



# Pre-Clerkship Committee (PCC) Minutes

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## Pre-Clerkship Committee (PCC)

### APPROVED

Friday, October 21, 2022

12:30 pm to 2:30 pm

Meeting via Zoom

**Attendees:** Drs. S. Anderson, V. Bhella, K. Busche, M. Davis, J. Desy, A. Harvey, R. Kachra, T. Killam, T. Lohmann, E. Mahe, M. Mintz, J. Rizkallah A. Seto, K. Smyth, S. Weeks (Chair), T. Wu, M. Bondok, K. Chadbolt, SA. Facchini, K. Fu, J. Kreutz, M. Paget, S. Sullivan (admin), V. Joe

**Regrets:** Drs. F. Aghajafari, A. Bass, H. Bassyouni, S. Bell, A. Bromley, E. Cheng, E. Dempsey, J. Fognou, K. Jamani, R. Kapadia, M. Kelly, M. Lee, P. Lee, C. Naugler, J. Paw, E. P. Stokes, C. Svrcek, T. Wu, Mr. S. Bell, M. Bondok, K. Fu, Ms. S. Leskowsky, Ms. E. Lindquist

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### 1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:34pm by Dr. Sarah Weeks (Chair).  
Welcome new members and a brief overview of what the meeting would entail.

### 2. Approval of Meeting Agenda – Passed unanimously

**Motion:** Dr. K. Busche **Seconded:** Dr. K. Smyth  
**All in Favor - Motion Approved**

### 3. Approval of Minutes from June 10, 2022 – Passed unanimously

**Motion:** Dr. K. Busche **Seconded:** Dr. M. Davis  
**All in Favor - Motion Approved**

### 4. Standing Updates

#### 4.1 Student Reports (Bilbies)

Ms. Kathy Fu reported that the Bilbies are currently ~3 weeks into Course 6. They are now focusing their attention on clerkship and getting their schedules. They received Course 7 marks yesterday. She thanked UME and the Anatomy Team for responding to the feedback from their class and allowing them to switch their anatomy time slots. They are hoping this can open up conversation about other ways we can agency for students as adult learners that have responsibilities outside of school. She also thanked Mr. Paget for a very comprehensive and transparent presentation about how the lottery system for clerkship scheduling works. Exam turnaround time continues to be a topic of discussion. She noted that that the amount of time it took getting Course 7 results back caused frustration as well as increased anxiety and stress for some of the students. They are wondering if there is any room for discussion on expediting the process or informing students when marks will take a long time to release as this is a recurring topic of concern and discussion in the class.

Mr. Jason Kreutz and Mr. Vak Joe (Class of 2025) introduced themselves to the committee. They expressed that the Class of 2025 was doing well. They just started Course 2 and were waiting for Course 1 results. They

thanked the team for returning their first midterm grades within a week. Many people enjoyed the online Community Engaged Learning Week as this allowed them to participate in class from outside of Calgary.

#### **4.2 Undergraduate Medical Education Committee**

Nothing to report as Dr. Naugler was unable to attend

#### **4.3 Clerkship Committee Update**

Dr. Busche reported that things are moving along for Clerkship for the Class of 2023 and they are in the midst of preparing for CaRMS applications. He has been working with SAWH doing some sessions for the Class of 2023 to help them get ready for CaRMS. He reported that there are still challenges with timing of the clerkship lottery. The clerkship lottery is dependent upon knowing what the MSPR schedule is which is decided by AFMC. It still not been decided for the Class of 2024 who start clerkship in January. He met with Mr. Mike Paget and Ms. Sibyl Tai, planned out two options. He reported that schedules are set for the beginning of clerkship with students able to book local electives. There have been some technical issues with the AFMC visiting elective portal with schools not following timelines. He informed the committee that they continue to work with other schools and AFMC to try and make the process better.

#### **4.4 Student Evaluation Committee Update**

Dr. Desy reported that a SEC committee meeting took place in September and no motions were passed that were relevant to pre-clerkship. She reported the committee did approve an interim competency committee in clerkship.

#### **4.5 Update on EDI Initiatives**

Dr. Weeks reported that the EDI committee is chaired by Dr. Jack Janvier. Several people did apply for committee membership. One of the committee mandates is to ensure they are not doing any intentional harm or perpetrating any negative stereotypes and to make sure the curriculum is being covered in a way that is reflective of the diverse patient populations served. Dr. Weeks also mentioned that it could be a mechanism for students to identify things within the curriculum that require review or revision. Assessment questions are being reviewed.

#### **4.6 RIME Update**

Dr. Kachra reported that this will be his last RIME update for PCC and thanked everyone for their support during this process. He announced the three new Block Directors (Drs. Theresa Wu, Adam Bass and Murray Lee) as well as Directors of other portfolios will take over operationalization of RIME. He reported there is now a committee in place and new organizations including a curriculum review committee that will have complete oversight of the program moving forward starting with the class that enters in July 2023.

### **Course Reports**

#### **5.1 Course 3 – Dr. T. Lohmann, Dr. J. Rizkallah**

Dr. Rizkallah gave an overview to the committee along with a course breakdown. The course evaluation consisted of two midterm exams, an ECG/CXR exam (each 15%) and the summative exam (55%). Dr. Rizkallah reported the overall course rating was 3.71/5 in 2022 with a ~32% (55/172) student response rate. Top strengths included: instructors/preceptors, weekly review sessions, simulation and hands-on experience and organization. Challenges included: too many small groups, difficult timing, concurrent courses. He also reported some changes that were made in 2022 included: more CARDS, pathology, cardiology exam revision and review of the curriculum with EDI lens. Changes planned for 2023 included: more CARDS, more in-person lectures, live patients for respiratory sessions and to reduce the number of small groups.

Dr. Tara Lohmann thanked Sue-Ann for helping out in Erin's absence.

Behind the Scenes Awards: Sravya Kakumanu, Huneza Nadeem and Mannat Dhillon

**The Course 3 Report is attached for your review**

**Proposal:** Mr. Mohammed Bondok proposed to accept the Course 3 Report as it was presented today

Second: Dr. Sarah Anderson  
All in favour

## 5. New Business

### **Class of 2025 Year 2 Timetable**

Timetable was circulated for approval. Course Coordinators had reviewed the schedule prior to circulation. There were no voiced concerns. The timetable is considered approved. Requests to make changes need to be sent to Sue-Ann, without guarantees of ability to change based on room bookings and conflicts.

### **Career Exploration Update**

Dr. Weeks reported to the committee that Career Exploration Course evolved from Pre-clerkship Electives. She noted that Dr. Davis was instrumental in making changes to help students make sound career decisions. There are now three separate weeks – Career Development Weeks. The first one for Class of 2025 will be in December, followed by one in the spring and another in the summer. The process for booking these weeks has been modified with UME acting as the liaison with clinical departments and students ranking the disciplines they want exposure to.

Ms. Sue-Ann Facchini announced that those who have requested local placements for December have received notification.

### **Changes based on Feedback**

Dr. Weeks asked course leaders that at the beginning of their course, as part of their introduction on the first day, to highlight the things that are different this year compared to the previous based on student feedback. Please emphasize to the students the importance of survey results.

**Dr. Weeks thanked everyone for attending and announced the next PCC meeting will take place on Friday, November 4<sup>th</sup>, 2022 at 1230pm**

**Meeting adjourned @ 2:04pm**

**Minutes by: Shelly Sullivan**

**Edited by: Sarah Weeks**