



# Pre-Clerkship Committee (PCC) Minutes

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## Pre-Clerkship Committee (PCC)

### APPROVED

Friday, February 3, 2023

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. S. Anderson, V. Bhella, A. Bromley, K. Busche, E. Cheng, E. Dempsey, A. Harvey, R. Kachra, T. Killam, M. Mintz, A. Seto, K. Smyth, P. Stokes, S. Weeks (Chair), M. Yarema (Guest), SA. Facchini, V. Joe, J. Kreutz, S. Sullivan (admin), G. Taneja

**Regrets:** Drs. F. Aghajafari, A. Bass, H. Bassyouni, J. Desy, J. Fognou, K. Jamani, R. Kapadia, M. Kelly, P. Lee, T. Lohmann, E. Mahe, C. Naugler, J. Paw, J. Rizkallah, C. Svrcek, W. Rosen, L. Willetts, T. Wu, Mr. S. Bell, Mr. Bondok, K. Fu, S. Leskosky, Ms. E. Lindquist, M. Paget

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### 1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:36pm by Dr. Sarah Weeks (Chair).  
Welcome everyone, territorial acknowledgement and a brief overview of what the meeting would entail.

### 2. Approval of Meeting Agenda

**Motion:** Dr. K. Smyth    **Seconded:** Dr. S. Anderson  
**All in favor**

### 3. Approval of Minutes from January 13, 2023

**Motion:** Dr. K. Smyth    **Seconded:** Dr. A. Bromley  
**All in favor**

### 4. Standing Updates

#### 4.1 Student Reports

**Class of 2025:** Mr. Jason Kreutz and Mr. Vak Joe informed the committee that Course 3 is going well. They reported that there were no major complaints after the first quiz. They recently had a CaRMS session led by Dr. Busche and SAWH. They have also had a meeting regarding anatomy and will have a discussion with those students who had some concerns.

#### 4.2 Undergraduate Medical Education Committee

Nothing to report as Dr. Naugler was unable to attend.

#### 4.3 Clerkship Committee Update

Dr. Busche informed the committee that the Class of 2023 will start CaRMS interviews on Monday, February 6<sup>th</sup> and in the last week of that ~4 week block they will have their clerkship OSCE followed by a couple of days of MCC review. Based on data from CaRMS, the UGME Deans will be looking into limiting the number of residency programs that students can apply to, as there are students with extremely high numbers of

interviews and some with none. He reported that the Class of 2024 is now ~4 weeks into clerkship and will be starting their first mandatory rotation on Monday, February 6<sup>th</sup>, 2023. He also informed the committee that there has been a minor change to the EPA language to help clarify for preceptors.

#### **4.4 Student Evaluation Committee Update**

Nothing to report as Dr. Desy was unable to attend.

#### **4.5 Update on EDI Initiatives**

Ms. Taneja informed the committee they have been looking at resources and procedures for reporting mistreatment. She is giving a lecture on EDI & Research to the evidence-based medicine course on Thursday, February 9<sup>th</sup> and also informed the committee she is working on the EDI campaign.

#### **4.6 RIME Update**

Dr. Weeks informed the committee a RIME meeting took place earlier today. A reminder to the student reps that they will be included in those meetings once the curriculum is mapped. The Small Group Facilitator role is still posted and has received several applications over the past couple of weeks. They are in the process of interviewing for the Director of Professional Role position and hoping to have it filled within two weeks. Other positions that are currently posted and have applicants are: Ethics Educator and the Peds Consultant Role. Dr. Weeks also informed the committee that RIME committee members have been giving various Departmental rounds, hoping to ensure faculty are engaged and understand changes. A reminder that residents will still be involved teaching with a focus on anatomy and physical exam on Tuesday afternoons. Once the schedules are outlined with more detailed information, Dr. Weeks will forward it to the program directors to engage with the residents in aligned areas.

