



Pre-Clerkship Committee (PCC) Minutes

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UNAPPROVED

Friday, September 22, 2023

12:38pm via zoom <https://ucalgary.zoom.us/j/93268472685>

Attendees: Drs., F. Aghajafari, S. Anderson, A. Bass, A. Bromley, K. Busche, J. Desy, T. Killam, T. Lohmann, M. Mintz, A. Ramaliu, A. Seto, K. Smyth, C. Svrcek, S. Weeks (Chair), Ms. SA. Facchini, Mr. V. Joe, J. Kreutz, S. Leskosky, M. Paget, A. Randhawa, M. Sobzek, Shelly Sullivan (Admin), G. Taneja

Regrets: Drs., V. Bhella, H. Bassyouni, E. Cheng, , E. Dempsey, J. Fognou, A. Harvey, K. Huartson, K. Jamani, R. Kapadia, M. Kelly, M. Lee, P. Lee, , C. Naugler, J. Rizkallah, W. Rosen, P. Stokes, L. Willetts, T. Wu, Mr. M. Bondok, , Ms. K. Fu, , J. Young

1. Call to Order

The meeting was conducted via Zoom and was called to order at 12:31pm by Dr. Sarah Weeks (Chair).
Welcome everyone, territorial acknowledgement and a brief overview of what the meeting would entail.

2. Approval of Meeting Agenda

Motion: Dr. Kevin Busche **Seconded: Mr. Vak Joe**
All in favor

3. Approval of Minutes from June 9, 2023

Motion: Dr. Kevin Busche **Seconded: Dr. Shannon Leskosky**
All in favor

4. Standing Updates

4.1 Student Reports

Class of 2026: Mr. Joe reported to the committee the new VP Academics, Jessica Young and Alam Randhawa were unable to attend today's meeting. He reported in their absence and informed the committee they will be holding townhall for their Class to gather feedback on the RIME curriculum and what they can advocate for. They are scheduled to meet with Mr. Paget on October 17th to discuss how CARDS can be enhanced.

Class of 2025: Jason and Vak reported they were funded by the UME to attend the CFMS Annual General Meeting in Toronto and had the opportunity to speak with other medical schools representatives across the country. They discussed issues faced in all schools, specifically CaRMS deadlines, AMFC portal and changes in the LMCC. They were the only two returning executives and felt more comfortable and able to advocate around important issues. Some concerns included portal for elective bookings. AMFMC Portal issues: \$250 fee to use this website (sometimes more than once), resets every Monday at 12:01am EST and server crashes.

Dr. Busche informed them that our program does not need to use the same system as other schools and last year used the email system to book all home electives. He will be meeting with Dr. LeBlanc (AFMC) and hopefully have further updates soon.

4.2 Undergraduate Medical Education Committee: Dr. Weeks reported in Dr. Naugler's absence. UMEC meeting took place on September 15th. The revised attendance policy was approved by UMEC and will be on the website. The annual report of the Student Evaluation Committee was presented by Dr. Harvey and approved. The Big 10 Graduate Objectives were reviewed by the Strategic Education Committee and feedback was provided. Questions around whether the wording was inclusive of all the critical components of graduate objectives. A subcommittee will review before bringing it back to UMEC and before sending to the Strategic Education Committee.

4.3 Clerkship Committee Update – Dr. K. Busche

Class of 2024 is moving along with through clerkship and are approaching CaRMS. They have had sessions about CaRMS and how it works. SAWH will also have a series of workshops on documentation preparation for CaRMS and preparing them for interviews.

Class of 2025 is a large class. They have had booking issues with home visiting electives. He reported that a request was made for all clerkships to increase their capacity. There will be a number of clerkship blocks where some clerkship rotations are at capacity, which will decrease flexibility. The OBGYN clerkship decreased clerkship length to 4 weeks, instead of 4 +2 weeks.

The clerkship lottery ran successfully. Thanks to the academic technologies team. ~100% of our students got their first two choices of rotations before the MSPRs.

Class of 2026: UME is looking at incorporating 2-4 week of selective rotations in areas that are often under utilized in the clinical capacity. This would serve the purpose of helping to decant students from other rotations at any given time but potentially expose students to areas they would not see through their core rotations or electives. He informed the committee that Dr. Naugler will be reaching out to the various clinical areas that they have identified as potentially being available for this. Dr. Busche will be speaking to Internal Medicine about whether or not they will be keeping neurology/critical care (not under Department of Medicine) under their clerkship selectives. He thanked the UME and clerkship team for all their hard work and dedication to the program.

