

CUMMING SCHOOL OF MEDICINE

Pre-Clerkship Committee (PCC)

APPROVED - Minutes

Friday, November 15th, 2019

Present: Drs. Fariba Aghajafari, Adam Bass, Hanan Bassyouni, John Bertram, Nancy Brager, Kevin Busche, Melinda Davis, Erika Depsey, Ms. Sue-Ann Facchini, Ms. Suzanne George, Andrew Grant, Ms. Tabitha Hawes, Peter Lewkonja, Tara Lohmann, Mr. Arjun Maini, Leanna McKenzie, Dan Miller, Mr. Mike Paget, Ms. Laura Palmer, Lothar Resch, Wayne Rosen, Phil Stokes, Clark Svrcek, Sarah Weeks, (Ms. Lily Oakenfold, Admin)

Guests: Ms. Erin Weir, UME Program Coordinator

Regrets: Drs. Billie Au, Chris Brown, Joyce Chu, Philippe Couillard, Janeve Desy, John Fagnou, Dawn Goodyear, Rahim Kachra, Martina Kelly, Murray Lee, Patrick Lee, Ms. Shannon Leskosky, Meira Louis, Kerry McBrien, Chris Naugler, Jadine Paw, Renee Perrier, Jaime Schachar, Anthony Seto, Kim Smyth, Ian Wishart

Dr. Weeks called the meeting to order @ 12:35 p.m. and thanked members for attending. Members introduced themselves. Dr. Busche introduced Dr. Sarah Weeks as taking responsibility for Pre-Clerkship. Dr. Weeks indicated she is excited and honored in this role and asked for guidance as well.

1. Approval of Meeting Agenda:

Moved by Mr. M. Paget. Seconded by Dr. W. Rosen. Unanimously approved.

2. Approval of September 13th, 2019 Minutes:

Moved by Dr. K. Smyth. Seconded by Dr. L. Resch Unanimously approved.

3. Standing Updates

3.1 Other Committees: Clerkship – Dr. Busche reported that the Committee was working through the details for the new clerkship schedule for the Class of 2021, which begins in January. He noted it will also be a work in progress with some items that will come up in the first year to be processed. This new model is a huge benefit to the students who will provide further input. **UMEC:** The meeting was cancelled. **SEC:** This meeting will be Friday, November 22nd.

3.2 Academic Technologies' Update: Mr. Paget reported on the new mechanism for teachers to sign up for small group teaching, replacing the Sign-up Genius. It will provide a mechanism through phones for calendars and schedules. The goal is to have the pool of potential teachers invited through one mechanism (VERA). This will be available for 6 months ahead of time. This could be available to residents as well as new faculty. Teachers could be stratified with the hoping of getting the most appropriate teachers for the specific role. The advanced scheduling could be of benefit for room booking.

Action: Mr. Paget will provide a demonstration to PCC at a future meeting.

Action: Dr. Davis will meet with Dr. Weeks and Mr. Paget on how this process will move forward.

3.3 Student Reports: Ms. Palmer (Class of 2022) reported they had just completed Course I and Course II has begun, including Global Health. She noted students are excited about the Career Planning session that will begin soon, and are happy with what they have been matched with. Kudos to Dr. Davis and Ms. Facchini with the matching of students. Mr. Maini reported that they are in Course VI with the OSCE upcoming.

4. Old Business

4.1 Timetable Update: There was discussion regarding the timetable of the Class of 2021. Suggestions were made:

- Move the CaRMS discussion and elective to earlier, perhaps during Course IV, or during IST.
- Moving the clerkship rotation sessions to May 5th afternoon. Dr. Busche said this could be accommodated and will confirm later.
- Course II requested a schedule change including the examination (Ms. Leskosky will modify).
- Dr. Bertram noted that having the Course IV peripatetic and summative at the same time during Course IV is not ideal. Dr. Busche noted that the peripatetic cannot be moved to an earlier date at this time as some pathology teaching doesn't occur until later. This could potentially be changed in future.
- There is an issue with the ethics sessions in Medical Skills and an exam on the Thursday. Ms. Facchini will note this to Ms. Leskosky. Dr. Rosen will send this to his members in Medical Skills for further feedback.
- Students suggested (Class of 2022 timetable) that a gap be closed between the AEBM quiz in January and the last AEBM

teaching session in early December. They noted it was not a good idea to have a winter break in between. It was suggested it could be on the 11th instead of the 4th for the AEBM exam. Request to move the exam to December 7th, with more material shifted to January 11th week, was agreed by Dr. Aghajafari. However, Dr. Busche noted this would shift the weight of the course differently. It was agreed to leave as currently scheduled.

