

CUMMING SCHOOL OF MEDICINE  
Pre-Clerkship Committee (PCC)

**APPROVED - Minutes**  
**Friday, September 14th, 2018**

*Present: Ms. Kathryn Brockman, Drs. Fariba Aghajafari, Chris Brown, Kevin Busche, Philippe Couillard, Erika Dempsey, Ms. Sue-Ann Facchini, Ms. Tabitha Hawes, Heather Jammiczky, Martina Kelly, Mr. William Kennedy, Murray Lee, Mr. Arjun Maini, Leanna McKenzie, Dan Miller, Mr. Mike Paget, Lothar Resch, Wayne Rosen, Anthony Seto, Phil Stokes, Wendy Tink, Pamela Veale*

*Regrets: Drs. Billie Au, Laurie-Ann Baker, Adam Bass, Hanan Bassyouni, Nancy Brager, Edwin Cheng, Sylvain Coderre, Dawn Goodyear, Andrew Grant, Rahim Kachra, Brian Kruger, Patrick, Lee, Ms. Shannon Leskosky, Peter Lewkonja, Kerry McBrien, Jadine Paw, Renee Perrier, Jaime Schachar, Ian Wishart*

Dr. Busche called the meeting to order @ 12:35 p.m. and thanked members for attending. Members introduced themselves. **1.**

**1. Approval of Meeting Agenda:** Dr. Busche noted that Course IV will be presented at the next meeting in October.

**The Agenda was approved as circulated.**

**Moved: Dr. H. Jammiczky Seconded by: Mr. Arjun Maini**

**Unanimously approved.**

**2. Approval of June 1st, 2018 Meeting Minutes**

**The June 1st meeting minutes was approved as circulated.**

**Moved by: Dr. W. Rosen Seconded by Ms. K. Brockman**

**Unanimously approved.**

**3. Standing Updates**

**3.1 Committees: UMEC:** Dr. Busche noted they will be meeting next Friday. **Clerkship:** Dr. Veale reported that the Clerkship Committee will be meeting next Tuesday and will propose a recommendation to UMEC how to use the additional time that has been allocated to the clerkship (four weeks). The Clerkship rotation selection ran very smoothly with 100% match for student's first choice and a good number for 2<sup>nd</sup> and 3<sup>rd</sup> choices. Dr. Veale acknowledged the work of Mr. Chaoji Liu who developed the algorithm which changed the system from streams to lottery. **SEC:** It was reported that they will meeting in two weeks with a slightly different membership and leadership structure. Dr. Kevin McLaughlin (UME Assistant Dean) will chair the SEC Committee and it will run parallel to Clerkship and PCC.

**3.2 Academic Technologies:** Mr. Paget reported that there will be a pediatric portal for Course VI which will coordinate paediatrics teaching in the pre-clerkship and clerkship. AT is launching VERA, an amalgamation of all structures for the payment structures. It will include ways to generate recruitment for courses and validate payments. The biggest impact is that UME will not have to ask preceptors to update their payment information as the clinical department will update it. It will have a better roster of physicians.

**3.3 Student Reports:** Class of 2020 reported largely favourable responses to the clerkship lottery results, and switches among the students will probably occur. They have almost completed their plans for electives. Class of 2021 reported that they are coming up to their first mid-term exam next week in Course 1. They have also just received either the rural or urban family medicine experience rotation. It was reported that the general consensus is stress for the mid-term but noting this was probably normal. Ice bowl is due this weekend in Edmonton.

**4. Old Business**

**4.1 Faculty Rep Position:** Dr. Busche reported that Dr. Melinda Davis has been the long-standing representative for Faculty (a position on PCC ideally to provide broad input without a vested interest in any particular course). He noted a small group from the PCC met earlier and reviewed applicants. An applicant has been chosen and will be notified later today. Hopefully this person will be coming to the next PCC meeting, once accepted. **This person will be added to the membership of the TOR of PCC.**

**5. New Business**

**5.1 Patient Interested in Being a Patient Presentation:** Dr. Busche reported that UME had received a fax from an individual who is a retired executive with a longstanding experience in the executive field. While living outside of Calgary, he had some health issues and had both good and bad experiences. He is interested in talking to the students on how to make it a better experience for patients that are ill. Discussion followed. Dr. Busche noted he had advised him that UME have many patient presentations, which is one of the best parts of the curriculum. The gentleman offered to volunteer his services to the UME. There was concern

on what the agenda is of this individual and it was recommended that this person speak to Drs. Kris Fraser and Ward Flemons, as they work in Collaborative Practice with patients. It was also suggested that the hospitals have patient advocacy groups, who could also be contacted. It was recommended that it is important to find out what this person wants to talk about specifically. Most patients who provide their experiences in the health field, have a faculty member to provide perspective. Dr. Busche will bring forth the recommendations and suggestion to the gentleman.

