



Student Evaluation Committee (SEC) Minutes

Student Evaluation Committee (SEC)

APPROVED

Monday, September 25th, 2023

2:00-4:00 PM

Meeting via Zoom

Attendees: Drs. G. Bendiak, J. Desy (chair), Z. Goodarzi, C. Hutchison, M. Powell, S. Weeks, L. Willetts, Mr. M. Bondok, Ms. Y. Burton, Ms. S-A Facchini, Mr. V. Joe, Mr. J. Kreutz, S. Leskosky, K. Martin, Ms. K. O'Donnell, Mr. M. Paget, Ms. A. Randhawa, Mr. H. Shah, Ms. S. Tai, Ms. J. Young

Regrets: Drs. H. Amin, S. Anderson, K. Busche, E. Cheng, M. Davis, A. Harvey, J. Haws, K. Hecker, M. Keir, K. McLaughlin, D. Miller, M. Mintz, S. Mohan (leave), C. Naugler, W. Rosen, T. Wong, Ms. K. Fu, Ms. S. Shah, Mr. M. Sobczak

Call to Order

The meeting was conducted via Zoom and was called to order at 2:00 p.m. by Dr. J. Desy. All members introduced themselves.

1. **Approval of SEC Minutes (May 29th, 2023) and Meeting Agenda** – The SEC Minutes from May 29th, 2023 as well as today's meeting Agenda were presented by Dr. Desy. There were no additions, revisions, etc.

All in Favor - Motion Approved

2. **Standing Items**

- 2.1 **Committee Updates**

Pre-Clerkship: Dr. Weeks reported that currently Pre-Clerkship have two different curriculums. Firstly, Dr. Weeks indicated that the Class of 2025 (Pre-Clerkship curriculum) are very close to beginning their Clerkship. The class is currently in Course VII which will then be followed by Course VI, Integrative and Intro to Clinical Practice. Dr. Weeks explained that the Class of 2025 have had some challenges with the preparatory elements of setting up Clerkship electives. Dr. Weeks explained that there were a few Pre-Clerkship recruitment issues, but that seems to have stabilized.

Dr. Weeks explained that the RPCC (RIME Pre-Clerkship Committee) is a new committee that's started for the Class of 2026. The RPCC has changes in leadership (a new TOR), as well, Dr. Weeks noted that student representation is on the RPCC, similar to the PCC. Dr. Weeks explained that the RPCC met for meetings throughout the past summer in order to have the opportunity to make changes if needed, as well to ensure that the team felt supported. Dr. Weeks informed members that she was very proud of our team, as well as the Class of 2026 students for their openness to a new curriculum. Dr. Weeks reported that the feedback from the Unit 1 survey (from the Class of 2026) has just been received. Dr. Weeks explained that the survey process for the Class of 2026 has been revised, first the entire class is no longer being surveyed for each Unit (due to survey fatigue), as well, the length of the survey has been shortened to hopefully obtain important feedback. Dr. Weeks reported that overall, the Unit 1 survey student

responses were very positive, indicating that our faculty are doing a great job, as well provided a lot of rich narrative on things that can be worked on such as optimizing the large group sessions, graphics or summary slides to accompany podcasts, student leaders in the anatomy space, as well they indicated that podcasts were a bit too long, etc. Dr. Weeks reported that there was very positive feedback about the assessment plans for the class. Dr. Weeks informed members that there are still opportunities to teach within the RIME curriculum, there is currently a PCE position posted, as well there are other spaces within the professional role part of RIME (Collaborative Practice, AEBM, Scholarship Journal clubs, Career Exploration Program, etc). Dr. Weeks asked SEC members that if they know colleagues that are interested, to please ask them to reach out.

Clerkship: Dr. Busche was unable to attend today's SEC meeting therefore there are no updates to report.

UMEC: Dr. Naugler was unable to attend today's SEC meeting. Dr. Weeks provided a short update from the last UMEC meeting - Dr. Harvey presented the SEC Annual report as well as the revised Attendance Policy. Dr. Weeks explained that the Attendance Policy went under a revision process that began last October at the Western Dean's meeting. Therefore, a new Attendance Policy was drafted and circulated among the UME, SAW as well as the student body for feedback.

