



Student Evaluation Committee (SEC) Minutes

Student Evaluation Committee (SEC)

APPROVED

Monday, March 13th, 2023

2:00-4:00 PM

Meeting via Zoom

Attendees: Drs. S. Anderson, G. Bendiak, J. Desy (chair), A. Harvey, J. Haws, K. Hecker, C. Hutchison, B. Meatherall (for Dr. K. Busche), M. Mintz, C. Naugler, M. Powell, S. Weeks, L. Willetts, Ms. S.A. Facchini, Mr. J. Kreutz, Ms. S. Leskosky, Ms. K. Martin, Ms. K. O'Donnell, Mr. M. Paget, Mr. H. Shah, Mr. M. Sobczak, Ms. S. Tai

Regrets: Drs. H. Amin, K. Busche, E. Cheng, Z. Goodarzi, M. Keir, K. McLaughlin, D. Miller, S. Mohan (leave), W. Rosen, Mr. S. Bell, Mr. M. Bondok, Ms. L. Felske, Ms. K. Fu, Ms. E. Lindquist, Ms. S. Shah, Mr. J. Vak

Guest:

Call to Order

The meeting was conducted via Zoom and was called to order at 2:00 p.m. by Dr. J. Desy.

1. Approval of Meeting Agenda

Motion: Dr. M. Paget **Seconded:** Dr. S. Weeks

All in Favor - Motion Approved

Approval of SEC Minutes (February 6th, 2023)

Motion: Dr. S. Weeks **Seconded:** Mr. M. Paget

All in Favor - Motion Approved

2. Standing Items

2.1 Committee Updates

Pre-Clerkship: Dr. Weeks informed SEC members that the Class of 2024 is now in Clerkship. The Class of 2025 is nearing the end of year one. Currently, the class of 2025 has had, or is about to have, several assessments such as the AEBM, Anatomy and Course III summatives, as well as the Medskills OSCE. The Class of 2025 will begin their Career Development week starting on March 27th. During the Career Development weeks, the students have been asked to identify themselves to preceptors stating they are "students from the class of 2025" in order to distinguish them from the first year Clerks and the finishing Clerks. Dr. Weeks explained that currently there is a lot of work going into the RIME Program. Dr. Weeks explained that our educators are hard at work in conjunction with the assessment team to build the content and the structures including all of the weeks of RIME.

Clerkship: Dr. Bonnie Meatherall joined our meeting filling in for Dr. Kevin Busche as he was unable to attend today's SEC meeting. Dr. Meatherall commented that Dr. Busche did not pass along any topics specifically to report today.

Dr. Meatherall reported that Match Day for the Class of 2023 is happening shortly (March 22nd). As well, Clerkship is currently juggling two classes (the Class of 2024 who just started Clerkship and the Class of 2023 who only have a couple of blocks left).

UMEC: Dr. Naugler informed SEC members that there is nothing specific to update members about today.

2.2 Reports

Student Reports:

Class of 2023: There were no student representatives from the class of 2023 at today's meeting.

Class of 2024: There were no student representatives from the class of 2024 at today's meeting.

Class of 2025: Mr. J. Kreutz reported that it is a busy period for the Class of 2025. He commented that students had questions regarding how the MPL is calculated and asked if there is more information on this process. Dr. Desy offered to point Mr. Kreutz in the direction of a summary of the process of how the MPL is calculated. Dr. Desy also offered that if there are questions that Mr. Kreutz is unable to answer, to please forward those to her as well.

Academic Technologies – Mr. M. Paget noted that the Academic Technologies team is still pending some of the RIME objectives. Mr. Paget informed members that Mr. H. Liu has put together some of the new reporting we expect to have, which includes word count on options and word counts on question stems for the analytics.

Evaluation Team – Ms. K. Martin reported they have finalized the exam results release schedule. The students will now know when their exam results will be released. This schedule will be posted shortly on the Class page in OSLER.

3. Old Business/Updates:

RIME Update – Dr. Desy explained that Dr. Glenda Bendiak and Mr. Mike Paget will give updates on RIME and the Assessment Plans in RIME and the creation of content that all of the PCE's (Preclerkship Evaluators) have been working on.

Dr. Bendiak presented an Infographic that gives a visual display of the Assessment Program of RIME. Dr. Bendiak explained that the overall goal for RIME is to move away from the very high-stakes exams to a methodology that allows for more frequent sampling and lower-stakes examinations. Dr. Bendiak also commented that another big push is scheduling, therefore as much as possible there isn't an inundation where multiple different courses have things come due at the same time. Dr. Bendiak explained that leveraging those two concepts informs much of the assessment that is being planned for the RIME Curriculum. Much of the assessment in RIME will be based around topic decks. Topic decks are decks of practice cards where students can be exposed to new concepts, and can practice concepts that they have already learned and work on developing clinical judgement around cases. Topic decks can cover a variety of clinical presentations. Dr. Bendiak explained that from those topic decks, we will draw cards that are basically representative of the learning objectives for the week to become the assessments. Those assessments will fall into two main categories so every two weeks in RIME the students will have a mandatory completion card deck which will represent all of the learning objectives that the students have been studying over the last couple of weeks in both the fundamentals courses, as well as the professional role course. It was explained that at the end of each unit (approximately every six to eight weeks), there will be a proctored exam, which similarly is drawn from the topic decks of cards. Dr. Bendiak explained that this ties assessment quite closely to practice and learning with the idea that the frequent sampling will also allow us to get away from that concept of very high-stakes exams and will be replaced by multiple assessments over the weeks and at the end of the unit.

Dr. Bendiak explained that the PCE's are doing the content creation for RIME. One of their tasks is to design the topic decks. Therefore, because the assessments will be drawn from the topic decks, the workload will be slightly reduced because historically, they would have had to design the content decks in addition to the development of MCQ's and assessment questions. This has now been streamlined for faculty, from the work that they would have already been doing from the topic decks.

Dr. Bendiak explained that the other pieces that are major players in assessments in the RIME curriculum includes the OSCE's which will be more comprehensive. The OSCE will incorporate learning objectives from the other areas of the curriculum and those will happen at approximately a six-month frequency at the end of each block. The final part which forms a major component of assessment will be Entrustable Professional Activities (EPA's). Dr. Bendiak explained that they will look at opportunities to collect EPA's among some of the small group sessions. Dr. Bendiak commented that by collecting the EPA's across multiple settings, assessors will be able to sample the student progress in a variety of areas of the curriculum. As well, Dr. Bendiak explained that there will be a couple of other small assessments that are being looked at in the RIME curriculum such as Community Engaged Learning and Longitudinal Scholarly Project.

Dr. Bendiak explained that, in the end, all of this data will be brought to a PreClerkship Competency Committee on a regular basis at the end of each block (approximately every six months) where decisions are made about ongoing student progression.

Dr. Mintz requested if the make up of the Competency Committee could be explained. Dr. Desy commented that she will likely use the same committee that is currently being used for the Clerkship Competency Committee. Dr. Desy explained that the Clerkship Competency Committee has quite a few stakeholders. Dr. Desy reported that a new Terms of Reference for the PreClerkship Competency Committee and how it functions (every six months with three in total) will be drafted. The PreClerkship Competency Committee will be given the complete data of all of the PreClerkship students. Dr. Desy reviewed the process of the PreClerkship Competency Committee.

Mr. Mike Paget explained that there are going to be Cards used in the RIME Curriculum. There will be card decks on many topics. The cards on individual topics will be sorted into a two-weekly model for assessment. Mr. Paget gave an informative Power Point presentation on the Quick Introduction to Freshsheet. Freshsheet is the curriculum platform that will be linked to OSLER.

4. New Business:

Clerkship Reappraisal Policy – Dr. Janeve Desy

Dr. Desy explained that the first item regarding the Clerkship Reappraisal Policy is around the submission of a reappraisal in the Clerkship portion of the curriculum. The policy currently states that students must submit a request for reappraisal on, or before, the tenth business day following receipt of the results on a graded term, work, or academic assessment. This has recently come into question because in the Clerkship portion of our curriculum, students receive an ITER result whenever the preceptor fills it in as well the student receives the MCQ result whenever it's ready. If there is an unsatisfactory result (either on the ITER or MCQ), the student will receive a letter from the Clinical Clerkship Committee of that rotation. Dr. Desy explained that the final step in the assessment process for Clerkship is not actually the receipt of the MCQ, but is the receipt of the letter from the Clinical Clerkship Committee of that rotation (outlining expectations from that student going forward). Dr. Desy suggested that the SEC make a motion for the Clerkship portion of the curriculum stating that the students can reappraise up until ten business days after receiving the Clinical Clerkship Committee letter.

Motion: Moved: Dr. S. Weeks, Seconded: Dr. B. Meatherall

Clerkship students have until 10 days after receipt of your Clinical Clerkship Committee letter to submit a reappraisal on any portion of the Clerkship assessment.

Carried

The second item that Dr. Desy would like to discuss with regard to the Clerkship Reappraisal Policy is regarding “once a request for reappraisal has been submitted, any scheduled rewrite exams for that course will be on hold, depending on the outcome of the Reappraisal”. Dr. Desy explained that this was initially put in the policy for the benefit of the students since they might not end up needing to do a rewrite because they may be successful on the reappraisal (writing an extra exam unnecessarily). However, many students are requesting a rewrite before the reappraisal and on many occasions this has been granted, if the student has a valid reason. Dr. Desy would like to add that under extenuating circumstances, we could approve students to go ahead and write the rewrite.

Motion: Moved: Dr. A. Harvey, Seconded: Dr. J. Haws

Under extenuating circumstances, and at the request of the student an early rewrite may be granted, if approved by the appropriate Assistant or Associate Dean.

Carried

The SEC meeting was adjourned at 3:00 p.m.

5. Next SEC Meeting – May 29, 2023 @ 2:00 to 4:00 p.m.