



Student Evaluation Committee (SEC) Minutes

Student Evaluation Committee (SEC)

APPROVED

Monday, January 15, 2024 2:00-4:00 PM

Meeting via Zoom

Attendees: Drs. S. Anderson, G. Bendiak, A. Bromley, V. David, J. Desy (chair), C. Hutchison, K. McLaughlin, S. McQuillan, M. Mintz, K. Nelson, S. Weeks, T. Wong, Ms. Y. Burton, Ms. S-A Facchini, Mr. S. Ivaturi, N. Mannani, K. Martin, D. Menesho, Ms. K. O'Donnell, Mr. M. Paget, Ms. A. Randhawa, Mr. M. Sobczak, S. Tai

Regrets: Drs. K. Busche, E. Cheng, M. Davis, Z. Goodarzi, A. Harvey, J. Haws, K. Hecker (sabbatical), R. Jalil, D. Miller, M. Powell, T. Wu, Mr. M. Bondok, Ms. K. Fu, Mr. V. Joe, Mr. J. Kreutz, Ms. S. Leskosky, Mr. H. Shah, Ms. S. Shah

Call to Order

The meeting was conducted via Zoom and was called to order at 2:00 p.m. by Dr. J. Desy. Attending members introduced themselves.

- 1. Approval of SEC Minutes (November 27, 2023) and Meeting Agenda** – The SEC Minutes from November 27, 2023 as well as today's meeting Agenda were presented by Dr. Desy. There were no additions, revisions, etc.
Motion: Dr. S. Weeks **Seconded:** Dr. S. Anderson
All in Favor - Motion Approved

- 2. Standing Items**

- 2.1 Committee Updates**

Pre-Clerkship: Dr. Weeks noted that today she is reporting on two Committees (Pre-Clerkship Committee (PCC) and RIME Pre-Clerkship Committee (RPCC)). Dr. Weeks explained that PCC oversees the Legacy Curriculum (class of 2025). It was noted that the Class of 2025 began their Clerkship today and even though there are no longer ongoing courses within the Legacy curriculum, the PCC are still meeting in February and potentially March, 2024. Dr. Weeks noted that Courses V and VII were presented at a PCC meeting last week; however, it was noted that there has been a significant drop in response rates from student feedback, therefore making it difficult to gather meaningful data. Dr. Weeks noted that it is very important for PCC to meet and hear about how the courses went and provide any insight that could be used going forward with RIME. Dr. Weeks explained that there are still a few students in the class of 2025 who have a few items that are required for completion of Pre-Clerkship. It was noted that students have up to six weeks into Clerkship to complete those

satisfactorily before their Clerkship would be temporarily suspended. As well, Dr. Weeks noted that if a Pre-Clerkship student was unsatisfactory on any two courses in a given year, or unsatisfactory on a course and the rewrite, that student would be required to repeat that Pre-Clerkship year; however, with regard to the Class of 2025 there is not a Legacy curriculum for the students to repeat, therefore the students will be given an opportunity to have a personalized curriculum for the repeat courses that they were unsatisfactory on, before they write their exams and move on to Clerkship.

The Class of 2026 began Block 2 this week. Dr. Weeks explained that a main goal of Block 2 is to ensure that course content is uploaded in a very timely manner. Dr. Weeks noted that students and Tutorial Group Facilitators should notice a significant difference in terms of availability of content, well in advance, for Block 2. The next RPCC meeting is on January 19th, 2024.

In terms of UME Pre-Clerkship job opportunities, there are still roles available if members know of Faculty who may be interested. There are a couple of Pre-Clerkship Educator roles that need to be filled. As well, the Indigenous Health Lead role (as part of the health equity structural competency portfolio) also requires being filled. Anyone who may be interested, please reach out. As well, Dr. Weeks explained that they are in the process of doing an analysis to see how many, if any, more control group facilitators are needed to ensure that there is a complete roster to fill all slots. Dr. Weeks stated that if there are more opportunities within that role, members will be told.

