



Student Evaluation Committee (SEC) Minutes

Student Evaluation Committee (SEC)

APPROVED

Monday, September 12th, 2022

2:00-4:00 PM

Meeting via Zoom

Attendees: Drs. H. Amin, J. Desy (chair), A. Harvey, J. Haws, B. Meatherall (for Dr. K. Busche), M. Mintz, S. Weeks, L. Willetts, Mr. M. Bondok, Ms. K. Chadbolt, Ms. S. Facchini, Ms. S. Leskosky, Ms. K. Martin, Mr. M. Paget, Ms. S. Shah, Mr. M. Sobczak, Ms. S. Tai

Regrets: Drs. S. Anderson, G. Bendiak, K. Busche, E. Cheng, M. Davis, Z. Goodarzi, K. Hecker, R. Hurowitz, C. Hutchison, M. Keir, K. McLaughlin, D. Miller, S. Mohan (leave), C. Naugler W. Rosen, Mr. S. Bell, Ms. L. Felske, K. Fu, Ms. E. Lindquist

Call to Order

The meeting was conducted via Zoom and was called to order at 2:00 p.m. by Dr. J. Desy.

1. **Approval of Meeting Agenda (September 12, 2022) and Minutes (June 20, 2022)** with one revision to the Agenda to remove EEW Performance Presentation (Mr. M. Paget).

Motion: Dr. S. Weeks **Seconded:** Dr. L. Willetts

All in Favor - Motion Approved

2. Standing Items

2.1 Committee Updates

PCC: Dr. Weeks reported that the PCC's first committee meeting of the academic year is going to be a retreat and members will be reviewing data collected by Dr. Martina Kelly around the use of a generalism scale, and our small group cases that currently exist. Dr. Weeks also informed members that the Class of 2024 started Course VII today (a three-week course) and then they will move into Course VI (Courses VII and VI flipped spots in the curriculum – a decision made by the course chairs involved). The class had their Course V summative last Friday. The class of 2024 is busy preparing for Clerkship (elective bookings and the upcoming Clerkship lottery). The class of 2025 completed the Population Health course and is currently in the midst of Course I. The class has completed the Course I midterm examination and it appears that things are going well. The class of 2025 had a much more normal non-COVID entry into medical school and it seems to have had a positive effect on the students' learning.

Clerkship: Dr. Bonnie Meatherall joined our meeting as a replacement for Dr. Kevin Busche as he was unable to attend today's SEC meeting. Dr. Meatherall informed members that the first Clerkship committee meeting of the academic year is next week. Agenda item "Failures in Clerkship Policy Update" will be discussed later at today's meeting. Dr. Desy updated members that interviews for the Course VIII evaluation director position are complete (this is a Clerkship position that creates the Clerkship OSCE every year). Dr. Desy also informed members that with regard to Clerkship exams there hasn't been any major issues and that the exams have been running smoothly.

UMEC: Dr. Naugler was unable to attend today's meeting. Dr. Desy informed members that there was a UMEC meeting last Friday, however there were no motions passed that were relevant to SEC.

2.2 Reports

Student Reports:

Class of 2023: Student representatives from the Class of 2023 were unable to attend today's SEC meeting.

Class of 2024: Mr. M. Bondok reported that a few students have asked that the formative exams be due at midnight rather than 4 p.m. Dr. Weeks informed committee members that the formative exams are open for a week and students are given a reminder to complete throughout the week. Dr. Weeks noted that she is not opposed to the idea but pointed out that she doesn't feel that leaving the exam open until midnight would achieve the purpose of the exam, which is an educational tool. Dr. Weeks noted that students are regularly requesting practice questions and the formative exam is an opportunity to practice with authentic exam questions. Ms. Martin commented that the exam is due at a certain time so that the evaluation team is able to run the results, process the exam and release the results before a planned review for the class and to ensure that the students receive their marks before their final exam. As well, if there are any technical issues there is no one available after hours to assist the students. Dr. Weeks suggested that for students who miss submitting their Formative Exam on time that it may be considered a coaching opportunity around deadlines. For some students it may have been a one-off, but for other students perhaps they haven't implemented strategies that are necessary to allow themselves to succeed organizationally. Mr. Bondok said that he is happy to bring the points discussed at today's meeting back to his classmates.

As well, Mr. Bondok inquired when Course V marks would be released. Dr. Desy commented that we don't have any reason to believe, at this point, that releasing the Course V marks would be delayed beyond the usual timing. So far, the evaluation team is on schedule. Dr. Desy suggested that if it gets to the point where it's looking like the marks will be released late, she will update the class.

Academic Technologies – Mr. Paget informed members that we had a slower learning management system from January-March, 2022 due to a data-base move that our Academic Technologies team ended up retracting a fair bit. Mr. Paget reported that his team has been running concurrent versions of Dolphin to ensure that we do not have any issues moving forward. As well, Mr. Paget reported that we had an extended Cards outage due to a malware attack from a casino near Hong Kong (this was resolved within 24 hours). This was quickly followed by a multi-day outage from UCIT. Dr. Desy thanked Mr. Paget and his team for sorting out the malware attack so quickly.

