## COURSE OUTLINE

<table>
<thead>
<tr>
<th>Course Number:</th>
<th>MDCN 495</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Name:</td>
<td>Intro to Clinical Practice Part 2 (ICP-2)</td>
</tr>
<tr>
<td>Dates:</td>
<td>January 10-14, 2022 [all ONLINE]</td>
</tr>
</tbody>
</table>
| Schedules and classroom locations: | For pre-clerkship: Year 1 & 2 timetable is here [https://cumming.ucalgary.ca/mdprogram/current-students/pre-clerkship-year-1-2/timetable](https://cumming.ucalgary.ca/mdprogram/current-students/pre-clerkship-year-1-2/timetable)  
Course materials can be found on the ICP course website (intro.ucalgaryblogs.ca) or on OSLER. |

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Chair:</td>
<td>Anthony Seto <a href="mailto:anthony.seto@ucalgary.ca">anthony.seto@ucalgary.ca</a></td>
</tr>
<tr>
<td>UME Program Coordinator:</td>
<td>Kelly Ho <a href="mailto:intro@ucalgary.ca">intro@ucalgary.ca</a></td>
</tr>
</tbody>
</table>

## Course Description

Please refer to the University Calendar: [http://www.ucalgary.ca/pubs/calendar/current/medicine.html#8554](http://www.ucalgary.ca/pubs/calendar/current/medicine.html#8554)

## Prerequisites

Not applicable in the MD program.

## Supplementary Fees/Costs

- Lab Coat (not used in ICP)
- Stethoscope (for in-person SIM) – not used, because ICP-2 is online
- iClickers (not used in ICP)
ICP-2 JANUARY 2022 GUIDE

Intro to Clinical Practice Part 2 (ICP-2) will be hosted January 10-14, 2022 all online. All educational events and tasks in ICP-2 have mandatory attendance or completion. An excused absence, approved by the UME, will waive the attendance requirement for the session(s) affected. However, if the Prez Drillz 2 session is missed with an excused absence, there is a make-up assignment to complete, as this session has an associated assessment component.

The breakdown of sessions is as follows:

- 5 scheduled** sessions
  1. Med SIM (Zoom small group)
  2. Special SIM (Zoom small group)
  3. Prez Drillz 2 (Zoom small group)
  4. Communication Skills for Conflict Resolution Lecture (Zoom lecture)
  5. ICP Finale / Tips & Tricks Lecture (Zoom lecture)
- 3 on-demand podcasts
  1. Handoffs (Online podcast)
  2. Cognitive Biases (Online podcast)
  3. ECG Interpretation (Online podcast)
- 3 educational tasks
  1. ICP Online Formative Exam (Dolphin)
  2. AHS MedRec Module + ICP MedRec Activity (OSLER ICP course page)
  3. Logbook (OSLER clerkship tab)

Here is a checklist for you to use to guide your progress through ICP-2:

<table>
<thead>
<tr>
<th>ICP-2 LEARNING EVENTS AND TASKS</th>
<th>CHECKBOX</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Handoffs Podcast</td>
<td></td>
</tr>
<tr>
<td>2) Cognitive Biases Podcast</td>
<td></td>
</tr>
<tr>
<td>3) ECG Interpretation Podcast</td>
<td></td>
</tr>
<tr>
<td>4) Medical Simulation (**MED SIM)</td>
<td></td>
</tr>
<tr>
<td>5) Special Simulation (**SPCL SIM)</td>
<td></td>
</tr>
<tr>
<td>6) Presentation Drills 2 (**Prez Drillz 2) + EPA-6 Assessment</td>
<td></td>
</tr>
<tr>
<td>7) Communication Skills for Conflict Resolution (**Conflict Reso)</td>
<td></td>
</tr>
<tr>
<td>8) ICP Finale / Tips &amp; Tricks (**Finale)</td>
<td></td>
</tr>
<tr>
<td>9) ICP Online Formative Exam</td>
<td></td>
</tr>
<tr>
<td>10) MedRec Module + MedRec Activity</td>
<td></td>
</tr>
<tr>
<td>11) Logbook</td>
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</tr>
</tbody>
</table>
Below are 3 links that will be useful for ICP-2.

