

CUMMING SCHOOL OF MEDICINE

Pre-Clerkship Committee (PCC)

APPROVED - Minutes

Friday, February 8th, 2019

Present: Drs. Fariba Aghajafari, Hanan Bassyouni, Heather Baxter, Nancy Brager, Ms. Kathyne Brockman, Kevin Busche, Edwin Cheng, Erika Dempsey, Ms. Sue-Ann Facchini, Dawn Goodyear Ms. Tabitha Hawes, Mr. William Kennedy, Patrick Lee, Ms. Shannon Leskosky, Peter Lewkonio, Mr. Arjun Maini, Kerry McBrien, Leanna McKenzie Ms. Lily Oakenfold, Jadine Paw, Wayne Rosen, Jaime Schachar, Anthony Seto, Kim Smyth, Philip Stokes

Regrets: Drs. Billie Au, Laurie-Ann Baker, Adam Bass, Sylvain Coderre, Philippe Couillard, Janeve Desy, John Fagnou, Andrew Grant, Heather Jamiczky, Martina Kelly, Rahim Kachra, Murray Lee, Dan Miller, Mr. Mike Paget, Renee Perrier, Lothar Resch, Wendy Tink, Pamela Veale, Ian Wishart.

Dr. Busche called the meeting to order @ 12:32 p.m. and thanked members for attending. Members introduced themselves.

1. Approval of Meeting Agenda: Dr. Busche added two Agenda items: 6.3 PreClerkship Faculty Awards from Students and 6.4 Interim Accreditation. The Agenda was approved with these additions.

Moved: Ms. K. Brockman Seconded by: Dr. L. McKenzie
Unanimously approved.

2. Approval of January 11th, 2019 Meeting Minutes

It was noted that Pg. 2, Course V Report should indicate "Dr. F. Aghajafari" not Dr. P. Couillard. **The Jan 11th, 2019 meeting minutes were approved with this amendment.**

Moved by: Dr. P. Stokes. Seconded by Ms. T. Hawes
Unanimously approved.

3. Standing Updates

3.1 Other Committees: Clerkship Committee: Dr. Veale reported they are working through the change of plans for the Class of 2021 and these will be presented to SARC for information. Plans for evaluation coordination should be completed by end of February. Match Day is February 26th. There is an overlap of time when there are two classes in clerkship simultaneously. **SEC:** report deferred as chair not present; Dr. Busche felt there were no updates. **UMEC:** report deferred as chair not present and Dr. Busche felt there were no updates.

3.2 Academic Technologies: Manager, Academic Technologies not present but had provided information to Dr. Busche that there were no updates

3.3 Student Reports: The Class of 2020 reported that they are preparing for Clerkship and electives. Class of 2021 noted the two mid-term exams just completed and the ADT deadline today.

4. Old Business: None.

5. Course Reports:

AEBM: Drs. Kerry McBrien and Fariba Aghajafari presented the pre-circulated AEBM Annual Report and (power point) presentation.

- New evaluation for the course as a whole was introduced this year.
- Course runs parallel to Course III this year, rather than parallel to Course IV.
- Due to curriculum changes to move time to clerkship, the elective is reduced to 30 hours.
- Plans for next year: how to increase preceptor recruitment, MCQ not ideal; assignments are resource intensive to mark.

Action: The individual CATs review will be forwarded to the individual students, once all the ITERS are received to provide an overall mark.

- 100% students passed the course.
- It was recommended that faculty are provided content-related Faculty Development in order to teach AEBM and the Master Teachers are targeted for this.
- Ms. Leskosky will be reviewing the AEBM schedule to perhaps incorporate the course longitudinally during Course I, II, III, and IV.
- Ms. Kristy Ward, UME Program Coordinator and Dr. Colin Josephson, were nominated for the Behind-the-Scenes Awards.

Dr. Busche thanked Drs. McBrien and Aghajafari on their report.

The AEBM Report was approved as circulated.