2.2 Reports

Student Reports:

Class of 2024: Mr. M. Bondok reported that the Clerkship exams are not as bad as Pre-Clerkship exams as Clerkship students learn as they move through their various rotations therefore picking up pertinent information along the way. Mr. Bondok reported that so far, students feel that Clerkship exams are fair.

Class of 2025: Mr. J. Kreutz reported that the Class of 2025 is in their last week of Course 7 and that students are getting sorted and planning and scheduling for Clerkship Electives. Mr. V. Joe reported that he and Mr. Kreutz went to the Canadian Federation of Medical Students conference in Toronto and were able to speak with other VP of Academics from other medical schools around the country. Mr. Joe stated that we have one of the best evaluation teams in the country compared to other schools and thanked our evaluations team for their hard work. Mr. Joe commented that at the last UMEC meeting it was mentioned that there were opportunities available for students regarding UME Research projects. Mr. Joe reported that students have been asking about these types of positions and were wondering if this type of opportunity could be integrated into the core website. Dr. Desy suggested that they will find a place on the website that the class of 2026 is accessing (perhaps Fresh Sheet) to post Research opportunities as that class is not able to access core. As well, her evaluation team is trying to find the right way to help students find research opportunities. Dr. Desy suggested that perhaps a link could be distributed to preceptors that require the help of a medical student. The preceptor could access the website and give key information about the research project they require help with. Then the UME could start posting those advertisements internally on our website (students could then directly apply to preceptors for a specific project).

Class of 2026: Ms. A. Randhawa reported that her class is scheduled to have their second exam in a couple of weeks. She commented that the class received their first exam marks with a class average of 95% and a "passing" threshold of 85%. Ms. Randhawa explained that there was a post-exam survey, however, only 30 students responded (quick turnaround and a busy time for students). Ms. Randhawa informed members that her class will be having a Town Hall Meeting on Sept 26th and will streamline student concerns. Some of the concerns, in general, are worries about the next exam being cumulative and the possibility of having an exam outline (ex. breakdown of how many questions would be from Unit 1 vrs. Unit 2). As well, students would like to have more clarity on other types of assessments (OSCE, Anatomy Buzzer, Formative, etc). Ms. Randhawa also informed members that they have a meeting with Mr. M. Paget on Oct 17th regarding cards. Dr. Desy explained that a passing threshold was not set for the Unit 1 exam. The threshold was a recommended performance level, and was set for the purposes of providing extra support for some of the students, and to try and do everything we can to make all students successful in the six-month block. There was no fail, or pass, of that exam. At this point, there is a mean, standard deviation and a recommended

performance level which is used for the purpose of helping the students and getting extra support if needed. With regard to the exam breakdown, Drs. Desy and Bendiak just finalized the blueprint. The blueprint will have a division of questions, a percentage of questions from Unit 1 versus Unit 2 (this will be continually provided for future exams), as well as the number of questions on the exam. Dr. Desy explained that there are no longer bell ringer exams, the Anatomy content is now integrated in the Unit exam as well as the OSCE. Dr. Desy explained as the OSCE gets closer, the students will be provided with a lot more orientation and details around the format and content of that exam. Dr. Desy offered that she and Dr. Bendiak could attend a review session on one of the upcoming Fridays to answer some questions that the students may have. In the meantime, Ms. A. Randhawa and Ms. J. Young will collect questions from the students during the upcoming Town Hall and forward those questions to Drs. Desy and Bendiak.

Academic Technologies – Dr. Desy reported on behalf Mr. M. Paget that the review deck for Unit 1 will be released shortly. This will enable students to review questions that they got incorrect on the Unit 1 summative exam and then practice those questions until they get them correct. In the future, the plan is to release the review deck a little sooner.

Evaluation Team – Ms. K. Martin reported that the Evaluation Team has a new member, Ms. Yuan Burton. They are now a team of three. Ms. Martin reported that her team is working on cards as well as getting the Unit 2 exam ready. Ms. Martin explained that a new improvement for this upcoming year is that the OSCE schedule for December will be released to both classes within the next couple of weeks.