1. **Course materials:**  
   [https://osler.ucalgary.ca/courses?id=804](https://osler.ucalgary.ca/courses?id=804)  
   This is your one-stop shop for downloadable course materials.

2. **Podcasts:**  
   [https://osler.ucalgary.ca/podcasts](https://osler.ucalgary.ca/podcasts)  
   This is your one-stop shop for the 3 ICP-2 podcasts.

3. **Learning events/tasks descriptions, bonus sessions, and updates:**  
   [http://intro.ucalgaryblogs.ca/sessions2](http://intro.ucalgaryblogs.ca/sessions2)  
   This is your one-stop shop to find out what each session is all about, as well as additional guidance on how to complete specific tasks. Bonus sessions, such as “Clerkship Trivia Night”, will be announced on the website once these events are booked and finalized.

The schedule for ICP-2 functions like ICP-1. Both ICP-2 and Integrative 2 are hosted simultaneously; however, they are separate courses with two different evaluation criteria.

Only the sessions marked with asterisks** are scheduled for you. All other sessions are on-demand podcasts that can be self-scheduled. The on-demand sessions are put in the schedule as placeholders.

Each student will be assigned a Ranger Colour. Each Ranger Colour will be further split into 4 SIM Teams. Use your Ranger Colour + SIM Team Number to find out when your scheduled sessions are. Please note that for both ICP and Integrative courses, you will be in the same group.

**ICP Days 1-3: Simulation Days**
ICP Days 4-5: Prez Drillz 2 and ICP Finale Day

<table>
<thead>
<tr>
<th>ICP Part 2</th>
<th>THURS JAN 13</th>
<th>FRI JAN 14</th>
</tr>
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<tbody>
<tr>
<td>8:30</td>
<td></td>
<td><strong>AHS ORIENTATION</strong> (Check email for more information)</td>
</tr>
<tr>
<td>9:00</td>
<td></td>
<td><strong>Conflict Reso (1330-1450) (Zoom)</strong></td>
</tr>
<tr>
<td>9:30</td>
<td></td>
<td><strong>Finale (1500-1550) (Zoom)</strong></td>
</tr>
<tr>
<td>10:00</td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
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<tr>
<td>10:30</td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
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<tr>
<td>11:00</td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
<td><strong>Prez Drillz 2 (1000-1220) (Zoom)</strong></td>
</tr>
<tr>
<td>11:30</td>
<td><strong>INTEGRATIVE C (0830-1150) (Online)</strong></td>
<td><strong>INTEGRATIVE D (1400-1720) (Online)</strong></td>
</tr>
<tr>
<td>12:00</td>
<td><strong>ECG (Podcast)</strong></td>
<td><strong>ICP FINALE DAY</strong> (Zoom doors open 1315) (Zoom)</td>
</tr>
<tr>
<td>12:30</td>
<td><strong>ECG (Podcast)</strong></td>
<td><strong>ICP FORMATIVE EXAM, MEDREC, AND LOGBOOK DUE AT 1730! REMEMBER TO COMPLETE POST-COURSE SURVEY</strong></td>
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<tr>
<td>13:00</td>
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<td>13:30</td>
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<tr>
<td>14:00</td>
<td><strong>Prez Drillz 2 (1330-1550) (Zoom)</strong></td>
<td><strong>Prez Drillz 2 (1330-1550) (Zoom)</strong></td>
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<tr>
<td>14:30</td>
<td><strong>Prez Drillz 2 (1330-1550) (Zoom)</strong></td>
<td><strong>Prez Drillz 2 (1330-1550) (Zoom)</strong></td>
</tr>
<tr>
<td>15:00</td>
<td><strong>INTEGRATIVE D (1400-1720) (Online)</strong></td>
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<tr>
<td>15:30</td>
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<tr>
<td>16:00</td>
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<td>17:00</td>
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<td>17:30</td>
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The **one deadline to remember is Friday, January 14, at 17:30 mountain time.** This is when the ICP formative exam, MedRec, and Logbook are due. As the ICP formative exam reviews content throughout the entire ICP-2 course, all 3 podcasts will be completed by this deadline too.