### **Course Reports**

#### **5.1 Career Exploration**

Dr. Weeks informed the committee that she is the Acting Course Chair until July 2023. She reported that this course ran from July 2021 to December 2022 for the Class of 2024. She gave a brief course overview and slide presentation on Career Exploration. This program allows students to reflect on their own attributes, values, interests and life circumstances (both present and future), give detailed consideration to multiple medical career paths in early medical school, uncover any assumptions or biases that may drive decision making to make confident and informed choice of career. This includes parallel planning for a successful strategy for a strong CaRMS application.

The course consists of several different elements. There are a few large group sessions. Students are assigned a career coach - they have career conversations around a structured set of questions, followed by three Career Development Weeks that are spaced out in time. For these one-week placements (previously known as pre-clerkship electives) students are required to do each weeks in a different R1 entry disciplines. Career conversations start in October of Year 1 and students are matched with physicians from ~4 different medical specialties (physicians represent 26 R1 entry disciplines). There were 465 preceptors with 102 from family medicine (~20 identified as rural). After career conversations ~43% of students thought this expanded their career options, ~34% narrowed their options. Dr. Weeks reviewed the Career Development Weeks data that is attached for your review. She also reviewed the evaluation criteria noting that students must complete three coaching meetings, four conversations, three EPAs (one per Career Development Week) and an ITER for each week. The number of students that were satisfactory was 170, unsatisfactory with mentoring was 1 and zero unsatisfactory. Dr. Weeks informed the committee that the Class of 2023 were not allowed to shadow due to COVID restrictions and this mandatory course allowed them to be into the clinical space. Top course strengths: early clinical exposure, faculty are invested and exposure to clinical teams. Top course challenges: placements rely on departments and faculty members outside influence of UME, lack of visiting electives

(lack of capacity), changing coordinators, and students who knew people had an advantage of getting weeks in the areas that they wanted. Dr. Weeks reported that the booking process continues to be a struggle. Capacity continues to be an anticipated challenge for the future and the plan it to try and utilize time when only one or no clerkship class is present.

Behind the Scenes: Sue-Ann Facchini and Lana Pankiw

**The Career Exploration Report is attached for your review.**

**Proposal:** Motion to accept Career Exploration report as it was presented.

**First:** Dr. K. Busche  
**Second:** Dr. E. Dempsey  
All in favour

## 5. New Business

### 5.1 Pharmacology Update

Dr. Yarema presented two documents that are designed to help students navigate the pharmacology being taught and to provide some guidance of what the most important drugs to know are for a successful clerkship. He presented the Top 100 drugs/drug classes to know for a successful clinical clerkship to the committee. This document is in its third iteration and has been approved by PCC on an annual basis. He reported that these drugs were encountered in multiple places during clerkship. Special thanks to Course 6 chairs, Dr. Theresa Wu and Dr. Anthony Seto for reviewing the document. All of the resources listed are available to everyone without a subscription. Dr. Yarema also presented to the group, the larger UME Pharmacology handbook which students receive on the first day of class. The purpose of this document is meant to be a comprehensive guide to the drugs and drug classes that are taught during the three-year UME curriculum that is created by the students for the students.

Dr. Yarema informed the committee that one of the areas of concern for the UofC Medical Students has been infectious disease and antibiotic use. They are working on a separate section on microbiology and anti-microbial stewardship.

Dr. Yarema asked the committee if they could provide guidance from those who are heavily involved in the RIME curriculum about how these documents fit into the RIME curriculum and how they can be modified to fit the RIME curriculum.

Reports were sent out prior to this meeting for your review.

**Proposal:** To accept the Pharmacology Top 100 Drug document (with a small modification).

**First:** Dr. K. Smyth  
**Second:** Dr. A. Bromley

**Dr. Weeks informed the committee that the next meeting will take place on March 10, 2023 with Course 6 and Course 2 and Anatomy II presenting. She thanked everyone for attending. Shelly will send out a survey to determine the optimal date for the May meeting.**

**Meeting adjourned @ 1:58pm  
Minutes by: Shelly Sullivan  
Edited by: Sarah Weeks**