Clerkship: Dr. Busche was unable to attend today's meeting; however, Dr. Weeks relayed a report that was given to her for the PCC meeting that took place last week. Dr. Weeks informed members that the Class of 2024 are starting their CaRMS interviews this week. Today is the first day of Clerkship for the Class of 2025. Dr. Weeks explained that the Class of 2025 had significant issues with electives bookings through the AFMC Portal and as a result the latest iteration of electives bookings was reverted back to the previous email design of booking. Dr. Weeks noted that everyone was hopeful that the portal would be a great solution, however, the number of technical problems has been significant. Dr. Weeks noted that there is a Clerkship Meeting on January 16th, 2024.

UMEC: Dr. Bromley reported that the Big Ten Objectives are going to be presented for approval at the Senior Leadership on January 22nd and to watch for the updates to those. As well, Dr. Bromley reported that UMEC discussed the Curriculum Oversight Committee at their last meeting.

2.2 Reports

Student Reports:

Class of 2024: The Class was not represented at today's meeting therefore there wasn't a student report presented.

Class of 2025: The Class was not represented at today's meeting therefore there wasn't a student report presented.

Class of 2026: Mr. S. Ivaturi reported that the Class of 2026 recently had their first large group session. The Class had an information session discussing block structure as well as longstanding assessments from Block 1. Mr. Ivaturi commented that students are well

versed in who their new groups are (Clinical Skills, Anatomy and Tutorial). Students seem fairly content and satisfied with the way that Block 2 is running. Students are extremely pleased with the content being uploaded well in advance. Students are waiting on two assessments from block 1. Mr. D. Menesho asked if the Block 2 Unit Exams will be cumulative. Dr. Bendiak explained that the exam strategy is going to be the exact same as block 1 unless changes are made through the provisions of this committee. Dr. Bendiak explained that the majority of any given unit exam is based on the cards that are mapped to that specific unit. As well, about 10% of content will be pulled from earlier cards decks to look at retention. Ms. A. Randhawa asked if cards decks will be moved from Block 1 to Block 2 based on course content. Dr. Bendiak explained if a cards deck shows up in Block 2 from Block 1 it is then considered an active deck for Block 2 (no longer belongs to Block 1, it's now relevant to material in Block 2) – this falls in the 90% of exam questions. The 10% of exam questions will come from Block 1.

Academic Technologies – Mr. Paget shared that technology ran smoothly over the holiday break with the exception of a 40-minute cards outage going into the New Year. Mr. Paget commented that it was nice to see that students actually took a little break from Cards on Christmas Day (students didn't log on until 11:30 a.m. that day). Mr. Paget shared a slide indicating when students study the cards decks.

Evaluation Team – Ms. K. Martin reported that this past December was one of the busiest months that the evaluation team has had with two OSCE's two weeks in a row with over 100 examiners. As well, many of the big exams for the Legacy Curriculum wrapped up last December as well. The Evaluation team is currently working on getting the last two marks for Block 1 to students in the Class of 2026. Dr. Desy gave a big "kudos" to the Evaluation team.

3. Old Business/Updates:

- a) **SEC TOR** – Dr. Desy explained that the actual Terms of Reference of the SEC has not changed but there are some changes in the membership. Dr. Desy thanked members who recently joined our committee. Dr. Desy reviewed the list of positions explaining that we expanded the membership a little and some of that is in response to requiring individuals for reappraisals. Dr. Desy noted that Dr. Rabiya Jalil is in a new position which is the Health Equity Representative. As well, Dr. Kent Hecker's position has changed. He had previously been an OHMES Representative but since many SEC members are OHMES members it is no longer necessary. The revised SEC TOR has been emailed to members.

Motion: Moved: Dr. G. Bendiak, Seconded: Dr. K. McLaughlin

To accept the Student Evaluation Committee TOR as presented at today's meeting with the edits stated.

Carried

The SEC meeting was adjourned at 2:45 p.m.