To successfully pass the course, all ICP-2 Learning Events And Tasks must be completed by the January 14th 17:30 deadline. Podcast-viewing is signed off by the honour system. The other items are checked through the following mechanisms:

- Scheduled SIM and Lectures – attendance checks by UME
- Prez Drillz 2 – EPA-6 assessment (done live or through a make-up if excused absence)
- ICP Online Formative Exam – completion check by UME
- MedRec Module + MedRec Activity – signing off in the Logbook
- Logbook – completion check by UME
The ICP Online Formative Exam is a learning retrieval and application opportunity. Questions are created from the sessions of ICP. It is an open-resource activity to help you review learning.

The MedRec Module + MedRec Activity is an opportunity to learn about the medication reconciliation process that you will need to perform as a clinical clerk. There will be a MedRec Module + MedRec Activity handout package on the ICP-2 course page: https://osler.ucalgary.ca/courses?id=804. The Module portion presents an overview of what MedRec is and how to complete one. The Activity portion is an opportunity to practice filling out a MedRec form. Once you are done, review the answers provided to self-check your work.

The Logbook can be found on OSLER, under the “Clerkship” tab, which will be activated for you once clerkship comes closer. During clerkship, you will need to use the same Logbook to document the clinical presentations and procedures/tasks you have encountered. Select ICP, and then you can either click “Clinical Presentation” or “Procedures/Tasks”. All tasks housed in ICP will be under the “Procedures/Tasks” button. Check off that you have participated in the items, and green circles will light up.

If you see the screen below, and do not seek the list of tasks, you will need to click the “Procedures/Tasks” button to pull up the tasks list.
There are **5 course completion criteria:**

1. Attendance
2. Assignment #1: Presentation Skills Formative Assessment (done live or complete make-up within 72 hours for those with an excused absence)
3. Assignment #2: Online Formative Exam (due Jan 14th 17:30)
4. Assignment #3: MedRec (due Jan 14th 17:30)
5. Assignment #4: Logbook (due Jan 14th 17:30)

ICP-2 houses the last 2 lectures of pre-clerkship. I look forward to celebrating with you on ICP finale day, January 14, 2022. Doors open at 13:15 in Zoom Room “avseto”. The first lecture is an excellent talk/workshop by Dr. David Keegan regarding “Communication Skills for Conflict Resolution”. He will present a practical approach you can use in any conflict situation. The last lecture will be presented by 2 residents, 1 nurse, another staff, and I, where we share some final tips and tricks for success in your medical journey ahead.

![PRE-CLERKSHIP THE LAST LECTURE DAY](image)

Please contact me at any time with regards to anything about the ICP course. The password to the ICP-2 preceptor website, containing the preceptor notes and full set of ICP-2 materials, including ICP-2 video experiences, will be available to you at the end of the course.

Enjoy ICP-2!

Anthony Seto  
ICP Course Chair  
anthony.seto@ucalgary.ca  
Course website: [http://intro.ucalgaryblogs.ca](http://intro.ucalgaryblogs.ca)
Learning Objectives

Handoffs
1. Discuss barriers and pitfalls to handoff communication
2. Suggest strategies to improve handoff communication
3. Practice a structured process for providing written handover
4. Practice a structured process for providing verbal handover

Cognitive Biases
1. Describe two key processes used in clinical decision making
2. List high-risk situations that potentially bias reasoning
3. Define the following cognitive biases: anchoring, availability bias, confirmation bias, premature closure, and triage cueing
4. Discuss strategies to minimize cognitive biases

ECG Interpretation
1. Identify normal and abnormal components of ECGs:
   a. Features: history, rate, rhythm, axis
   b. Waves: P, QRS complex, T, U
   c. Intervals: PR, QRS width, ST, QT

Medical Simulation
1. Given an acute medical presentation (altered level of consciousness, respiratory distress, shock, and pediatric respiratory distress), work as a team through a systematic approach to diagnose and manage the issue.

