding research involving student participation. These require ethics approval and are reviewed to ensure they are valid and safe.

7.3 AHS Policy on use of Medical Images

Dr. Weeks updated the committee the policy around using AHS medical images. All courses are allowed to use images obtained through their practice. Having all images de-identified with as little detail as possible is essential. Patient images including x-rays, wounds rashes etc. can be used for teaching, presenting at conferences as long as they cannot be identified.

7.4 PCC TERMS OF REFERENCE

Dr. Weeks updated the committee that all the committees' TORs are available on the website. She informed everyone that this is something that does get reviewed every year, and when things change, different roles get added or removed the TOR is updated. She reviewed some of the changes that have occurred or will soon occur, such as the new student representation.

7.5 Course Outline for Reappraisals

Students can request a reappraisal of summative graded work, such as MCQ exams and ITERS. The reasons for this include procedural irregularity, allocation impact or the setting, performance impact like denied resources, evaluator impact - bias concerns, determination impact such as a keycode error. All requests for reappraisals go to chair of the SEC committee, Dr. Desy. She will then determine if it falls in one of those reasons before it is then taken to the Reappraisal Subcommittee. There is a timeline of 10 business days after

receiving a mark to submit a request for reappraisal. This process needs to be referenced within all documents including the course outline and the core docs. Should the students be unsuccessful in the reappraisal they have the right to further appeal.

7.6 Generalism Cases Research

Dr. Kelly informed the committee that there is a study that is looking at generalism within small group cases. This involves 10 different schools in Canada. Selecting cases from different courses to apply a Generalism Assessment Tool. Reviewers will also look at case demographics, which could help inform the work of the EDI subcommittee. If interested in being involved, please contact Dr. Kelly.

Dr. Weeks thanked everyone for attending and for their discussion. She let the committee know that the next meeting will be on Friday October 22nd at 12:30 pm. Course 4 and Career Exploration will be presenting course reports.

Meeting adjourned @ 2:52pm

Minutes by: Shelly Sullivan

Edited by: Sarah Weeks