



Pre-Clerkship Committee (PCC) Minutes

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APPROVED

Friday, April 21, 2023

12:33pm to 2:24 pm

Meeting via Zoom

Attendees: Drs., S. Anderson, V. Bhella, A. Bromley, K. Busche, J. Desy, E. Dempsey, A. Harvey, T. Killam, M. Mintz, C. Naugler, W. Rosen, A. Seto, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (Chair), SA. Facchini, V. Joe, S. Leskosky, S. Sullivan (admin),

Regrets: Drs., F. Aghajafari, A. Bass, H. Bassyouni, E. Cheng, J. Fognou, K. Jamani, R. Kapadia, R. Kachra, M. Kelly, T. Killam, M. Lee, P. Lee, T. Lohmann, J. Paw, J. Rizkallah, L. Willetts, T. Wu, Mr. S. Bell, Mr. Bondok, K. Fu, J. Kreutz, Ms. E. Lindquist, M. Paget, G. Taneja

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:33pm by Dr. Sarah Weeks (Chair).

Welcome everyone, territorial acknowledgement and a brief overview of what the meeting would entail.

2. Approval of Meeting Agenda

Motion: Dr. Patrick Lee

Seconded: Dr. K. Busche

All in favor

3. Approval of Minutes from March 20, 2023

Motion: Dr. Anthony Seto

Seconded: Dr. Clark Svrcek

All in favor

4. Standing Updates

4.1 Student Reports

Class of 2025: Mr. Joe informed the committee that the students really enjoyed their break. Student leaders enjoyed attending the International Conference on Academic Medicine in Quebec City which allowed networking with other schools. There has been positive feedback regarding having established dates to receive their exam results. It was suggested it may be worth implementing a specific time of day for results to be released. Students appreciated Dr. Willet's office hours to address changes in the anatomy exam structure that was required given the large number of students in Class. He reported they are currently working on a guide for the incoming medical school class and will be sending to Shannon Cayer in Admissions for review. Mr. Joe thanked Sue-Ann for helping populate the academic information about RIME. In response to a question, Dr. Desy informed the committee that the creation of the exams and exam blueprints are all done by the evaluation coordinators and course chairs - supported by herself, Dr. Harvey and the exam team.

Students will not be allowed any additional "white out" time after an exam is completed and this will be addressed with all team members and those proctoring the exams.

Dr. Weeks reported that improving the mistreatment reporting structure is a priority as well as an accreditation issue. The CSM leadership has engaged a consultant company around mistreatment reporting. UME have been meeting with Dr. Shannon Ruzycky, who is leading a mistreatment process within the Department of Medicine.

Dr. Adrian Harvey informed the committee that the revised attendance policy has been drafted in an effort to balance student agency (to allow the ability to have absences when needed for family illness, career development, etc) with program and learning needs. It has been reviewed by UME and now waiting on feedback from SAWH prior to review by the student.

Dr. Naugler will reach out to the manager involved with the student lounge for an update.

4.2 Undergraduate Medical Education Committee

Dr. Naugler informed the committee that the Government of Alberta has hired a consultant firm to write a business plan for resources that are needed for a program expansion with distributed rural learning. The planning is still in the very early stages and he will report back to the committee once he receives their recommendations, hopefully within the next couple of weeks.

4.3 Clerkship Committee Update

Dr. Busche informed the committee that the Class of 2023 are graduating in May. There was a ~94% match rate in the first round. The second match day is April 27th. He reported the unmatched students always have an incredible amount of support with SAWH. Unfortunately, there was only a 30.8% match rate to Family Medicine. One of the main focuses in RIME is to increase the focus on generalism and increase involvement of family medicine faculty. The Class of 2024 is progressing through clerkship. He was part of a discussion with the UGME Deans and PGME Deans around the CaRMS 2024 timeline. Dr. Busche reported that he is part of a small working group trying to plan an approach for timelines moving forward. He would like to see committed timelines for the next three years. He reported one of the biggest struggles over the last three years was that timelines were established late, resulting in delays for planning clerkship schedules which creates a lot of extra work for management and staff. The goal moving forward is not just to look at timelines but to look at all of the aspects of CaRMS. The Class of 2025 is a very large class and will need discussion with the clerkship leaders on increasing the capacity for learners, or clerkships adjusting their rotation durations.

4.4 Student Evaluation Committee Update

Dr. Desy reported a SEC meeting was held on March 13th. One motion was approved that was relevant to preclerkship, the reappraisal policy, which still need to be approved by UMEC. SEC approved adjusting the policy to allow students pending a reappraisal to writing upcoming exams. If a student has submitted a request to write an exam while they are awaiting a pending reappraisal, it was decided that the student could submit a request to an assistant or an associate dean to review their individual circumstance if they wish to do so and in some circumstances; this will be approved. They are finalizing the wording and will add that to the reappraisal policy and bring to UMEC for final discussion.

She reported it has been a very busy time for exams. They are continuing with the scheduled release of exam results. The AEBM grades were a little delayed due to assignment marking. Students were made aware of that delay. The other results have released as scheduled. Dr. Desy reported that the post exam survey response rates have been very low. She reminded the students of the importance of filling out those surveys if they want specific questions reviewed.

