



Student Evaluation Committee (SEC)

APPROVED

September 27th 2019

Room G643

Attendees: Drs. Kevin Busche, Melinda Davis, Janeve Desy, Jolene Haws (via Teleconference), Carol Hutchinson, Kevin McLaughlin, Christopher Naugler, Wayne Woloschuk, Ms. Suzanne George, Ms. Laura Palmer, Ms. Tabitha Hawes, Ms. Karen Chadbolt (guest), Ms. Sue-Ann Facchini, Ms. Kerri Martin, Mr. Mike Paget, Mr. Matthew Sobczak, Ms. Sibyl Tai

Regrets: Drs. Harish Amin, Glenda Bendiak, Vick Chahal, Sophia Chou, Jacques Rizkallah, Ms. Kathryn Brockman, Mr. William Kennedy, Mr. Arjun Maini, Ms. Shannon Leskosky, Ms. Danielle Goss

1. Approval of Agenda and May 17th 2019 Minutes

- Automatically approved as no changes were requested.

2. Introduction of New Members and Visitors

Dr. McLaughlin had everyone go around the room and introduce themselves, as we introduced the two new 2021 VP Ed reps, Dr. Melinda Davis in her new position as Master Teacher Director as well as the guest for this meeting, Ms. Karen Chadbolt was introduced as the UME Finance Manager.

3. Reports and Standing Items

a. Report From Students

Ms. Hawes explained to the committee that the confusion that she is sensing from her class comes from the not knowing exactly how their exams in Clerkship are going to work based upon the new makeup of the Clerkship year for their class. Including things such as the OSCE and the different split up of the exams. Dr. McLaughlin assured her that the transition into exams and Clerkship will be smooth and things will work out. He then also noted that Dr. Busche will be talking about this later in the meeting.

Ms. George and Ms. Palmer noted that their class seems to think their current exams were fair and no one seemed to have any issues stand out in general conversations.

b. UMEC

Dr. Naugler stated that he requests a yearly review of Terms of Reference for every committee, for accreditation as well as best practice for the ever changing environment. He noted on the cover there is the 'Date of Last Change' would like to also have 'Date of Last Reviewed' to know that the appropriate steps have been taken to confirm the information in the Terms of Reference. Dr. McLaughlin suggested to get a student to review as well as a faculty representative to review for the next meeting.

c. PreClerkship

Dr. Busche and Dr. McLaughlin discussed a percentage alteration for the upcoming Course II, which is to be decided with Dr. Lewkonja.

Ms. Martin noted that there is a request to change the Course III weightings of their exams. With the Anatomy course coming in there is hopes to have the chest x-ray portion of their exam removed from the peripatetic and moved with their ECG exam. The break down would be as follows: Quiz 1 10%, Quiz 2 15%, ECG and Chest X-Ray exam 10%, Final exam 50%, peripatetic 15%. The peripatetic was previously weighted at 20% and the stand-alone ECG exam was weighted at 3% the quizzes were weighted just slightly differently with no real significant changes.

Motion: Dr. K. McLaughlin

- **Motion: Passed** (all in favor, none opposed, none abstained)

d. Clerkship

Dr. Busche acknowledged Ms. Hawes previous concerns about heading into clerkship, he overviewed the new structure of clerkship with it being four weeks longer, two more weeks of electives, three weeks (one extra) for CARMs interviews in January and February, and one vacation/CARMs preparation week in October. Dr. Busche then moved to how some of the rotations are broken up noting that there was a six-week rotation for Obstetrics and Gynecology which is now the only rotation to have a split exam with a breakdown of four weeks of Obstetrics with an exam and two weeks of Gynecology with a separate exam. Dr. Busche then determined that the remaining of the rotations will have only one exam and will be written once the student has completed both portions of that rotation. He noted some concern with the potentially 'incomplete' status on the students' overall exam mark and rotation on their MSPRs but did say the biggest portion of the review process is the comments, therefore he said that should not play a big portion in students being granted interviews or residency spots. The exam dates and placement of exams for the rotations are on a non-negotiable date set up, as asked by Ms. Hawes when she proposed the question if students could choose when to write an exam if they had finished the core part of that rotation, the example was the MTU portion of Internal Medicine.

e. Director of Student Evaluations

Dr. McLaughlin spoke on behalf of Dr. Desy. He brought up the Course III 'Generalist Perspective on Exam Content' which is a pilot that Dr. Desy has been working on alongside a few of the Master Teachers and other generalists.