3. Old Business/Updates

None

4. New Business:

Review SEC Terms of Reference (TOR)

Dr. Desy informed members that there are no major changes in the roles, responsibilities or duties in the SEC TOR. The following members have been added to the TOR: Dr. Dan Miller (Faculty Representative), Dr. Edwin Cheng (Course/Clerkship Representative), Dr. Michelle Keir (Course/Clerkship Representative), and Dr. Marcy Mintz (Accreditation Lead – non-voting). Dr. Robert Hurowitz is currently listed as the Resident Representative, however, he is now an Attending therefore we require a new Resident Representative. Dr. Desy asked if any members know of a Resident with an interest in evaluations and leadership roles, please let her know.

Motion: Moved: Dr. A. Harvey, Seconded: Mr. H. Amin

It is proposed that SEC members accept the new TOR with the following additions: Dr. Dan Miller (Faculty Representative), Dr. Edwin Cheng (Course/Clerkship Representative), Dr. Michelle Keir (Course/Clerkship Representative) and Dr. Marcy Mintz (Accreditation Lead – Non-Voting).

Carried

MCC Preparation (Dr. Janeve Desy)

Dr. Desy brought forward the “MCC Preparation” discussion item. She informed members that she runs a one to two-week MCC Review Course every springtime which consists of various experts in different areas of medical education who visit and offer sessions to the students for the purpose of preparing them for the MCC exam that is written at the end of medical school. The concept of the course is to engage in test-directed learning. In the past, the university has been purchasing the MCC Practice Exam for our students (fourteen question CDM exam, as well as a 100 multiple choice exam to practice with a cost of \$220/student). Dr. Desy explained that the practice exams that we are currently purchasing do not give the student an explanation or reference about the questions. Dr. Desy explained that there are now full and light versions of the practice exams that have now been implemented with the benefit of explanations about each correct answer as well references are provided for all of the answers. Dr. Desy explained that the MCC has offered us the full exam this year which is a full MCC exam (210 multiple choice questions and 38 CMD questions) at a cost of \$480/student. Alternatively, there is a prep exam light which consists of 105 multiple choice questions and 19 CDM questions at a cost of \$300/student. The difference between the two exams is \$80/student (the prep exam that we currently use versus the exam lite version). Dr. Desy asked SEC members what their thoughts were regarding spending an extra \$80/student which would offer students an additional five MCQs and an addition five CDMs as well as a full answer for every single question with an explanation in references. Discussion ensued amongst committee members. Dr. Desy commented that she would bring this topic back to SEC as well as discuss it at the UME Management.

Failures in Clerkship Policy Update (Dr. Bonnie Meatherall for Dr. Kevin Busche as a Clerkship Representative)

Dr. Desy explained on behalf of Dr. Busche that according to the SARC TOR if a student has two overall Clerkship failures then that student should appear before SARC. Over the past many years, SARC has recommended that the student try to remediate those failures and pass the exam on the second attempt. Over the past two years, we have not seen SARC recommend that a Clerkship student repeat a year as a result of two failures but instead we see SARC making recommendations for supports and continuing on in Clerkship if they are able to pass the rewrite exam. Therefore, Dr. Busche would like SEC to discuss, and possibly make a motion, that instead of having students present to SARC for two Clerkship failures, they present to SARC if they have three individual Clerkship failures. Dr. Desy opened up the topic for discussion.

Motion: Moved: Dr. B. Meatherall , Seconded: Dr. J. Haws

The SEC recommendation to UMEC and SARC is as follows: If a student fails two different Clerkship summative examinations but successfully remediates these examinations, they will meet with the Associate Dean and SAW, and if they fail three different Clerkship summative examinations, regardless of the status of remediation, they would meet with the Associate Dean, SAW and go to SARC. If a student fails two summative ITERs, they will proceed to SARC - same goes for one ITER and one MCQ.

Consequences of failures in Clerkship are: three different MCQs (SARC), two different MCQ's (Associate Dean's Meeting), one MCQ plus rewrite of MCQ failure (SARC), two ITER failures (SARC), one ITER and one MCQ (Associate Dean's Meeting). It is noted that the Clerkship OSCE counts as an ITER. Two summative ITERs. Electives Included.

Carried

Midpoint Clerkship Competency Committee (Dr. J. Desy)

Dr. Desy reminded members that we implemented the Clerkship Competency Committee a couple of years ago. Currently, we are only meeting at the very end of Clerkship to review all of the data from all of the Clerkship students on all of the Clerkship rotations as well as the Clerkship OSCE which has been an excellent process. The problem is if a student is struggling at the time of the Competency Committee meeting, we have lost the ability to intervene and help that student because we do not gather that data and review it until the very end of Clerkship. Dr. Desy explained that if the data could be collected and reviewed midpoint to identify students earlier on who may be struggling, it would be beneficial.

Motion: Moved: Ms. K. Martin, Seconded: Dr. G. Bendiak

It is proposed that this year we would like to begin an Interim Competency Committee meeting where we meet directly after data is pulled for the MSPR to review the status of Clerkship students and how they present with respect to their EPAs, ITERS and MCQs. Committee members would indicate that either a student is progressing as expected or not progressing as expected with the purpose of providing feedback recommendations and offering resources to those students not progressing as expected.

Carried

The SEC meeting was adjourned at 3:45 p.m.

5. Next SEC Meeting – November 28 @ 2:00 to 4:00 p.m.