New CARDS are being created and submitted for RIME. They are finalizing their assessment plan and starting to look at creating all documentation that would be sent out to the students.

The next SEC meeting is on Monday, May 29th, 2023.

4.5 Update on EDI Initiatives

Nothing to report as Ms. Taneja was unable to attend.

4.6 RIME Update

Dr. Weeks reported that the RIME team is very busy with deadlines and getting all the CARD decks ready for assessments as well as creating and uploading the curricular pieces for July.

Course Reports

5.1 Integrative – (Part I and Part II)

Dr. Lee gave a brief course overview along with the course breakdown to the committee. He reported that the course objectives are to teach students to integrate their clinical knowledge, skills and attitudes learned in all the courses, practice communication, interpret physical findings and develop clinical reasoning, order relevant investigations and to offer evidence-based management. The main purpose is to prepare students for clerkship and beyond as a generalist. The small groups are ~14 hours in total and ~8 hours of optimal clinical reasoning sessions. Overall student feedback for Part I was 4.13 and 4.2 for Part II. Unfortunately, the response rate decreased with ~27% for Part I and ~13% for Part II. Dr. Lee listed some of the Course strengths including appreciation of the preceptors. The Class of 2024 gave a ~91% satisfaction rating for our preceptors in Part I and ~89% in Part II. Dr. Lee described high levels of student dedication and appreciation, getting a tremendous amount of support from the Associate and Assistant Deans, meticulous planning effort from UME coordinators to scheduling four streams of students for both Part I and II and the team effort of four UME coordinators he worked with over one year. Dr. Lee reported the number one course weakness/challenge for integrative is preceptor shortage and he thanked to faculty members who were able to contribute many hours. He reported changes from the previous course included a hybrid model with the first clinical encounter in person followed by a second online clinical encounter. There were four different UME coordinators. There are minimal changes planned. He reported the evaluation criteria include formative feedback at the end of the first clinical encounter followed by a summative evaluation based on ~8 ITERS. These are all combined to give a global rating according to the EPAs.

Behind the Scenes: Dr. Roger Thomas, Dr. Murray Lee and Lana Pankiw, UME Coordinator

The Integrative Course Report is attached for your review.

Proposal: Dr. Clark Svrcek proposed to accept Course report as it was presented today

Seconded: Dr. Anthony Seto
All in favour

5.2 ICP

Dr. Seto gave a brief overview of the ICP Course, Part I (June 22 – 29, 2022) and Part II (Jan 3 – 6, 2023). He reported that students prepare for clinical rotations by learning and practicing knowledge, skills and attitudes relevant to all specialities through practical interactive sessions using unique teaching methodologies. Intro to Clinical Practice is categorized by simulation and teamwork series, safety series, analytic series, approach series and communication series. He reported course highlights included: engaging, practical, innovative and clear design and delivery of the curriculum and it is evidence-based. He reported their latest creation is the Prez Drillz online workshop with one facilitator per five students. They also have engaging podcasts. They have launched a two-week medical education resident elective with one week of assignments and one week of practicum. He reported they introduced a bonus clerkship Q&A session over the past two years that most recently had ~50 attendees. He thanked the ICP curriculum collaborators that helped create the curriculum.

Dr. Seto gave a brief breakdown of the ICP-1 and ICP-2 course comparing to the previous year along with the course completion criteria. He reported the ICP-1 and ICP-2 student ratings were good overall.

Course strengths were: high-quality program for clinical practice preparation, facilitators were set up for success, teamwork emphases, multi-disciplinary and multi-education level course committee.

Course weakness included: atypical scheduling and unable to make up SIM sessions for absent students.

Changes reported from the previous course included teamwork SIM moved from ATSSL Suites to classrooms because of booking limitations, infection prevention and control split into Parts 1 and 2 with hybrid delivery, the increased multimedia/skits use in the ICP finale and an in-person premiere of survey reminder video.

He reported some technical issues that were encountered as well as last minute absences of SIM preceptors with limited mannequin supply requiring the use of low-fidelity CPR mannequins for some stations and no display monitors for some stations.

Planned changes include adjusting one exercise in the online modules that was confusing and difficult, creating clinical documentation addendum slide regarding copying/pasting implications with notes in the EMR and reducing the learning objectives and content of teaching slides for some SIMS.

Course needs: preceptor recruitment.

Behind the Scenes Awards:

ICP-1 Lauren Lee, Logan Haynes and William Kennedy

ICP-2 Nicole Ertl, Yegor Korchemagin, Craig Bertagnolli

The ICP Course report is attached for your review.

Proposal: Dr. Patrick Lee proposed to accept the report as it was presented today.

Seconded: Dr. Sarah Anderson
All in favour

Dr. Weeks informed the committee that the next meeting will take place on May 5, 2023 with AEBM, Med Skills and Course 2 reporting. Accreditation will be added for discussion to new business. She thanked everyone for attending.

Meeting adjourned @ 2:24pm

Minutes by: Shelly Sullivan

Edited by: Dr. Sarah Weeks