- Global health is scheduled the day before the course 5 mid-term, and the students felt that they were focused on the course 5 mid-term and asked to move the Global health to either earlier or later. Dr. Busche noted they could possibly move it to the September 2nd week.

Mr. Maini suggested that a schedule committee be struck to review changes to the timetables in the future. Dr. Busche noted that this is the mandate of this committee and any scheduling requests are processed here. Dr. Weeks suggested that next year, once the draft schedule is developed, the students could have a meeting with herself and Ms. Leskosky to discuss further. **Action: Ms. Facchini will send out the proposed changes for electronic approval, as the rooms need to be booked.**

5. Course Report

5.1 Course III (Jan 7th to March 15, 2019): Drs. Lohmann and Grant presented the pre-circulated Course III report. Some highlights included:

- No major change from last year. The flip classroom is new and there will be more of these in 2020.
- The breakdown of the evaluation will be altered, ECG exam will be 10% (vs. 3% previously) and will include chest X-Rays.
- Suggestion of doing two surveys, one after the course and one after the exam, as it is perceived that the student feedback after the exam appears to color the report. This effect is known however the burden of two surveys would likely decrease responses.
- There is difficulty in recruitment for preceptors.
- There are issues in relation to the pathology structure and the learning environment with large amount of students viewing specimens. This will be restructured and anatomy will be a separate 'course'. Many of the gross specimens will be replaced with slides.
- There is a challenge each year aligning exams to what is taught.
- There is a new family medicine physician on the course committee and hopefully, this will assist in reviewing the exams towards an undifferentiated physician.
- The ECG lecture has changed somewhat and was more favorably received by the students.

Behind-the-Scenes Nominations are: Erin Weir, UME Program Coordinator, and Mike Paget.

The motion for Course III report was accepted.

Moved by Dr. N. Brager. Seconded by Dr. L. Resch. Unanimously approved.

Dr. Weeks thanked Drs. Lohmann, Miller and Grant for all their hard work and report. Dr. Weeks congratulated Dr. Miller, for his outstanding contributions to Course III, as Tara Lohmann has taken over this role. A certificate of recognition was awarded to Dr. Miller.

6. New Business

6.1 Issues with Exams and Learners with Difficulty Distinguishing colors: Dr. Weeks reminded members to be cognizant, when planning their examinations, that there are learners who struggle with color differentiation.

6.2 Anatomy Program: Dr. Weeks reminded members that next year when the anatomy course begins, members need to review the weightings of their exams, as anatomy will not be part of it, and to adjust accordingly. It was noted that pathology will remain with the numbered courses, with no anatomy in the peripatetic. Courses will figure out how to test and show pictures of specimens with clinical questions. Cards could also be utilized for this.

6.3 TOR (Terms of Reference): These were pre-circulated. After some discussion, it was agreed that the representation for the Basic Science role, can be replaced with the Anatomy Course representative, Dr. Heather Jamniczky. This does not change the number or quorum.

It was moved to accept the Terms of Reference as circulated.

Moved by Mr. Arjun Maini. Seconded by Dr. Philip Stokes. Unanimously approved.

It will be provided to UMEC for final approval.

6.4 Review of Objectives-The Big 10 Educational Objectives: Dr. Busche reminded members that this is reviewed two times per year, as the foundation of the UME objectives, which also ties into the accreditation requirements. It was suggested that this could be provided as a reminder to faculty and teachers at the beginning of each course. Ms. Haws noted it is a check off on the student ITERS. It also maps out to the EPAs for the medical schools, however, these 10 educational objectives are Calgary based. Clerkship will also be moving towards utilizing the EPAs into some format. Ms. Haws suggested that professionalism should also be linked to these top 10 educational goals. Dr. Weeks agreed with this suggestion.

Dr. Weeks thanked members for their participation and reminded them if they have any questions or concerns, to please contact her.

Next Meeting: Friday, January 10th, 2020 @ 12:30 – 3:00 p.m. in Rm. G384. Reports due: Electives, Course V, and presentation on Career Exploration Program.

Meeting adjourned @ 2:10 p.m.

Submitted by L. Oakenfold – Edited by Dr. S. Weeks.