3. Old Business/Updates:

RIME Update – Dr. Desy gave a brief update on RIME and the card system. Dr. Desy informed members that in Unit 1 there were 946 individual templates for cards. She noted that individual templates could be multiple questions. These templates were made by 26 Faculty members on 48 topics and in total the Class of 2026 did 229,101 cards per practice. The average number of cards played per student was 1,280 individual questions with a standard deviation of 744. Dr. Desy demonstrated how the cards website works and how to utilize that website using the cards and how students can access content.

4. New Business:

RIME Course Evaluation Percentage Breakdown - (Dr. Glenda Bendiak) – Dr. Bendiak reviewed how to access the Curriculum Outlines on the U of C UME Website. Dr. Bendiak reviewed the UME Course Outline Fundamentals 1 to review points about assessment. She reviewed the idea of the Competency Committee and how it will review all of the information from Block 1 (first six months of the curriculum) and from there will make a consensus recommendation about a student’s readiness to progress to the next stage of the curriculum. The assessment breakdown for the individual units is explained in this outline. This outline also describes for those students who have been identified as needing extra resources. Dr. Bendiak also reviewed the Professional Role Course Outline explaining that there are a few additional things that have been included such as guided reflections or project proposals. Dr. Bendiak explained that the Curriculum Outlines explain the key evaluation and course pieces from the course outlines.

<p>Motion: Moved: Dr. S. Weeks, Seconded: Dr. Z. Goodarzi To accept the percentages (5%, 5%, 5%, 85%) of the waiting of the exam.</p> <p style="text-align: right;">Carried</p>

5. **RIME Exam Blueprint** – Dr. Glenda Bendiak - Dr. Bendiak presented a RIME Exam Blue Print explaining that it helps give students additional information about the structure of an exam. Dr. Bendiak explained to members how the blueprint is laid out, as well described each part of the exam blueprint. Dr. Desy explained how the percentages were made up and explained that they mirrored the amount of time dedicated in the curriculum to each of these areas. The curriculum was blueprinted, then the assessment is now following the teaching and the blueprint is based on how much time is spent teaching each of those

areas. Ms. A. Randhawa asked whether it was possible to provide a breakdown including general topics (ex. diabetes). Dr. Desy said that they could definitely bring the feedback forward commenting that it's helpful to hear what would be more beneficial to the students. Discussion among members ensued.

Motion: Moved: Dr. J. Desy, Seconded: Dr. G. Bendiak

To accept the exam blueprint in its current format.

Carried

6. **New Questions on RIME Final Exams – Dr. Janeve Desy** - Dr. Desy explained that there was positive feedback from the students regarding the Unit 1 exam. She explained that the unit exams come from cards that the students have access to (or very similar questions that the students have access to). Most students commented that the Unit 1 exam was fair. Dr. Desy explained that some students have requested that novel content be added to the unit exams (content that the students have never seen before) as some students are concerned that their colleagues are just memorizing the cards, and they are worried that their colleagues are not learning the information in detail. As well, other students are saying that they want to be challenged. Dr. Desy asked that the committee discuss “should we be adding novel questions to the unit exam, questions that the students have never seen before” (perhaps questions from the old curriculum, or making new questions), or should we stick with the plan that is in place which is intentionally give the questions with the thought that if you know the answer to those questions, you have actually learned the content very well, because the questions test broadly all of the content that’s been taught with little fuzzies built in. Ms. A. Randhawa asked if the students could have a challenge card deck. Mr. M. Paget suggested that some content that already exists could be taken from older cards as well as some clerkship-grade content to create a challenge deck.
7. **Student Evaluations Development and Maintenance Policy - Dr. Janeve Desy** – Dr. Desy explained that this policy is updated approximately once per year. It details rules and regulations, as well as changes that were made to update the terminology to reflect the RIME Program. Dr. Desy briefly reviewed the policy and edits.

Motion: Moved: Dr. G. Bendiak, Seconded: Dr. L. Willetts

To accept revisions made to the Student Evaluations Development and Maintenance Policy.

Carried

8. **Reappraisal Policy Update - Dr. Janeve Desy** – Dr. Desy explained that minor edits were made to this policy. The edits were specific to adjusting the terminology to reflect the RIME Program. Dr. Desy briefly reviewed the policy and edits.

Motion: Moved: Mr. M. Paget, Seconded: Dr. Z. Goodarzi

To accept revisions made to the Reappraisal Policy.

Carried

The SEC meeting was adjourned at 4:00 p.m.