**5.2 Family Medicine on Course Committees:** Dr. Busche reminded members of previous discussions on having a family physician on each course committee, as it is one of the recommendations from the Family Medicine task force, to expose students to FM early in their career. He noted Drs. Baxter and Kelly reviewed this in depth and noted that some courses do have family physician representation on their committees, but not all. Dr. Kelly indicated she is looking for family physicians to identify who are involved in teaching so they can suggest them for course representation. Dr. Kelly will approach the course chairs directly with suggestions of FM members for the committees. Family Medicine will support these individuals and actively contribute, assisting with the workload, with the perspective of making a generalist perspective. She noted they can help with the course committees as pitching their content at the appropriate level as a generalist and with interest in medical education, bringing the content side and practical side in the curriculum. Dr. Kelly will be in contact with the Course Chairs. Dr. Busche thanked Drs. Kelly (and Baxter in her absence) and noted he the course committees would be welcoming to this recommendation.

**5.3 Health Promotion-Disease Prevention Update:** Dr. Busche noted Dr. Kelly reviewed the curriculum and the exams to review the findings of what is taught and examined regarding disease prevention and health promotion. This was reviewed to showcase what the preclerkship is doing in these two topics as the MCC part I exam has increased this content. It was noted there is much in teaching content related to disease prevention and promotion, but it is not clearly sign-posted when it is occurring. Dr. Kelly reviewed all the course content and developed an excel spreadsheet with raw data showing where this is being taught and where opportunities exist to make this more obvious. Dr. Kelly is asking the courses; 1. For course chairs and committees to sit down and review the spreadsheet, reflect on it, and either highlight disease prevention and health promotion and incorporate these suggestions on a slide or in a small group for the teaching. She noted that each course is tabbed on the bottom of the excel sheet, separately. There is a section where the students have made suggestions, which are highlighted. Dr. Busche asked the Course Chairs if they could please review this with their committees. Dr. Busche noted that the questions of exams which tested knowledge of disease prevention and health promotion is less than what it probably should be. As such, Dr. Kelly has made some suggestions of how to incorporate this into the exams. She noted that a resident may be assisting them with these recommendations, in pulling this across the curriculum, to form the exam bank. Mr. Paget noted that Dr. Coderre had asked to put in the 10 educational objectives in the exams, and no. 4 is health promotion and disease. This information could be pulled out and scored. Concern was noted that the meaning of health promotion and disease prevention is not clear. Dr. Kelly noted they have utilized the US framework as there isn't a Canadian framework. It was suggested that the MOA (Medical Officer in Health) be contacted about this. Dr. Busche noted this came about as a result of the MCC changing the blueprint for the MCC part I exam for the Class of 2018.

**5.4 Behind the Scenes Contribution Awards:** Dr. Busche noted that Clerkship have a "Behind the Scenes Contribution Award" in clerkship. Dr. Veale indicated this is added to the teaching awards for preceptors who are recognized for direct teaching, but Clerkship also want to recognize people (and not just preceptors) for "Behind the Scenes Contribution". The Clerkship Committees nominate three people, for example, people who really make it work 'behind the scenes' and is above and beyond their normal jobs. Dr. Busche noted PCC does recognize great teachers with two separate awards, Associate Dean's Letter of Excellence and a Bronze/Silver/Platinum/Gold. Students also recommend teachers for awards once per year, which is highly appreciated. It was agreed that at the end of each course, as part of the review of each course, course chairs/committees will submit zero to three names for this "Behind the Scenes Contribution".