Dr. McLaughlin then went to discuss the role of student evaluation representatives in post-exam review and examination of quality improvement process, to see if there are any discriminating questions, show previous exams and have the reps view them for

discrepancies. Review the comments from the exams and breakdown what item they are related to for further discussion.

Dr. McLaughlin then posed the question – should student evaluation reps have an answer key? He stated that currently they are given the exam, the answer key and the comment from the exam to be reviewed, says there are some concern that they do have the key. The concerns being outcome bias, and possible advantage should a rewrite need to happen. Dr. McLaughlin’s proposal is that the student evaluation representatives should be able to review the exam but without the answer key and analysis of the exam.

Motion: Dr. K. McLaughlin

- **Motion: Passed** (seven in favor, none opposed, one abstained)

Dr. McLaughlin noted that currently the student evaluation representatives are not currently on SEC membership, but feels that it could be beneficial to both the committee and the representatives if they were to take part in the evaluation committee. Dr. McLaughlin proposed to have the student evaluation representatives be non-voting members of the Student Evaluation Committee, however can replace the vote for that class year should the VP academic not be in attendance.

Motion: Dr. K. McLaughlin

- **Motion: Passed** (all in favor, none opposed, none abstained)

Dr. McLaughlin discussed how the MPL is set with the passing rate of students and the difference between setting it for the pre-clerkship and the clerkship years. He presented slides five through ten and talked about how they work in relation to the MPL setting. Dr. Busche and Dr. McLaughlin continued with the differences between pre-clerkship and clerkship, stating that clerkship just has an MPL not a pass/fail line, or borderline like there is in pre-clerkship.

Dr. McLaughlin then went onto bring up the Medical Skills OSCE changes, to include three communications stations of 12 minutes each, whereas there was just the one before. This is to ensure for extra grading based upon the student themselves rather than the evaluator in some cases.

Dr. McLaughlin proposed the question if there should be repeat exam items on rewrite exams, there was discussions with different points for understanding the negatives and positives of allowing this. The proposal he made was that we should not have repeated exam items on summative exams.

Motion: Dr. K. McLaughlin

- **Motion: Passed** (all in favor, none opposed, none abstained)

Dr. McLaughlin raised the question that we should have exam statistics for all versions of summative exams. Continuing with no review for a successful completion of the exam, this is to provide validity for all assessment decisions. He proposed that all courses most rotate/alternate different versions of summative exams.

Motion: Dr. K. McLaughlin

- **Motion: Passed** (all in favor, none opposed, none abstained)

f. Accreditation Issues

Nothing to mention.

g. Academic Technologies

Mr. Paget spoke briefly about how when students change their names that they've worked on a database that has the original names of students as they are often needed later into their education here.

h. Evaluation Team

Ms. Martin spoke on exam adjectives, she informed the committee that for the longest time we have used the term 'certifying' on exams and has now come to light that the term 'certifying' can no longer be used due to the fact there is no certificate at the end of the examination.

New Business

a. Cost-minimization Analysis of proposed Med Skills OSCE Changes

Dr. McLaughlin went back to his discussion above about the Medical Skills OSCE changes in regards to the addition of communication stations. He presented slides 13 through 17 with different options of what could happen especially in regards to the logistics and financial impact it would incur. He introduced Ms. Karen Chadbolt, UME Finance Manager, at this time to go over the different ways the cost could be impactful towards the program. With the 12 minute stations the students would only have to come in for one day of the OSCE, so half the class would be there on one day, the other half the next day. Dr. McLaughlin proposed the preferred format for MedSkills I OSCE is three 12 minute communication stations.

- **Motion: Dr. McLaughlin**
- **Motion: Official Tie** (all in favor, none opposed, none abstained)

Meeting adjourned at 3:00 pm

Future meeting: Friday November 8th 1:00 pm G643