



# Pre-Clerkship Committee (PCC) Minutes

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## Pre-Clerkship Committee (PCC)

### APPROVED

Friday, June 10, 2022

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. S. Anderson, A. Bromley, , K. Busche, M. Davis, R. Kachra, M. Kelly, T. Killam, , M. Mintz, W. Rosen, A. Seto, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (Chair), L. Willetts, , K. Chadbolt, Sue-Ann Facchini, , M. Paget, S. Sullivan (admin)

**Regrets:** Drs. F. Aghajafari, A. Bass, H. Bassyouni, V. Bhella, N. Brager, L. Barss, G. Bendiak, S. Bhayana, E. Cheng, J. Chu, A. DiNinno, E. Dempsey, J. Desy, J. Fognou, A. Harvey, S. Jarvis, K. Javier, D. Jenkins, C. Josephson, M. Jung, M. Keir, M. Lee, P. Lee, T. Lohmann, K. McBrien, C. Naugler, J. Paw, E. Qirjazi, J. Rizkallah, , J. Schachar, , N. Sharma, I. Wishart, T. Wu, Mr. S. Bell, M. Bondok, K. Fu, Ms. S. George, Ms. S. Leskowsky, Ms. E. Lindquist, Ms. L. Palmer

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### 1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:34pm by Dr. S. Weeks (Chair).

### 2. Approval of Meeting Agenda – Passed unanimously

**Motion:** Dr. P. Lee      **Seconded:** Dr. S. Anderson

**All in Favor - Motion Approved**

### 3. Approval of Minutes from May 13, 2022 – Passed unanimously

**Motion:** Dr. A. Seto      **Seconded:** Dr. R. Kachra

**All in Favor - Motion Approved**

### 4. Standing Updates

#### 4.1 Student Reports

Nothing to report as the students were unable to attend. Dr Weeks did report that the students were nearing the end of Course 4 and will then begin ICP and Integrative Part One followed by their last Career Development Week before starting their week summer break.

#### 4.2 Undergraduate Medical Education Committee

Nothing to report as Dr. Naugler was unable to attend

#### 4.3 Clerkship Committee Update

Dr. Busche reported that Class of 2022 were finished with the exception of a few rewrites/deferrals. The first match was a success at the national average of ~93.5% but unfortunately only 23% matched to Family Medicine. A detailed report will be available later in the year. Dr. Busche, Mr. Paget and Dr. Harvey are working together to try and better define what it means to have a good match, looking at which choice they

matched to. This idea was recently presented as a poster at CCME. Things are going well for the Class of 2023 and have not had any COVID related interruptions or changes. They are still required to demonstrate the donning and doffing of PPE. Dr. Busche also reported that the Class of 2024 will have visiting electives and the clerkship schedule was just finalized. He recently met with the Class to introduce the concept of what clerkship is and how it works and what it means to a student. This will be followed with an email about booking electives, when clerkship will be and when the lottery runs.

#### **4.4 Student Evaluation Committee Update**

Nothing to report as Dr. Desy was unable to attend

#### **4.5 Update on EDI Initiatives**

Dr. Weeks reported to the committee they are still trying to populate the EDI Committee and come up with ideas of how the committee can work well. She also reported that Ms. Natasha Pigford, EDI Education Specialist has resigned. OPED may be re-designing that position to have more of an educator role.

#### **4.6 RIME Update**

Dr. Kachra reported to the committee that a couple of new job postings were posted last week for Small Group Facilitators and Pre-Clerkship Educators. We are hoping to get the Pre-Clerkship Educators started in July to help develop content. A group of faculty development sessions are planned for this group over the next year to help support them in these new roles and once the RIME curriculum starts in July 2023 they will then transition into facilitation but keeping an eye on renewing content, cards assessments, mentoring and coaching. The Small Group Facilitators will not be responsible for content development. Dr. Kachra also reported that Medical Skills will be rebranded as Clinical Skills and that space will be open to the same pool of facilitators. Dr. Kachra identified that some faculty were concerned about the clumps of MCC clinical presentations that will be assigned to the Pre-Clerkship Educators. Clumps are out for review and will be posted live on the website. The job description for the small group facilitator role will be amended and will start at 0.025 which will be one afternoon small group session per month up to a 0.2 for those who would like to facilitate twice a week. Prep time will be included in that FTE. Dr. Kachra announced that Dr. Melinda Davis has been hired as Director of Self Society and Social Accountability.

### **5. Course Reports**

#### **5.1 Integrative (Part I & Part II)**

Dr. Lee gave a brief course overview along with a course breakdown to the committee. He reported that the course is trying to teach students to integrate their clinical knowledge, skills and attitudes learned in all the courses to date. This helps students practice communication, interpret physical examination findings, develop clinical reasoning/application skills, order relevant investigation and to offer proper evidence-based management. It also helps prepare for clerkship and beyond as a generalist. There are no lectures. The small groups are ~14 hours in total and there is also ~8 hours of optional clinical reasoning sessions. The overall student feedback for the past three years has slightly increased but unfortunately the response rate is decreasing. The feedback for preceptors has been outstanding for this year (~94% approval) and the approval rating for SP has also increased. Workload has remained the same for the past three years and group function is a little better (~90% approval rating). Dr. Lee listed some course strengths including appreciation for the preceptors. The Class of 2023 gave a ~94% satisfaction rating for our preceptors in Part 2 (Jan 10-13, 2022) and the Class of 2024 rated it as ~90% in Part 1 (June 21-24, 2022). Other course strengths included getting tremendous support from the Associate and Assistant Deans' for conducting this course via an online format using a common SP with five sets of clinical scenarios, the meticulous planning effort from our UME Coordinators and the professional abilities of our SPs playing five different scenarios with diabetes or fatigue problem. Dr. Lee reported course weaknesses/challenges were the COVID-19 pandemic forcing

Integrative to be delivered online and due to unforeseen circumstances one of the preceptors having to cancel the commitment to teach two separate groups and finding a replacement on short notice.

