



Pre-Clerkship Committee (PCC) Minutes

Pre-Clerkship Committee (PCC)

APPROVED

Friday, May 13, 2022

12:30 pm to 2:30 pm

Meeting via Zoom

Attendees: Drs. F. Aghajafari, S. Anderson, N. Brager, M. Davis, E. Dempsey, J. Desy, A. Harvey, R. Kachra, M. Kelly, T. Killam, T. Lohmann, M. Mintz, J. Paw, A. Seto, K. Smyth, P. Stokes, C. Svrcek, S. Weeks (Chair), L. Willetts, M. Bondok, K. Chadbolt, Sue-Ann Facchini, K. Fu, M. Paget, S. Sullivan (admin)

Regrets: A. Bass, H. Bassyouni, V. Bhella, A. Bromley, K. Busche, Drs. L. Barss, G. Bendiak, S. Bhayana, E. Cheng, J. Chu, A. DiNinno, J. Fognou, S. Jarvis, K. Javier, D. Jenkins, C. Josephson, M. Jung, M. Keir, M. Lee, P. Lee, K. McBrien, C. Naugler, E. Qirjazi, J. Rizkallah, W. Rosen, J. Schachar, , N. Sharma, I. Wishart, T. Wu, Mr. S. Bell, Ms. S. George, Ms. S. Leskowsky, Ms. E. Lindquist, Ms. L. Palmer

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:37pm by Dr. Sarah Weeks (Chair).

2. Approval of Meeting Agenda – Passed unanimously

Motion: Dr. S. Anderson **Seconded:** Dr. J. Paw

All in Favor - Motion Approved

3. Approval of Minutes from April 22, 2022 – Passed unanimously

Motion: Dr. C. Svrcek **Seconded:** Dr. A. Seto

All in Favor - Motion Approved

4. Standing Updates

4.1 Student Reports

Mr. Mohammed Bondok reported to the committee that Course 4 Quiz 1 took place on May 12th. Students appreciated UCID numbers being added to the seating schedule for privacy reasons and reported that anatomy accommodations were very well received. Ms. Fu reported they need more clarification on visiting pre-clerkship electives. Dr. Weeks reported that students have been shadowing locally since last spring. Initially due to COVID outbreaks a list of all students shadowing had to be submitted to AHS in advance that includes preceptor information, date/time for contact tracing. Most recently the National Group of UME Deans agreed that it was reasonable to start opening up visiting electives but there will not be any visiting electives for the Class of 2023 Clerkship

4.2 Undergraduate Medical Education Committee

Nothing to report as Dr. Naugler was unable to attend

4.3 Clerkship Committee Update

Dr. Weeks updated the committee in Dr. Busches' absence that most clinical rotations for the Class of 2022 are complete. There were a larger number of students with small amounts of extension time, which was largely due to COVID make-up time. There are more students writing some examinations late for the same reason. Dr. Weeks also reported that the first-round match went well but some disappointment with matching to family medicine. It was a ~93.5% overall match - identical to the national first round match rate. The second-round match rate was ~40%. It was reported several students in the Class of 2023 contracted COVID over the past few weeks but now getting to be fewer and are moving through their clerkship with no perceived greater difficulty than the other classes. Visiting electives will return for the Class of 2024 with some additional limits. There is a maximum of 12 weeks of visiting electives per student nationally with each elective being a minimum of two weeks in duration. Each student will have a maximum of four visiting electives. The new online portal for visiting electives is just coming online and more information should be available at our next PCC meeting. It was also reported that CSM should have a decision made late summer or early fall as to when visiting electives will be accepted from other schools.

