



Pre-Clerkship Committee (PCC) Minutes

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APPROVED

Friday, April 22, 2022

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. S. Anderson, H. Bassyouni, V. Bhella, N. Brager, A. Bromley, E. Cheng, M. Davis, E. Dempsey, J. Desy, A. Harvey, R. Kachra, M. Lee, T. Lohmann, J. Paw, W. Rosen, A. Seto, P. Stokes, C. Svrcek, S. Weeks (Chair), T. Wu, Mr. M. Bondok, Ms. S. Facchini, Ms. K. Fu, M. Paget, Ms. S. Sullivan (admin)

Regrets: Drs. F. Aghajafari, A. Bass, Drs. L. Barss, G. Bendiak, S. Bhayana, K. Busche, J. Fognou, K. Javier, S. Jarvis, D. Jenkins, R. Kapadia, M. Jung, M. Keir, M. Kelly, K. McBrien, C. Naugler, P. Lee, J. Rizkallah, K. Smyth, I. Wishart, T. Wu, Mr. S. Bell, Ms. K. Chadbolt, Ms. S. Leskosky, Ms. E. Lindquist, Ms. N. Pigford

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:34pm by Dr. Sarah Weeks (Chair).

2. Approval of Meeting Agenda – Passed unanimously

Motion: Mr. Mike Paget **Seconded:** Dr. Amy Bromley

All in Favor - Motion Approved

3. Approval of Minutes from March 19, 2021 – Passed unanimously

Motion: Dr. S. Anderson **Seconded:** Dr. P. Stokes

All in Favor - Motion Approved

4. Standing Updates

4.1 Student Reports

Mr. Mohammed Bondok and Ms. Kathy Fu reported to the committee that there have been some concerns around grade releases and timelines. Students would like to be more involved with decision making around any changes made by faculty. There is an ongoing need to make clear how students can access mistreatment policies and reporting procedures.

4.2 Undergraduate Medical Education Committee

Nothing to report as Dr. Naugler was unable to attend

4.3 Clerkship Committee Update

Dr. Weeks updated the committee in Dr. Busches' absence that it was the last day of Clerkship for the Class of 2022. Match results were overall positive but unfortunately there was a low match rate to Family Medicine this year. A reminder to those working with clerks to fill out their EPA assessments as soon as

possible. Class of 2023 are now well into clerkship. A decision about visiting electives should be forthcoming for the Class of 2024.

4.4 Student Evaluation Committee Update

Dr. Desy announced to the committee that Dr. Glenda Bendiak has been selected as the SEC reappraisal sub-committee Chair. Dr. Bendiak will be in charge of collecting data and leading that committee of three -faculty members. Dr. Desy also reported that a form has been created for students to fill out and submit for reappraisal or appeal and that form will be sent out to students and posted on the website.

Dr. Amanda Wang, a Family Physician has been hired as the new Course 1 Evaluation Coordinator. Dr. Desy also reported that the Research Committee continues to meet weekly to discuss research in the program and a reminder to reach out with research questions or ideas and you will be invited to meet with the committee. The program has put forward oral presentations and poster presentations for the CCME conference starting on April 23, 2022. Several CSM faculty members are involved and presenting.

4.5 Update on EDI Initiatives

Nothing to report at this time as Ms. Pigford was unable to attend.

4.6 RIME Update

Dr. Kachra reviewed the RIME timeline for the next year with the committee. He also presented the curricular map. It was announced that Dr. Murray Lee, Dr. Theresa Wu and Dr. Adam Bass were selected as the three Block Directors. There will be ~38 Pre-Clerkship Educator Positions, anticipated to range in FTE from 0.05 to 0.15. These positions will be posted mid-to-late May. Roles and responsibilities for these positions include the first year directed to content creation and subsequent years focused on content refinement and delivery. Building a community of practice with focused faculty development, providing mentorship/coaching and performance metrics. Dr. Kachra also reviewed the transition plan along with the RIME roadmap which will be attached for your review.

RIME continues to evolve and progress reports will be updated with newsletters and reports. For further detail, please see attached RIME report.

