



Student Evaluation Committee (SEC)

APPROVED

November 22nd, 2019
Room G750
Health Sciences Centre

Attendees: Drs. Harish Amin, Glenda Bendiak, Kevin Busche, Melinda Davis, Janeve Desy (Chair), Carol Hutchinson, Jacques Rizkallah, Sarah Weeks, Ms. Kathyne Brockman, Ms. Fiona Burns, Ms. Sue-Ann Facchini, Ms. Suzanne George, Ms. Tabitha Hawes, Mr. William Kennedy, Ms. Shannon Leskosky, Mr. Arjun Maini, Ms. Kerri Martin, Ms. Jane McNeill (admin), Mr. Mike Paget, Ms. Laura Palmer, Ms. Sibyl Tai

Regrets: Drs. Kelly Albrecht, Vick Chahal, Sophia Chou, Jolene Haws, Charles Leduc, Christopher Naugler, Doan Le, Wayne Woloschuk, Ms. Samin Dolatabadi, Mr. Matthew Sobczak

Guests: Drs. Hanan Bassyouni, Murray Lee, Kevin McLaughlin

1. Approval of September 27, 2019 Minutes

There was no addenda or corrections to the September 27th, 2019 SEC minutes. The minutes were approved unanimously.

2. Introduction of New Member and Visitors

Dr. Desy reported that Ms. Fiona Burns (Evaluation Rep for the Class of 2021) will be joining the SEC membership. Dr. Desy explained that all three classes have a student evaluation rep that works closely with the student body after each examination; therefore, she suggested that it is important for the evaluation reps to be included in SEC as non-voting members; however, they are able to vote in the absence of the VP of Academics. Of note, each class has one vote. Drs. Hanan Bassyouni and Murray Lee (Course Chairs for Med Skills I and II Communications) were guests at today's SEC meeting, as well as Dr. Kevin McLaughlin. All members introduced themselves.

3. Old Business:

- a) **Releasing OSCE Comments to All Students:** Dr. Desy explained that Dr. McLaughlin visited SEC today to address a few "old business items". Dr. McLaughlin reported that currently students who score satisfactory overall in an OSCE exam do not receive feedback other than receiving a summary of which stations they received a satisfactory, or unsatisfactory result. Dr.

McLaughlin explained that students who receive an unsatisfactory result are able to view the evaluators' comments regarding their performance before they do their repeat OSCE stations. Therefore, giving the students who received an overall unsatisfactory result the opportunity to learn from the feedback (evaluators' comments). Dr. McLaughlin reported that the evaluation team is working on making it possible to release evaluators' comments to all students following all OSCE examinations. Dr. McLaughlin ensured that once we have the ability to provide all students with OSCE feedback, that all examiners will be notified that the students will be able to view their comments. It was noted that the OSCE comments will not be on the MSPR, as well OSCE comments can not be used in student appeals.

Motion: Provide all students OSCE comments for all OSCE stations.

Motion: Dr. J. Desy **Seconded:** Dr. G. Bendiak
Motion Passed (all in favor, none opposed, none abstained)

- b) **Private Ballot System:** It was proposed by Mr. M. Paget that going forward in SEC, that voting members use an i-clicker system to ensure confidential voting. Mr. Paget gave a brief demonstration to SEC members on how to vote using the i-clicker.

Motion: We use a private ballot system for all future votes in SEC.

Motion: Mr. M. Paget **Seconded:** Mr. W. Kennedy
Motion Passed (8 votes in favor, 2 votes opposed, none abstained)

- c) **Length of MedSkills I Communication OSCE Stations:** Dr. McLaughlin reviewed the motion "Length of Med Skills Communication OSCE Station" that unanimously passed at the September 27th, 2019 SEC meeting. The motion was as follows: "The preferred format for MedSkills I OSCE is three 12 minute communication stations".

Dr. McLaughlin reported that the preference of the MedSkills I Communication Course Chairs is (Drs. H. Bassyouni & M. Lee – in attendance at today's meeting) one or two longer MedSkills Communication OSCE I station(s) instead of three 12 minute MedSkills Communication OSCE I stations. Dr. McLaughlin explained that in order to reconsider a motion that previously passed, the committee is required to vote in order to revote on the same motion.