Special Simulation
1. Given a unique clinical situation (multi-acute, multi-toxin, multi-trauma, multi-patient), work as a team through a systematic approach to prioritize actions, diagnose, and manage the issue

Presentation Drills
1. Present a clinical case to a preceptor
2. Implement oral case presentation feedback to improve oral case presentations

Communication Skills for Conflict Resolution
1. Describe a communication model for conflict resolution
2. Practice communication skills for conflict resolution

ICP Finale / Tips & Tricks
1. Discuss tips and tricks collected from medical students, residents, and staff on the following topics:
   a. Studying and Learning
   b. Communication
   c. Medical pearls
   d. Clinical Performance
   e. Well-being

Course Text(s)/Recommended Reading/Learning Resources
ICP Course Website:
http://intro.ucalgaryblogs.ca

Lasted updated December 23, 2021
## Evaluation and Course Requirements

### Evaluation Method
There are 5 course completion criteria for ICP-2:

- **Attendance at all scheduled sessions**
  - Students will still be able to pass ICP-2, if these absences are excused and approved by UME.
  - If a student has an excused absence from the “Prez Drillz” (Presentation Drills) workshop, they will need to complete the Prez Drillz assignment, due within 72h from the end of the missed session; further information will be provided if this applies.

- **Assignment #1: Presentation Skills Formative Assessment**
  - After the student attends the Prez Drillz workshop, the preceptor will complete a formative feedback and evaluation form on One45 based on EPA-6 (presentation skills)
  - If a student has an excused absence, they will need to complete the Prez Drillz assignment, due within 72h from the end of the missed session; further information will be provided if this applies.

- **Assignment #2: Online Formative Exam [due 17:30 Jan 14]**
  - The online formative exam must be completed and submitted by 17:30 mountain time on Friday, January 14, 2022. The definition of “completed” means that there was evidence of effort and attempt when filling out the responses; the contrast to this would be selecting the same answer (e.g., “C”) for every question just to enter a response for every question.

- **Assignment #3: MedRec (Module + Activity) [due 17:30 Jan 14]**
  - Review the MedRec Module + MedRec Activity handout package found on the ICP-2 course page to review module content and complete the practice activity: [https://osler.ucalgary.ca/courses?id=804](https://osler.ucalgary.ca/courses?id=804).
  - Once you are done, review the answers provided to self-check your work.
  - Finally, sign off that you have done MedRec by logging it in the Logbook.

- **Assignment #4: Logbook [due 17:30 Jan 14, unless you need to do Prez Drillz make-up]**
  - The Logbook is found under the “Clerkship” tab on OSLER. This will be activated for you, closer to the beginning of Clerkship. Please log that you have completed your ICP Online Formative Exam, completed your Presentation Drills, and completed your Logbook. If you had an excused absence for the Prez Drillz workshop, then it is okay to leave the Presentation Drills section of the logbook blank, until you have finished the make-up assignment.

### Podcast Completion
It is expected that students review all ICP-2 podcasts to achieve the learning objectives of ICP-2. Although completion will not be formally checked, the ICP Online Formative Exam will review content contained in the podcasts.

