



Pre-Clerkship Committee (PCC) Minutes

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APPROVED

Friday, January 13, 2023

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. S. Anderson, V. Bhella, A. Bromley, K. Busche, E. Cheng, E. Dempsey, J. Desy, A. Harvey, R. Kapadia, P. Lee, E. Mahe, M. Mintz, C. Naugler, A. Seto, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (Chair), SA. Facchini, J. Holm, V. Joe, J. Kreutz, S. Leskosky, M. Paget, S. Sullivan (admin), G. Taneja

Regrets: Drs. F. Aghajafari, A. Bass, H. Bassyouni, J. Fognou, K. Jamani, R. Kachra, M. Kelly, T. Killam, T. Lohmann, J. Paw, J. Rizkallah, W. Rosen, L. Willetts, T. Wu, Mr. S. Bell, Mr. Bondok, K. Fu, Ms., Ms. E. Lindquist

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:32pm by Dr. Sarah Weeks (Chair).
Welcome everyone and a brief overview of what the meeting would entail.

2. Approval of Meeting Agenda

Motion: Dr. P. Lee **Seconded:** Dr. A. Bromley
All in favor

3. Approval of Minutes from December 9, 2022

Motion: Dr. K. Busche **Seconded:** Dr. E. Cheng
All in favor

4. Standing Updates

4.1 Student Reports

Class of 2025: Mr. Jason Kreutz and Mr. Vak Joe informed the committee that they just recently started Course 3. Although Dr. Busche has a lecture on March 3rd regarding the clerkship and CaRMS process, they reported that the class is already keen to receive more detailed information.

4.2 Undergraduate Medical Education Committee

Dr. Naugler informed the committee that there has not been a UMEC meeting since last month and nothing to report at this time.

4.3 Clerkship Committee Update

Dr. Busche informed the committee that the Class of 2023 (Echidnas) CaRMS application deadline has passed. The Class of 2024 just completed their first week of clerkship. A few reminders were sent to the Class of 2024 today about doing their EPAs, PPE and immunizations, etc.

4.4 Student Evaluation Committee Update

Dr. Desy informed the committee that Course 2 results were completed. Second year students are now moving into clerkship and have wrapped up all their pre-clerkship assessments and are scheduling their deferrals and rewrites. A SEC meeting was held on November 28th, 2022 and there were a couple of motions passed. One is with respect to the Communication Unit of the Medical Skills Course. Students now have to attend ~60% of sessions before they are able to complete the OSCE. If they have less than ~60% attendance for the communications portion, they will have to complete remediation sessions. This will take effect for Year 2. Dr. Desy also informed the committee that a minor revision was made to the EPA terminology for clerkship and minor revisions were made to the reappraisal terms of reference (posted to the website).

4.5 Update on EDI Initiatives

Ms. Taneja informed the committee they are currently working on an online course for hiring purposes for senior leadership and hoping to make this an open resource for everyone hiring across CSM. It is going to be asynchronous but she is hoping to offer some sessions for anyone who is interested for an in person portion of it. OPED is looking at mistreatment policies and hoping to develop some processes and systems for reporting mistreatment. She also informed the committee they are in the process of redoing the OPED website.

4.6 RIME Update

Dr. Weeks informed the committee there is a lot of work happening with RIME. Educators are now going through a teaching excellence program that is specific to RIME. Weekly team educators have now been assigned for each week of the pre-clerkship and are starting to meet and get the content structured into small and large groups sessions. Meetings with the Professional Role course, Clinical Skills and Anatomy are taking place to keep everything as integrated as possible. The assessment team are working with the different portfolios to determine how assessment will be formatted in RIME. She informed the committee that they are in the process of interviewing for the Director of Professional Role and three roles currently posted are: PCE for Ethics, Pediatric Consultant (one year term) and Small Group Facilitators. Please let Dr. Weeks know if you know of anyone interested in becoming part of the RIME team.

Course Reports

5.1 Course 1 – Dr. Edwin Cheng

Dr. Cheng reported that Course 1 ran from July 21 to October 7, 2022 for the Class of 2025. He gave a brief course overview. The course breakdown consisted of ~37% lecture podcasts, ~10% lecture zoom, ~8% lecture week in review/patient presentation; zoom, ~2% lecture blood lab and ~7% review sessions/exams. The course breakdown consisted of ~255 hrs, including office hours. Small groups make up ~24%, flipped classroom ~4%, clinical core ~3%. He reported that the student completion rate for the end of the course was quite low this year (41/172 students ~20%). Course strengths remain this sense of connection between the educations, preceptors, students and trainees. Other strengths were: the educators and faculty were very committed and passionate about teaching, very willing to assist with revision of the content. They have continued to improve and add to the existing decks of CARDS. Students really appreciate the team-based teaching sessions and the flipped classroom sessions. Course weaknesses; still too “specialized” (Generalism) and constrained re: patient-centeredness, integration and spirality (RIME). Changes from the previous course: several new podcasts, small group revisions/updates, more CARDS, EDI audit of small groups and exam content and generalism assessment of SG content (using T-GAT). Dr. Cheng reported there were no significant changes to the evaluation criteria in terms of course breakdown.