**5.5 Review Schedule Changes for Class of 2021:** Dr. Busche asked Course Chairs to review the significant schedule changes for the Class of 2021, Year 2. This will encompass the changes previously accepted and will shift time more for the 2<sup>nd</sup> year. Ms. Brockman asked if it was possible to move the Medical Skills exam placement, as Course VI and VII begin on a Thursday. Dr. Stokes noted that the Medical Skills exam used to be after Course VII, however, this was disliked by students previously. Ms. Brockman will discuss this further with Ms. Leskosky. Dr. Busche noted that there must be time for rewrites at the end of 2<sup>nd</sup> year before the end of the elective block. Dr. Busche asked members to confirm their acceptance of this schedule to Ms. Oakenfold, and if there were any concerns to advise Ms. Leskosky asap. Dr. Jamniczky indicated that the summer of 2020, with the Class of 2023 will begin the longitudinal course on anatomy.

**5.6 Terms of Reference:** Dr. Busche noted that SEC had recommended and accepted that two UME Managers, Ms. Shannon

Leskosky, UME Program Manager, and Mr. Mike Paget, Manager, Academic Technologies will have voting privileges on their committee. He noted that these two individuals have intimate knowledge of the curriculum and bring much expertise to the PCC meetings. Dr. Veale noted that this formalizes what the UME does behind the scenes and their perspective is very important. It was noted that although this voting weighs heavily on the faculty side, this will be considered for any issues. Students indicated support for this change.

**It was moved to add voting privileges to the PCC by Ms. Shannon Leskosky, UME Manager, and Mr. Mike Paget, Manager, Academic Technologies.**

**Moved by Dr. M. Lee. Seconded by Dr. W. Kennedy**

**Unanimously approved.**

This will be sent to the UMEC for final approval.

As well, the wording on how the faculty representative is nominated “by any course chair or department head”. This should be changed.

**It was moved to change the wording of Page 2 on the PCC TOR to reflect the addition of the wording underlined:**

**“Selected by.....any member on PCC, course committees, department heads and/or the student body”.**

**Moved by Dr. E. Dempsey. Seconded by Dr. D. Miller**

**Unanimously approved.**

**5.7 Critical Importance of Copyright Compliance – Process and Procedures:** Dr. Busche noted that when courses have a lecture and/or small groups and/or other sessions, preceptors can email a PDF to the [copyright@ucalgary.ca](mailto:copyright@ucalgary.ca) for review. This department will advise if there are any discrepancies for copyright compliance. Turn-around time is a small number of days. Dr. Busche asked course leaders to remind the teachers to do this.

**5.8 Pathology Survey:** Ms. Brockman presented the attached Survey on Pathology. Highlights included:

- Survey was open to Boops Boops and Dholes for 1 month, requesting feedback on the utility of different learning modalities, with targeted questions on the student support for specific curricular changes and an open feedback form for general comments.
- The slide showing the utility of different learning modalities portrayed that the best labs being in the peds cardio labs. They often depended upon the quality of the teachers with Dr. Bromley one of the most-liked professors.
- 78% of students would support the wet pathology labs (such as course III lung/heart pathology) to use a similar format as the peds cardio labs (case-based scenarios in 4-5 person groups with pathology models available for viewing).
- 81.4% of students would find additional online teaching modalities (through a platform or cards) helpful for pathology learning.
- 84.2% of students would find it helpful to have pathologists available to answer questions during open path lab time.
- 7 points were made with key themes from the comments, as noted attached.
- Other one-off suggestions/comments offered as attached.

Dr. Busche thanked Ms. Brockman for this feedback and noted that there is value in using pathology to demonstrate the process of disease in learning medicine. Dr. Busche noted the variability that occurs from course to course. Dr. Resch concurred, noting there is no coherent policy of how pathology should be taught. He will contact pathologists to discuss this further. Mr. Paget suggested that pathology cards could be developed as well. It was noted that pathology is also available online. Dr. Busche suggested to bring back pathology as an agenda item within the next calendar year.

**5.9 PCC Schedule of Meetings and Reports Due – 2018-2019 –** Distributed for information. Any discrepancies, please advise Ms. Oakenfold.

Dr. Busche thanked members for their input and discussions.

**Next Meeting: Friday, October 12th, 2018. Next Reports due: Course III, IV**

**Meeting adjourned @ 2:27 p.m.**

*Submitted by Lily Oakenfold - Edited by Dr. K. Busche*