Motion: Reconsider decision made at the September 27th, 2019 SEC meeting regarding the Communication Stations in the MedSkills I OSCE.

Motion: Dr. Kevin McLaughlin **Seconded:** Dr. Kevin Busche
Motion Passed (12 votes in favor, 1 vote opposed)

After a great deal of discussion amongst the SEC members the motion below was brought forward.

Motion: One 20 Minute MedSkills I Communication OSCE Station to replace three 12 minute MedSkills I Communication OSCE Stations.

Motion: Dr. Kevin McLaughlin **Seconded:** Dr. G. Bendiak

Motion To Be Brought Forward to Next SEC Meeting - (6 votes in favor, 6 votes opposed, 1 vote abstained).

Of note: The March 2020 MedSkills Communication OSCE I station will remain as status quo.

- d) **Videotaping OSCE Examinations:** Dr. McLaughlin explained that today's SEC discussion is with regard to not videotaping OSCE Examinations in any capacity. Discussion ensued with regard to the risks of videotaping OSCE stations outweighing the benefits.

Motion: All summative OSCE stations in the future should not be videotaped.

Motion: Dr. K. McLaughlin Seconded: Mr. M. Paget
Motion Passed (7 in favor, 5 opposed, 1 abstained)

4. Student Reports:

Class of 2022: Ms. Laura Palmer reported that the Class of 2022 wrote an ortho quiz earlier that day, she reported that the general sentiment was quite negative. She also commented that there have been a few formative experiences over the past few weeks that have been useful.

Class of 2021: Mr. Arjun Maini reported that the Class of 2021 wrote the Course VI final on Nov 21st, had the peripatetic on the 22nd and will have the MedSkills OSCE on Nov 26th and 27th. Ms. Tabitha Hawes reported that the class appreciated having clipboards in the peripatetic. Ms. Fiona Burns reported that not all students in her class were receiving means and medians on all examinations. Following discussions with student evaluation reps, this problem has been fixed, however, students now have the choice to view the means and medians by clicking an extra button.

Class of 2020: Mr. William Kennedy reported that the Class of 2020 just completed the CaRMS application process. He asked about how next year's class exam schedule will correspond with their CaRMS deadline. Ms. Sibyl Tai explained how the exam schedule will work with the class of 2020.

5. Standing Reports:

- a) **UMEC:** The November 14th, 2019 UMEC meeting was cancelled therefore there is no report.
- b) **Pre-Clerkship Committee:** Dr. Sarah Weeks reported that with the introduction of the new Anatomy Course for the Class of 2023, weightings of course exams will shift, she requested that this be on the forefront of planning of all courses. As well, she reported the Introduction to Clinical Practice course (ICP) have requested a change in their "must complete" for course completion as well as a remediation plan.

- 1. Motion: Accept the two new must complete elements as part of the ICP Satisfactory (Reflective Assignment, Attendance and Completion of Log Book) effective as of January, 2020 and moving forward.**

Motion: Dr. Sarah Weeks Seconded: Dr. Kevin Bush
Motion Passed: (10 votes in favor, 3 opposed)

- 2. Motion: Instead of having the professional CMPA as remediation of the ICP course, the students will complete ICP remediation – it would change to be the reflective essay that has a marking rubric that is going to be marked by two independent faculty (tie of**

faculty should favor the student) and perhaps proviso will look at extending assignment deadlines.

Motion: Dr. Sarah Weeks

Seconded: Dr. Glenda Bendiak

Motion Passed: (unanimously)

- c) **Clerkship Committee:** Dr. Busche reported that the Clerkship Committee is largely focused on planning the new clerkship beginning in January, 2020.
- d) **Academic Technologies:** Mr. M. Paget explained that the same exam questions can not be used in both A and B Exams. This will be taken to the Clerkship Committee to discuss.
- e) **Student Evaluations:** Ms. Martin reported that discussion items she had in mind, have already been addressed.
- 6. **The Reappraisal and Appeals Process:** Dr. Desy reviewed the power point presentation (attached). Dr. Desy informed SEC members that Dr. Kevin McLaughlin will continue as Chair of The Reappraisal Sub-Committee. As well, SEC members are invited to vote on a reappraisal.

Meeting adjourned at 3:10 p.m.

Next Meeting: January 22, 2020 in Room 1509/1509A (1:00 p.m. to 2:50 p.m.)