### Course Remediation and Failure
If the online formative exam is not complete and submitted by the deadline and/or the Prez Drillz assignment is not complete and submitted by the deadline (for those with an excused absence from Prez Drillz), then your ICP-2 course result will be “unsatisfactory”. To remediate this result, you will need to complete the ICP Reflective Essay, which covers the rationale and benefits of deadlines, implications of missing deadlines, and proposing strategies to meet deadlines, including realistic modifications you can make in your own life to help meet deadlines. If you miss a session without an excused absence, this will also lead to an “unsatisfactory” result. If this occurs, remediation options may include an ICP Reflective Essay or other alternatives determined by UME.
# ICP-2 Pass-Fail Scheme

### Course Completion Criteria

- Attendance: Scheduled Sessions
- Assignment #1: Presentation Skills Assessment
- Assignment #2: Online Formative Exam
- Assignment #3: MedRec (Module + Activity)
- Assignment #4: Logbook

### Grading

The University of Calgary Medical Doctor Program is a Pass/Fail program. The grading system that will appear on a student’s legal transcript is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR</td>
<td>Completed Requirements</td>
</tr>
<tr>
<td>RM</td>
<td>Remedial Work Required</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
</tr>
<tr>
<td>MT</td>
<td>Multi-Term (Used for Part A Courses that fall under 2 different terms in the calendar year.)</td>
</tr>
</tbody>
</table>

For Pre-Clerkship - A student’s final grade for the course is the sum of the separate components. It is not necessary to pass each mandatory components separately in order to pass the course.

For Clerkship - A rotation signed off as “Satisfactory with Performance Deficiencies” will appear as a credit on a student’s medical school transcript.

<table>
<thead>
<tr>
<th>Assignments/Projects</th>
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<tbody>
<tr>
<td>The following criteria shall generally apply to all written assignments. Faculty responsible for grading specific assignments may add additional criteria.</td>
</tr>
</tbody>
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*Lasted updated December 23, 2021*
## Timeliness

In general, dates listed in Core Documents are intended to act as guidelines for assisting students to complete their learning activities and assignments in a timely fashion. Students encountering difficulties completing assignments due to health or other serious factors must contact the Course Chair to arrange a deferral of term work. A Physician/Counsellor Statement to confirm an absence for health reasons may be required.

<table>
<thead>
<tr>
<th>Professional Conduct</th>
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</thead>
<tbody>
<tr>
<td>As members of the University community, students and staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar. The specific expectations cited in the Calendar include:</td>
</tr>
<tr>
<td>• respect for the dignity of all persons</td>
</tr>
<tr>
<td>• fair and equitable treatment of individuals in our diverse community</td>
</tr>
<tr>
<td>• personal integrity and trustworthiness</td>
</tr>
<tr>
<td>• respect for academic freedom, and</td>
</tr>
<tr>
<td>• respect for personal and University (or Host Institution) property.</td>
</tr>
</tbody>
</table>

Students and staff are expected to model behaviour in class that is consistent with our professional values and ethics. Students and staff are also expected to demonstrate professional behaviour in class that promotes and maintains a positive and productive learning environment. All students and staff are also expected to respect, appreciate, and encourage expression of diverse world views and perspectives. All members of the University community are expected to offer their fellow community members unconditional respect and constructive feedback. While critical thought, and debate, is valued in response to concepts and opinions shared in class, feedback must at all times be focused on the ideas or opinions shared and not on the person who has stated them.

Where a breach of an above mentioned expectation occurs in class, the incident should be reported immediately to the Associate Dean or his/her designate. As stated in the University Calendar, students who seriously breach these guidelines may be subject to a range of penalties ranging from receiving a failing grade in an assignment to expulsion from the University.

University of Calgary Medical School – Student Code of Conduct  
https://cumming.ucalgary.ca/mdprogram/current-students/pre-clerkship-year-1-2/student-code-conduct
### Electronic Submission of Course Work

Most assignments will be submitted via email to the Program Coordinator, UME unless otherwise stated. Assignments may be submitted in MS Word or Rich Text formats. It is the student’s responsibility to confirm with the Program Coordinator that the assignment has been received. This may be done through utilization of the return receipt function available on most email packages, or by a follow up confirmation email to the Program Coordinator.