5. Course Reports

5.1 Course 7

Dr. Philip Stokes reported that Course 7 is a traditionally structured course with a higher percentage of lectures. It is the shortest numbered course (only 3 weeks) and is the most homogeneous of numbered courses (Psychiatry). Course 7 was the first course back to in-person lectures in 2021, with a shift back to online two days after finishing due to. Course 7 is too short to have a midterm, therefore the final exam is worth 95% and a mental status assessment assignment is worth 5%. Dr. Stokes reported that student ratings last year had the biggest single drop in over 25 years, presumed due to virtual learning. Dr. Stokes noted the top 3 strengths were preceptors, organization and patient presentations. Top challenges noted were the course was too short, lecture quality, too many small groups, too many patient presentations and the lack of a midterm exam. Some changes that were noted from the previous year; family violence lecture was removed after discussion with Course 6 and Population Health, dermatology was included for the first time as part of UME-wide initiative. An extra pharmacology lecture was included as part of the UME wide-initiative, a Psychiatry and Gender lecture was added along with a Psychiatry and culture lecture. Dr. Stokes announced that Tania Pander will be moving on from Course 7 and Shauna Bonnett will be taking over.

Course 7 report is attached for your review

Proposal: Dr. Weeks proposed to accept the Course 7 Report as it was presented today.

First: Dr. C. Svrcek
Second: Dr. R. Kachra
All in favour.

5.2 FMCE Report

Dr. Svrcek gave a brief course overview to the committee along with a course breakdown of MDCN 330 (Class of 2024) and MDCN 430 (Class of 2023), evaluation requirements to pass MDCN330/430, student placements, student ratings and Manchester Clinical Placement Index (MCPI). He reported the top strengths included quality of preceptor teaching, interactions with real patients to apply real knowledge, graduated development of clinical reasoning, team-based care practice type business models. He also reported the top challenges which included; variability of preceptors and clinical experience, tenuous preceptor pool, preceptor fatigue, rural demand and learner density. Dr. Svrcek also reported changes from the previous year which included new evaluation tool (MCPI), introduction to virtual care resources and a generalism learning objective. Changes for the future include shifting back to in-person/hybrid orientation, updating preceptor list and develop a better way to communicate and standardize experience. He also discussed anticipated challenges for the future; preceptor recruitment, providing consistent and high-quality clinical experiences, virtual med consistency and RIME.

Nominated Behind the Scenes awards; Andrea Ancelin, Sue-Ann Facchini and Rachel Trudel.

The FMCE Course Report is attached for your review

Proposal: Dr. Weeks proposed to accept the FMCE Report as it was presented today.

First: Dr. V. Bhella
Second: Dr. E. Dempsey
All in favour.

5.3 Career Exploration Report

Dr. Davis presented the Career Exploration Program for the Class of 2023. The intention of this course is to allow students to get clinical exposure in multiple areas of career interests early on. The program allows students to reflect on their own attributes, values, interests and life circumstances, both present and future to give detailed consideration to multiple medical career paths early in medical school. This helps uncover any assumptions or biases that may drive decision making, make a confident and informed choice of career including successful strategy for a strong CaRMS application. Dr. Davis gave a brief breakdown of the course where each student is assigned a career coach, career conversations, career development weeks and large group sessions when they enter medical school. This requires a huge faculty commitment.

Dr. Davis also reviewed the course evaluation criteria where students must complete three coaching meetings, four conversations, three EPA's (one per career development week) and they must also complete an ITER for each career development week. She reported the course top strengths include; early clinical exposure, invested faculty and exposure to clinical teams. Logistics and coaching relationships were reported as the course top challenges. Dr. Davis also discussed with the committee changes from the previous year, changes for the future and anticipated challenges for the future which I have attached for your review.

Nominated Behind the Scenes awards: Tania Pander and Sue-Ann Facchini

The Career Exploration Course Report is attached for your review

Proposal: Dr. Weeks proposed to accept the Career Exploration Report as it was presented today

First: Dr. C. Svrcek

Second: Dr. A. Bromley

All in favour.

6. New Business

A short discussion was held around teaching disclosure of an adverse outcome or medical error. There is mention of this in an ethics small group on “truth telling” however it does not practice skills. There is an MCC objective on this topic, however the committee felt this was better covered at higher levels of training – clerkship and then residency.

Dr. Weeks thanked everyone for attending and for their discussion. The next meeting will take place on May 13, 2022.

Meeting adjourned @ 3:15pm

Minutes by: Shelly Sullivan

Edited by: