



Student Evaluation Committee (SEC) Minutes

Student Evaluation Committee (SEC)

APPROVED

Monday, March 18, 2024 2:00-4:00 PM

Meeting via Zoom

Attendees: Drs. S. Anderson, G. Bendiak, V. David, J. Desy (chair), A. Harvey, K. McLaughlin, S. McQuillan, D. Miller, M. Mintz, M. Powell, T. Wu, Ms. Y. Burton, Ms. S-A Facchini, Mr. S. Ivaturi, N. Mannani, K. Martin, D. Menesho, Ms. K. O'Donnell, Mr. M. Paget, , S. Tai

Regrets: Drs. A. Bromley, K. Busche, E. Cheng, M. Davis, Z. Goodarzi, J. Haws, K. Hecker (sabbatical), C. Hutchison, R. Jalil, K. Nelson, S. Weeks, T. Wong, Mr. M. Bondok, Ms. K. Fu, Mr. V. Joe, Mr. J. Kreutz, Ms. S. Leskosky, Ms. A. Randhawa, Mr. H. Shah, Ms. S. Shah, Mr. M. Sobczak

Call to Order

The meeting was conducted via Zoom and was called to order at 2:00 p.m. by Dr. J. Desy.

1. **Approval of SEC Minutes (January 15, 2024) and Meeting Agenda** – The SEC Minutes from January 15, 2024 as well as today's meeting Agenda were presented by Dr. Desy. There were no additions, revisions, etc.

Motion: Mr. M. Paget **Seconded:** Dr. S. Anderson

All in Favor - Motion Approved

2. **Standing Items**

- 2.1 **Committee Updates**

Pre-Clerkship: Dr. Weeks was unable to attend today's SEC meeting; however, did pass along an update stating that the Legacy Pre-Clerkship Committee continued to meet every two months reviewing course reports from the Legacy Courses with the final Legacy PCC meeting taking place on March 15th, 2024. It was noted that the RPCC (RIME Pre-Clerkship Committee) has been meeting on a monthly basis since RIME launched in July, 2023. Many discussions at the RPCC meetings, thus far, have involved troubleshooting items such as recruitment, communication to students and faculty agility and responding to feedback. The first block report (the first six months) will be available for review in early April detailing all of the feedback from Block 1, feedback will include event-based feedback, unit-based feedback as well as focus-group feedback. As well, there will also be results from Faculty Surveys and Block Feedback. The Class of 2026 has now completed Unit 5. Students will complete Units 6 to 8 prior to starting two weeks of Career Development as well as two holiday weeks. Dr. Desy noted that the UME will be soliciting placements for students (from the Class of 2026) in the coming weeks for the career placement weeks.

Clerkship: Dr. Busche was unable to attend today's meeting and did not send an update to present. Dr. Desy noted that tomorrow, March 19th, is Match Day for the Class of 2024. Dr. Desy also noted that students from the Class of 2025 met with a few faculty from the UME to discuss Clerkship in general and the meeting went well with students having their questions answered.

UMEC: Dr. Bromley was unable to attend today's meeting and did not send any specific updates. Dr. Desy noted that the Big 10 Graduation Objectives were again discussed at the last UMEC meeting noting that there has been a lot of work ongoing to try and finalize the language around the Big 10 Graduation Objectives.

2.2 Reports

Student Reports:

Class of 2024: The Class was not represented at today's meeting therefore there wasn't a student report presented.

Class of 2025: The Class was not represented at today's meeting therefore there wasn't a student report presented.

Class of 2026: Mr. S. Ivaturi noted that the Class of 2026 recently completed the Unit 5 MCQ. Mr. Ivaturi noted that there have been some concerns regarding Card outages as well as Card speed issues for students; as a result, it was noted that going forward students have expressed that if there continues to be issues with Cards (speed and outages) that students may want to request exam deferrals or additional exam accommodations with upcoming MCQs. Mr. Paget explained that Academic Technologies were aware of the severity of the stability issues with regards to Cards towards the end of December. It was decided that after the Unit 5 exam that Cards were moved to a different server. Since then, they have seen 20 to 30 upticks in speed without any prior issues. This will be put to the test the week of the Unit 6 exam.

Mr. Ivaturi also gave an update regarding Clinical Skills noting that he and Ms. A. Randhawa have been working with Dr. J. Orstein emphasizing that many students in the Class of 2026 are requesting more Procedural Skills (to prepare for Clerkship evaluation). As a result, there is now one day specifically dedicated to airway management and another day specifically dedicated to suturing (previously, both skills were combined).

Mr. Ivaturi also noted that a few students from the Class of 2026 have asked about the logistics of the Dean's Exam. Dr. Desy noted that an exact date has not yet been set for the first Dean's Exam; however, there is communication prepared to send to the students in the near future detailing the opening date, closing date as well as how to access the Dean's Exam in Dolphin. Dr. Desy noted that the first Dean's Exam will be a virtual exam and students will have approximately four weeks to complete. It will be administered on a platform called Dolphin (this platform will be beneficial for students since it is frequently used throughout Clerkship to administer all of the formative exams). Dr. Desy noted that there will be three Associate Dean's Exams (the first is coupled with Block 1), and the other two will be coupled with the end of Blocks 2 and 3.

As well, students mentioned that they are waiting on the placements for Career Development Week.

Mr. Ivaturi noted that students were hoping that information can be shared with students regarding the Block 2 OSCE. As well, students from the Class of 2026 were inquiring whether

there would be OSCE, Part B preparation materials to help study. Dr. Desy noted that the Block 2 OSCE will be fairly similar to the Block 1 OSCE with slight changes such as the timing of the stations, with a larger change being that the Part B OSCE will be administered verbally as opposed to written. Dr. Desy offered to write an updated communication email to the class regarding the Block 2 OSCE. Dr. Desy noted that the types of questions on the Block 1 OSCE would be very similar to the types of questions that will be on the Block 2 OSCE, Part B (other than the fact that it will be verbal, not written).

Mr. Ivaturi noted that several students in the Class of 2026 are discussing and have several questions regarding the different types of remediation, understanding that it is very individualized for each student. Dr. Desy explained that remediation is very individualized, therefore there isn't one specific approach to the types of remediation that has been offered for individual students.

Mr. D. Menesho noted that a few students mistakenly thought that the Unit 5 final exam ended at 80 questions, when in fact there were 90 questions. Mr. Menesho noted that Dr. Bromley emailed the class explaining the guidelines regarding exam submission. Mr. Menesho requested clarification on the outcome of this situation. Dr. Desy explained that unfortunately, once a student has left the exam hall after passing in their exam booklet they are not able to return to the exam hall to complete the exam. Dr. Desy explained that they have looked into reasons why students may have left out the last ten exam questions. She explained that the other unit exams had 80 questions, rather than 90, so that may have been the expectation that some students had. Another factor is the way the exam booklets are set up, for example if a question ends up being long enough, in order to keep that question together it would pop over to the next page as the exam is set up that questions are not divided between pages. As a result, there can be a question, then some blank space before the next question. Dr. Desy explained that in the future students should continue to pay attention to the first page of their exam which indicates the total number of questions that need to be completed. Dr. Desy explained that in a situation like this, that it is beneficial to have a Competency Committee since it is something that can be discussed and noted that no students' progression in the program comes down to their performance on a single Unit exam. Dr. Desy asked the Class Reps to relay to the students not to catastrophize over the situation, it's unfortunate, but not to feel too bad about it and that one performance outcome is not going to be the determination of whether they progress on and become medical doctors.

Academic Technologies – Mr. Paget noted that the team is preparing for the Clerkship Competency Committee that will be taking place in May. As well the team is thinking of ways to “tackle” EPAs and Dashboarding.