Behind the Scenes Awards: Erin Weir and all past Course 1 Co-Chairs

The Course 1 Report is attached for your review

Proposal: Motion to accept Course 1 report with the revision of the slide of time breakdown.

First: Dr. Patrick Lee

Second: Dr. Janeve Desy

All in favour

5.2 Course 5 – Dr. E. Dempsey & Dr. R. Kapadia

Dr. Dempsey reported that Course 5 ran from July 19 to September 9, 2022. She gave a brief overview of Course 5 (Neurology, Neurosurgery, Special Senses (Ophthalmology and ENT), Geriatric Medicine, Palliative Care and acute and chronic pain). She reported the 2022 highlights included a new ophthalmology unit, geriatric short snappers and clinical core returned. Course breakdown was very similar to the previous years with a heavy component of lectures including podcasts, small group case presentations, weekly review sessions, clinical core and CARDS.

Dr. Kapadia reported a low response rate on the student survey. The Course overall scored lower than in previous years. They were happy with the individual components and clinical core given the low responses. Core strengths: clinical core, great instructors, review sessions and geriatric assignment. Course weaknesses included: variability in lecture quality, content; numerous individual lectures improved this year but still a work in progress, lectures running overtime, objective mismatch and missing content on MAID.

Dr. Dempsey reported some changes from the previous year: there was a massive improvement in the instructor feedback, expanded geriatric mini lectures, core document was revised, office hours, week in review was more positive, and revised content and organization of stroke lectures. Dr. Kapadia reported there were some course issues encountered: objectives and lecture / small group / exam alignment, working to learn from other course teaching methods and integrate, not enough time between the midterm and final exams and will explore changing midterm to before the neurosurgery content to give more time. Planned changes would include: review alignment between objectives and the new lectures, small groups remain a struggle – will try and support by ensuring all necessary information is taught in the lecture and new MAID lecture. Evaluation criteria consists of multiple choice, ~35% midterm MCQ and ~65% final. The students must complete, including the formative online MCQ, ~10 hours of clinical core and the geriatric reflective assignment.

Behind the Scenes Nominees: Dr. Scott Jarvis and Dr. Cody Sider

The Course Report has been attached for your review

Proposal: Dr. Philip Stokes proposed to accept Course 5 report as it was presented today

Second: Dr. S. Anderson

All in favour

5.3 Course 7 – Dr. P. Stokes

Dr. Stokes reported that Course 7 is the most homogeneous of the numbered courses, teaching only in psychiatry. Similar course breakdown to previous. The course is relatively lecture heavy and traditionally

structured. Course 7 is too short to have a midterm, therefore the Final MCQ exam worth ~95% and assignment of mental status exam at ~5%. He reported this year had a dramatic drop for student ratings without changing anything. The top strengths were lectures, instructors, organization and CARDS. Top challenges: course too short, clinical correlation too many hours and hard to organize. One area of the course specifically criticized called for more trigger warnings. Dr. Stokes reported that not much was changed from the previous year other than timing was altered; course 7 now precedes Course 6 to allow pediatrics to go last. There was an increase in psychiatry CARDS, due to work by our elective resident. Changes planned for future: reduction on clinical correlation from six hours to four. The anticipated challenges for the future: recruitment of small group and clinical correlations, how will psychiatry be taught in the future and COVID.

Proposal: Dr. A. Bromley proposed to accept Course 7 report as it was presented today

Secunder: Dr. P. Lee
All in favour

5. New Business

Accreditation Update

Dr. Marcy Mintz informed the committee that the meeting in October 2024 is a virtual review by the CACMS and the meeting in December 2024 is a 2 day on site review. Accreditors want to see how decisions were made with the curriculum since the last review. As you start to collect data, please think about the changes you are going to make in the future and if you are not teaching the course, think about the changes that will come into play with RIME. Please share the data as it starts happening. Data will be collected at the end of September 2023 and will be put into a data collection instrument (DCI). She also informed the committee that they are in the process of developing a website that will include a lot of information and hoping it will be launched in March. Dr Mintz did show an example of Standard 7 - Curricular Content and informed the committee that UME is responsible for all 12 elements of standard 7 which is attached for your review.

Dr. Weeks asked the committee to switch the May meeting date to May 19th, 2023 and thanked everyone for attending. However subsequent to the meeting, it was determined the PCC meeting could remain on May 12th, 2023. The next PCC meeting will take place on Friday, February 3, 2023 via zoom

**Meeting adjourned @
Minutes by: Shelly Sullivan
Edited by:**