It is the Program Coordinator’s responsibility to reply to any confirmation email from the student, and to inform the student promptly if there are any problems with the file (unable to open attachment, damaged data, etc.). In such cases, it is the responsibility of the student to promptly consult with the Program Coordinator regarding an alternate delivery method (e.g. courier, fax, etc.). It is the student’s responsibility to retain a copy of the original document.

### One45 Overview

The MD Program utilizes the One45 Software Program for assessment purposes for all evaluations in Year 1, 2 and 3. Students are able to view completed evaluations online through this software program. Evaluations and assessment data are collected at regular intervals.

It is the student’s responsibility to distribute their evaluations to preceptors during any given course and to follow up with preceptors if evaluations have not been completed by the deadline given out by the Undergraduate Medical Education Office.

In addition to assessments and evaluations, One45 is also utilized to evaluate your preceptors and to gather information from students on their learning experiences.

All students are provided training at the beginning of their program in Year 1. This would include a personal log in access code and password.

One45 is used throughout your training in the MD Program (Undergrad) as well as Residency (PGME).

**Website Link to Access One45:** [https://calgary.one45.com/](https://calgary.one45.com/)

**Problems Accessing One45:** Please contact the Academic Technologies at osler@ucalgary.ca
**Course Evaluation/Feedback**

Student feedback will be sought at the end of each learning session as well as at the end of each course through the electronic UME evaluation tool.

At the end of each learning activity (ie. Lecture, small group, orientations, etc.), students will be asked to complete online evaluation forms to provide feedback to instructors regarding the effectiveness of their teaching and achievement of the learning objectives. An overall course evaluation will be completed following course completion.

Students are welcome to discuss the process and content of the course at any time with the Course Chairs or Preceptors.

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**Clinical Core Overview (Pre-Clerkship Only)**

Please refer to the Clinical Correlation Guidelines here:  
[https://cumming.ucalgary.ca/mdprogram/about/governance/policies](https://cumming.ucalgary.ca/mdprogram/about/governance/policies)

**There is no Clinical Core component of ICP.**

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**Clinical Correlation Rules of Conduct**

Students and preceptors will not be used as patients for clinical correlation sessions. This means that students will not examine the preceptor, the preceptor will not examine the students and students will not examine one another.

**There is no Clinical Correlation component of ICP.**

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**UME Policies, Guidelines, Forms & TORs**

Please refer to the MD program website  
[https://cumming.ucalgary.ca/mdprogram/about/governance](https://cumming.ucalgary.ca/mdprogram/about/governance)

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**Appeals**

Please refer to the UME Student Evaluation: Reappraisals and Appeals for details regarding appeals [https://cumming.ucalgary.ca/mdprogram/about/governance/policies](https://cumming.ucalgary.ca/mdprogram/about/governance/policies)

If the student disagrees with the decision of the UME Student Evaluation Committee, the student may appeal that decision to the UME University Faculty Appeals Committee. Please refer to the [CSM UME Academic Assessment and Graded Term Work Procedures](https://cumming.ucalgary.ca/mdprogram/about/governance) for procedure for appeals.  
[https://cumming.ucalgary.ca/mdprogram/about/governance](https://cumming.ucalgary.ca/mdprogram/about/governance)
### Academic Accommodation

Students needing an accommodation because of a disability or medical condition should contact Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities available at [https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities_0.pdf](https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities_0.pdf).

Student Accessibility Services, please contact their office at (403) 220-8237, address: MacEwan Student Centre room 452 or email: access@ucalgary.ca. Students who have not registered with the Student Accessibility Services are not eligible for formal academic accommodation.

### Accommodations on Protected Grounds Other Than Disability

- Students who require an accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to the appropriate Assistant or Associate Dean.

- Students who require an accommodation unrelated to their coursework, based on a protected ground other than disability, should communicate this need, preferably in writing, to the Vice-Provost (Student Experience).

For additional information on support services and accommodations for students with disabilities, visit [https://live-ucalgary.ucalgary.ca/student-services/access](https://live-ucalgary.ucalgary.ca/student-services/access).