4.4 Student Evaluation Committee Update

Dr. Desy reported there have been no policy changes since the last meeting. For exam reappraisals, there is a new form for students to complete who are submitting a reappraisal request. The purpose of this form is to make sure all data needed for reappraisal is included in the submission. She also reported that a similar report has been created for appeals. She reminded the committee that any student can ask for a reappraisal of an academic assessment or graded term work after the assessment has been completed. Graded term work of final and summative assessments are subject to appeal if the student wishes to appeal. These forms are available on the UME website. Dr. Desy reported that evaluation leaders and course chairs are no longer allowed into the examination halls. Multiple exam halls are being used at the same time and a number of students also are accommodated on main campus. This ensures that students writing on main campus and other exam theatres have the same overall experience. If students have any questions or comments, invigilators are present to help. If course leaders have any concerns or questions, Dr. Desy is open to any feedback and to revisit the policies if they are not making sense to course leads. Dr. Desy thanked Dr. Sarah Anderson and Kerri Martin for pulling together accommodations for the anatomy exam on such short notice.

4.5 Update on EDI Initiatives

Ms. Mairi Babey announced to the committee that they are currently developing a report on pathways for reporting mistreatment throughout CSM. This includes what the pathways are, what the policies and guidelines are for the various departments, what supporting offices and units there are as well as well as any supports available on an institutional level. The intent of this report is to gather all information on which pathways people can take with the intent that there will be recommendations for improvements overall. This includes stakeholder consultation and feedback from people who have experienced mistreatment and not reported it for various reasons. They are hoping to collect data on a CSM level. Ms. Babey also reported they are serving other departments on their EDI needs with the intent of providing and developing appropriate training which could be offered as part of grand rounds or standalone sessions for departments or work units. She also reported that a demographic census within the CSM community was done in 2021 and there is a plan for a climate census this fall to get a sense of the whole CSM community, including learners, faculty and staff.

4.6 RIME Update

Dr. Kachra reported to the committee that the Pre-Clerkship Educator roles should be posted soon. Roles and responsibilities for these positions include helping to build content as well as facilitating teaching in the future. The role for the pre-clerkship facilitator will consist of a smaller group of individuals responsible for the heavy lifting from small group facilitation, clinical skills, lecture perspective. Last year there were over

800 small group preceptors and over 1200 unique preceptors including lectures in the pre-clerkship. The goal is to keep numbers smaller, provide focused faculty development and help everyone strive for consistency in excellence in medical education and teaching.

5. Course Reports

5.1 AEBM

Dr. Aghajafari reported to the committee that this course consists of two components, lecture and small group which run in Year One and the elective component from April to August (30 hours) for Year Two. The course teaches critical appraisal of literature and application of evidence in practice. Lectures focus on EBM skills in diagnosis, therapy, prognosis, systematic reviews and guidelines with supportive material in study design, biostats and informational literacy. Elective times provides an opportunity to apply EBM concepts while exploring an area of interest. Some top strengths reported; electives were consistently rated highly in the past few years, small groups were felt to help reinforce concepts, content was felt to be important and office hours were useful. Some of the challenges included; course became longitudinal this year and ran alongside courses 1 -3, lectures and small groups were spread out, sometimes people in the small groups did not remember the lecture, complex wording and variability in difficulty of exams. Additionally, MCQs were not conducive to test the content and skills. There was variable comfort with content (too easy vs too hard). The course became virtual last year and there was no formal feedback for comparison. A few papers used in small group were updated to align with clinical knowledge including a paper on COVID. Some anticipated challenges that were reported included; variable interest and experience with EBM concepts among students, preceptor recruitment for small groups, unengaging lectures, amount of elective time may not be adequate for academic/research electives and ensuring a fair evaluation. Dr. Aghajafari also announced the PCC Behind the Scenes Awards; Nicole Dunnewold and Nicole Berget. Congratulations to them both. AEBM course report is attached for your review.

Proposal: Dr. Weeks proposed to accept the AEBM Report as it was presented today

First: Dr. C. Svrcek

Second: Dr. J. Paw

All in favour

6. New Business

6.1 PCC Schedule 2022 - 2023

Dr. Weeks changed the date for the September retreat to September 23rd and let everyone know that if they are unable to report on the dates provided to please let her know and Shelly will resend an updated list.

Dr. Weeks thanked everyone for attending and announced the next PCC meeting date will take place on June 10th, 2022

Meeting adjourned @ 2:05pm

Minutes by: Shelly Sullivan

Edited by: Dr. Sarah Weeks