4.4 Student Evaluation Committee Update: Dr. Desy

There has not been a SEC meeting this academic year. The next SEC will take place on Monday, September 25th and will have more updates to report after that date. Student assessments are going smoothly, clerks are continuing to write clerk exams.

Class of 2025: no major issues to report, wrapping up Course 7 then the last iteration for Course 6 before clerkship.

Class of 2026: RIME assessment schedule is going ahead as planned. Students are continuing to do their CARDS based exams end of unit in person exams. They finished the first in person unit exam a few weeks ago and the second will be in a couple of weeks.

The team is continuing to make minimal adjustments based on the feedback received. They are also in the process of setting up the first competency committee meeting for pre-clerkship at the end of the first six months (Block 1) of the curriculum.

No major changes or policy updates since the last meeting. A couple of the policies will be reviewed at the September 25th meeting.

4.5 Update on EDI Initiatives – Dr. Sarah Weeks

It was reported in Ms. Taneja's absence that OPED is now the Precision, Equity and Social Justice Office. The EDI committee is currently on hold as the chair has resigned.

4.6 RIME Update – Dr. Weeks

Dr. Weeks reported that RIME has been extremely successful with a few bumps including making sure that the teaching team materials are upload in appropriate time for the students.

It is important to provide closed captioning for podcasts and summary sheets/graphics for teaching sessions. Recruitment has been going well with a couple of exceptions. Some areas are struggling to get enough preceptors and the turnover in leadership teams and educators is ongoing.

Dr. Weeks reported she is very proud of all the hard work put into RIME and feedback from the first unit has been overall extremely positive.

Course Reports

5.1 Course 3 – Dr. Tara Lohmann, Dr. Jacques Rizkallah

Dr. Lohmann gave an overview to the committee along with a course breakdown. The course ran from January 3 to March 17, 2023. She reported that the course breakdown was very similar to 2022, except they reduced the number of small groups reduced slightly. They kept a lot of podcast lectures as students enjoyed the ability to watch them on their own time. There were also in person live lectures held. The evaluation breakdown remained the same with two quizzes which students really like as it forces them to stay on top of their material. The ECG and X-ray exam was at the end of the course, after the summative exam. She reported that everyone was satisfactory, and no remediation needed. Only 10% (18 students) filled out the survey, but they got the highest ratings overall for the course that they have had in several years. The overall course was ranked 4.4/5, the first time they broke above 4.0 since before 2020.

Top strengths included: instructors/preceptors, weekly review sessions, simulation and hands-on experience, organization and in person interactive learning. Challenges included: too many small groups, not enough IST, concurrent courses. She also reported changes that were made in 2023: removed one small peds group and converted to CARDS format, pathology overall, cardiology question revamp and weekly review sessions and removed pathology questions from CXR/ECG exam.

Special thanks to Mr. Mike Paget and his team for all their hard work to add CARDS last minute and Alex Savin, medical student for helping create pediatric respirology CARDS.

Behind the Scenes Awards: Sue-Ann Facchini, Mackenzie Moody, Aliakasandr Savin

The Course 3 Report is attached for your review.

Motion: Dr. Kevin Busche proposed to accept Course report 3 as it was presented today

Seconded: Dr. Sarah Anderson
All in favour

5.2 Course 4 Report – Dr. Adam Bass, Dr. Hanan Bassyouni

Dr. Bass reported there was no substantial changes to Course 4 in this iteration compared to previous iterations of the course. A few changes were made to small groups to reflect major concerns that were brought up in previous years. He reported that endocrinology was primarily lecture based with the majority of lectures being made in person and ~80% to ~90% of nephrology was podcast based. They did not do week

in review, but did regular reviews of important concepts throughout the course supplemented with office hours. He reported that the biggest challenge/change throughout the course was the change in program coordinator though Sue-Ann graciously took over to see it through. He did report that an effort was made to make sure the exams were consistent with the questions that were taught in the courses.

Dr. Bass reported there was very poor attendance to in-person urology sessions and the potential that urology wasn't going to teach any more lectures nor allow them to use podcasts from previous years. This was negotiated so that some people presented old podcasts.

Proposal: Approval deferred. A formal report will be distributed to PCC for electronic approval.

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Dr. Weeks informed the committee that our next PCC meeting is scheduled to take place on November 24th with Course 5 and Course 7 presenting. This may need to be deferred to a later date based on course feedback timing.

Meeting adjourned at 1:35pm

Next Meeting: November 24, 2023