### Academic Integrity

The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect.

It is expected that all work submitted in assignments should be the student’s own work, written expressly by the student for this particular course. Students are referred to the section on plagiarism in the University Calendar ([http://www.ucalgary.ca/pubs/calendar/current/k-5.html](http://www.ucalgary.ca/pubs/calendar/current/k-5.html)) and are reminded that plagiarism is an extremely serious academic offence.

### Student Misconduct

A single offence of cheating, plagiarism, or other academic misconduct, on term work, tests, or final examinations, etc., may lead to disciplinary probation or a student's suspension or expulsion from the faculty by the Dean, if it is determined that the offence warrants such action. A student is defined as any person registered at the University for credit or non-credit courses.
### Freedom of Information and Protection of Privacy

The Freedom of Information and Protection of Privacy (FOIP) Act indicates that assignments given by you to your course instructor will remain confidential unless otherwise stated before submission. The assignment cannot be returned to anyone else without your express permission. Similarly, any information about yourself that you share with your course instructor will not be given to anyone else without your permission.

### Emergency Evacuations and Assembly Points

Assembly points for emergencies have been identified across campus. The primary assembly point for the Health Sciences Centre (HSC) building is HRIC - Atrium. For more information, see the University of Calgary’s Emergency Management website:


Emergency Evacuation Procedures - [https://www.ucalgary.ca/risk/emergency-management/plans-and-procedures](https://www.ucalgary.ca/risk/emergency-management/plans-and-procedures). In the case of an emergency during exam, immediately stop writing the examination and follow the direction of the invigilator and go to the nearest exit. Students should not gather personal belongings.

### Internet and electronic device information and responsible use:

Students are welcome to use laptops and other electronic note-taking devices in this course unless otherwise stated. Please be considerate of others when using these devices.

### Supports for student learning, success, and safety

- Student Advising and Wellness (SAW): [https://cumming.ucalgary.ca/mdprogram/current-students/student-advising-wellness](https://cumming.ucalgary.ca/mdprogram/current-students/student-advising-wellness)
- AMA Physician and Family Support Program: [https://www.albertadoctors.org/services/physicians/pfsp](https://www.albertadoctors.org/services/physicians/pfsp)
- Student Union Wellness Centre: [https://www.ucalgary.ca/wellnesscentre](https://www.ucalgary.ca/wellnesscentre)
- Safewalk: [http://www.ucalgary.ca/security/safewalk](http://www.ucalgary.ca/security/safewalk)
- Campus security - call (403) 220-5333
- Student Success Centre: [https://www.ucalgary.ca/ssc](https://www.ucalgary.ca/ssc)
- Library Resources: [http://library.ucalgary.ca/](http://library.ucalgary.ca/)
- Student Union ([https://www.su.ucalgary.ca/about/who-we-are/elected-officials/](https://www.su.ucalgary.ca/about/who-we-are/elected-officials/)) or Graduate Student’s Association ([https://gsa.ucalgary.ca/about-the-gsa/gsa-executive-board/](https://gsa.ucalgary.ca/about-the-gsa/gsa-executive-board/)) representative contact information
- Student Ombudsman: [http://www.ucalgary.ca/ombuds/role](http://www.ucalgary.ca/ombuds/role)
Copyright

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorized sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

Wellness and mental health resources

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the excellent mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, (https://www.ucalgary.ca/wellnesscentre/services/mental-health-services), and the Campus Mental Health Strategy website (http://www.ucalgary.ca/mentalhealth/).

Research ethics

If a student is interested in undertaking an assignment that will involve collecting information from members of the public, he or she should speak with the Assistant Dean, Research (UME) and consult the CHREB ethics website (https://ucalgary.ca/research/researchers/ethics-compliance/chreb) before beginning the assignment.

ATSSL Guidelines

Please refer to the ATSSL Web Lab PPE Requirement:
https://cumming.ucalgary.ca/mdprogram/about/governance

There is no Wet Lab component of ICP.