Moved by Drs. P. Lee. Seconded by Dr. H. Baxter

Unanimously approved.

5.2 Course I – Drs. Edwin Cheng and Dawn Goodyear presented the pre-circulated report.

- 160 students were satisfactory in the course; 12 satisfactory with mentoring; 4 unsatisfactory.
- Addition of Inter-professional Education, Choosing Wisely, Palliative Care and End-of-Life content has been received well by students.
- It was noted that the flipped classroom for liver was received positively by the students as there were more facilitators available.
- Students suggested that some of the topics in Population Health could be put into a flipped classroom model, to show students what a flipped classroom looks like, before seeing it for the first time in Course I (with liver and hematology). **Action:** Dr. Busche will discuss

this with Dr. M. Lee (Chair, Population Health).

- Dr. Busche indicated he will follow up on the plan for course committee membership from a family physician on Course I through Dr. M. Kelly.
- Some topics in Course I are of a very sensitive nature, and Ms. Facchini could provide an email to students ahead of the session for a 'heads-up'.
- Dr. Busche acknowledged that preceptors can receive positive feedback from the students. With all student feedback, need to be sure that any feedback is paraphrased so that no specific situation can be identified which could then identify the student who provided the feedback. In any situation where feedback is being provided that might be perceived as negative is provided in a conversation with context and to form a plan for improvement.
- Nominations for the Behind-the-Scenes Awards are Drs. Amy Tan and Patrick Lee.

Dr. Busche thanked the Course I Chairs for their hard work and report.

The Course I Report was approved as circulated.

Moved by Mr. A. Maini. Seconded by Dr. L. McKenzie.

Approved Unanimously.

5.1 **Course VI:** The Course VI report that was pre-circulated was presented by Drs. L. McKenzie, J. Paw and J. Schachar.

- Students satisfactory 158, 1 student with unsatisfactory
- Paediatric Portal (pilot) was introduced and well received from students, although overall use was limited
- Breast and pelvic exams were incorporated into Course VI using lectures and task trainers in supervised small groups.
- Nominations for Behind-the-Scenes Awards are Drs. Kelly Albrecht and Jennifer Fisher.
- Discussions ensued regarding ideas for breast and gyne physical examinations, consideration of change order of course, trans health in preclerkship, paediatric portal, and podcasting. Issues related to the health of trans individuals is offered in Course IV and Course VII in small groups. It was noted that Lauren Schock, student, took over this project for students.

Dr. Busche thanked the Course VI chairs for their work and report.

The Course VI report was approved.

Moved by Dr. E. Dempsey. Seconded by Mr. W. Kennedy.

Unanimously approved.

6. New Business

- 6.1 **Revised Annual Course Template Report:** Dr. Busche noted the revised Annual course report which would include the tick box that Course committee members have signed a Confidentiality Agreement.
- 6.2 **Small Group Cases:** Drs. Seto and Bassyouni presented the idea of the 'divergent' patient case and how to incorporate one into a regular small group case. A survey was completed by the students with pros and cons noted. The majority of students welcomed a divergent patient case. This could be done in Course I or Course IV, but would be more appropriate in the second year. It was decided to have this in Course IV. Dr. Busche thanked both Drs. Seto and Bassyouni for this idea/presentation.
- 6.3 **Pre-clerkship Faculty Awards from Students:** Dr. Busche noted this event and encouraged members to attend as it is the students' way to recognize teachers.
- 6.4 **Interim Accreditation:** Dr. Busche noted that the Accreditation occurs every 8 years, and as the UME is now half-way, there is an Interim Accreditation review being conducted. He advised members that they may be approached with questions. September 2020 is the Interim Accreditation date.

Dr. Busche thanked members for their participation.

Next Meeting: Friday, March 15th. Next Reports due: Course II and VII. Meeting adjourned @ 3:00 p.m.

Submitted by L. Oakenfold – Edited by Dr. K. Busche