**The Integrative Report is attached for your review**

**Proposal:** Dr. Lian Willetts proposed to accept the Integrative Report as it was presented today

Second: Dr. S. Anderson  
All in favour

### **5.2 Anatomy 300 & 400 (Dr. S. Anderson & Dr. L. Willetts)**

Dr. Anderson reported to the committee that the new anatomy curriculum that started in July 2020. The foundations of this curriculum are a flipped classroom approach with inquiry based-learning. The Anatomy 300 curriculum consist of three main units; GI, MSK and CVR and includes two midpoint exams (GI and MSK at ~30% each and a final weighted for CVR at ~40%). Dr. Anderson reported changes that occurred from the previous year: exam content, update lecture podcasts, core documents and move to in person labs and overall student ratings which was 3.91. Strengths included lab access, anatomy core website created, adaptable, anatomy faculty & preceptors and CARDS. Some challenges were preparedness for flipped classrooms, accommodation access and preceptor consistency. Changes planned for the future, anticipated challenges and future goals which are attached to the course report for your review.

Behind the scenes awards: Dr. Vithya Gnanakumar, Mike Paget, Scott Steil & Academic Technologies and Erin Weir. Honorable mention to Dr. Amy Bromley

Dr. Willetts reported that Anatomy 400 for the Class of 2023 was an online learning curriculum, and it was the first year running this curriculum. It consists of three main units; endocrine and urogenital anatomy followed by neuroanatomy and the female reproductive anatomy. Each session consists of lectures, cards and lab/workbook sessions. The course evaluation consists of two midpoint exams each at ~30% and a final exam at ~40%. Dr. Willetts reported the overall course rating is 3.31 with a ~35% response rate. Top strengths included: anatomy content supported my clinical understanding, clinical/anatomy faculty, evaluation reflect the course content, cards and sex spectrum discussion. Challenges included: no in person labs, attendance, underutilization of the workbook sessions and dense podcasts.

Behind the Scenes Awards: Mike Paget & Academic Technologies, Scott Giffin and Dr. Joe Raiche

**The Anatomy 300 & 400 Course Report is attached for your review**

**Proposal:** Dr. Clark Svrcek proposed to accept the Anatomy Report as it was presented today

Second: Dr. Wayne Rosen  
All in favour

### **5.3 MDCN 320 & 420 (Dr. Wayne Rosen)**

Dr. Rosen reported to the committee that this course is a multifaced longitudinal course that consists of seven units. The clinical skills units are communication, physician exam and procedural skills. Additional units include ethics, professionalism, global health and interprofessional education/collaborative practice. He also reviewed the course structure chart from 2021-2022 and the course breakdown of lectures and small groups/labs. The evaluation criteria were reviewed, Ethics year 1 and 2 have one short and one long

assignment. Professionalism and Physician Health are graded primarily on attendance, participation and professionalism. Global health has a written reflection and collaborative practice years 1 and 2 (attendance/participation). The other three units: physician exam, communication and procedural skills are evaluated in forms of an OSCE. Global ratings for the Classes of 2023 and 2024 remain consistent. Some of the strengths included: dynamic and strong leadership, relevance to clinical practice, the medical skills centre and SP program. Some of the challenges included: complex longitudinal course, perception is that some of the components are not as valuable (lack of engagement), inertia secondary to RIME intro and frequent complaints about lack of preparation and variable facilitation of small groups. Dr. Rosen reported that COVID-19 did put a lot of constraints on in-person teaching and difficulty with recruitment for PE and communication small groups. Changes reported were back to in person SP examination, educational video content has improved, the global health session on implicit bias was very well received Kari McFarlane stepped down as unit lead and Dr. Melanie Sohn as taken over. Some challenges were preceptor inconsistency, difficulty recruiting for PE and the role of several med skills units. Changes planned for the future include: resumption of in person learning, "healthy man", increased EDI content, refinement of OSCE processes and addressing deficiencies.

Behind the Scenes awards: Lana Pankiw for recruitment and organization of PE along with Matthew Sobzak and Kerri Martin for OSCE execution.

**MDCN Report is attached for your review**

First:

**Proposal:** Mike Paget proposed to accept the MDCN Report as it was presented today

Second: Dr. Lian Willetts

All in favour

## 6. New Business

Dr. Weeks reported to the committee that they have been asked on a national level how they teach students about leadership skills. Please let her know of any ideas or courses that may highlight some areas of leadership training or skills.

**Dr. Weeks thanked everyone for attending and announced the next PCC meeting date / RETREAT will take place on September 23<sup>rd</sup>, 2022**

**Meeting adjourned @ 2:50pm**

**Minutes by: Shelly Sullivan**

**Edited by: Sarah Weeks**