

Clerkship Director – Electives
Undergraduate Medical Education

Job Summary:

The Cumming School of Medicine at The University of Calgary invites applications for the position of a Clerkship Director, Electives. This position is for a three (3) year term with the possibility of renewal, subject to satisfactory review and is expected to be filled by a candidate internally to the Faculty/Department.

The anticipated start date is February 1, 2024 or upon a date to be mutually agreed.

The incumbent will report to the Associate Dean, Undergraduate Medical Education, with accountabilities to the Assistant Dean, Clerkship. This position will be expected to provide support and guidance related to all electives in Clerkship including all international and visiting electives. Director assists with all career planning activities related to electives. The Director will present an annual report to Clerkship Committee.

For a more detailed job description, please see posted statement of work/job profile.

Qualifications: Education, Training and Experience

- Candidate should have an MD
- Significant experience in and understanding of Undergraduate Medical Education
- Excellent leadership skills, experience leading high performing teams and evidence of administrative innovation, using best practice frameworks
- The applicant must be a skilled facilitator, negotiator and collaborator with proven administrative ability and outstanding communication skills

Contact

A letter of application, accompanied by a detailed curriculum vitae and names of three referees should be directed to:

Dr. Amy Bromley
Associate Dean, Undergraduate Medical Education
Cumming School of Medicine

Application can be sent via email to: associatedean.ume@ucalgary.ca

We would like to thank all candidates in advance for their interest and only those candidates selected for interview will be contacted.