Evaluation Team – Ms. K. Martin reported that the Evaluation Team is still creating cards and very thankful to the faculty for getting the material in much sooner therefore the cards are ready for students in a timely manner. Ms. Martin also reported that they are currently working on the Block 2, Class of 2026 OSCE and preparing an email for students reminding them of the OSCE dates and also reminding students to let the evaluation team know early if there will be any scheduling conflicts.

3. Old Business/Updates:

There was no Old Business discussed at today's meeting.

4. New Business:

Course 5 Unit Exam Discussion – This was discussed in the Student Report, Class of 2026.

Accreditation Update - Dr. M. Mintz explained that in January, 2024 we had our Pre-Accreditation Review which allows our school to be ready for the important high-stakes formal Accreditation Review in October (virtual) and December (in person), 2024. Dr. Mintz explained that the past January Pre-Accreditation review is being used internally to improve upon the areas of deficiency. Dr. Mintz reviewed that out of 95 elements, 22 were deemed unsatisfactory, 13 were satisfactory with monitoring and approximately 60 elements were deemed satisfactory. Dr. Mintz reviewed some of the elements that were reviewed. Dr. Mintz presented a spreadsheet indicating some of the UME Flags. Dr. Mintz noted that mapping of educational objectives (ensuring that the trainee see blueprints prior to writing an exam (OSCE, Formative or Summative) was noted. Dr. Mintz explained that the plan going forward (to July 1st – document submission) is that the six Accreditation Subcommittees will work on revising their elements, adding additional information to make things as rich and transparent as possible.

Dr. Mintz noted that the Accreditation team have really appreciated student involvement with the accreditation process and will continue to be involved and prepared for their sessions with the reviewers for the high-stakes accreditation this Fall/Winter. Dr. Mintz noted that the ISA (Independent Student Analysis) was submitted last winter therefore did not include the Class of 2026. It was noted that the Class of 2026 wish to have a voice and would like to provide feedback therefore, a survey will be distributed to the class.

Dr. Desy thanked Dr. Mintz for the update. Dr. Desy noted that the element that is most relevant to this committee is the timely summative assessment explaining that this will be addressed.

CIOC (Curriculum Innovation & Oversight Committee) Update (Dr. Adrian Harvey) – Dr. Harvey gave a power point presentation (attached) explaining the role of the CIOC. The CIOC is a sub-committee that will sit under and report to UMEC (similar to RPCC, SEC and Clerkship Committee).

Third ADT Exam – In Person – Dr. Desy explained that there has been a lot of internal discussions regarding the Associate Dean’s Exam and whether it should be taken virtually (like the first two) or in person. At this time, the evaluation team are planning on the exam to be taken virtually. The challenge of the students writing the exam in person is, it’s hard to find a three-hour open block where the class could come and write the exam with it not interfering with another session, as well as scheduling the exam far enough away from another final exam. Dr. Desy asked our student representatives for their input. Mr. S. Ivaturi commented that perhaps a virtual ADT may be better as it will not take up students’ PR time (as many students feel like they do not have enough PR time). N. Mannani asked if the ADT exam is Formative or Summative. Dr. Desy confirmed that it is a Formative exam, that the ADT exam’s do not count and do not go to the Competency Committee. Dr. Desy also added that the ADT exams are being developed from the Legacy Curriculum. Mr. D. Menesho asked if the virtual exam will need to be completed on a specific date. Dr. Desy confirmed that the ADT exam will be open for one month to complete. Dr. Desy indicated that an important aspect for the student representatives to reiterate to their class is once the email about the ADT exam goes out to students, because the curriculum is set up differently than the previous one (RIME/Legacy) students should approach the ADT exam as a practice exam and recognize that there might be content areas on the exam that they haven’t learned yet. Dr. Desy explained that that it’s okay and not to worry and not to read into the overall grade, it’s just an opportunity to do additional practice questions.

The SEC meeting was adjourned at 3:15 p.m.