

Mentor – International Students
Student Advising & Wellness (SAW)
Undergraduate Medical Education

Current Closing Date: August 1, 2021

Status: 0.2 FTE

Job Summary:

The Cumming School of Medicine at the University of Calgary invites applications for the position of a Mentor - International Students in the Student Advising & Wellness (SAW) office. This is a 0.2 FTE position for a one (1) year term with the possibility of renewal, subject to satisfactory review and needs. It is expected to be filled by a candidate internally to the Faculty/Department. The anticipated start date is August 1, 2021 or upon a date to be mutually agreed.

The incumbent will report to the Assistant Dean, Student Advising & Wellness with accountabilities to the Associate Dean, Undergraduate Medical Education. The Mentor will be responsible to advise and provide resources to international students in the MD Program in relation to student academics, regulations, adapting to the program and will be responsible for ensuring all students seek out resources and support around mental and physical health, mistreatment and discrimination, disabilities and accommodations.

For a more detailed job description, please see posted statement of work/job profile.

Qualifications: Education, Training and Experience

- Candidates must have an MD
- Experience in academic counseling or mentorship preferred
- Experience in and understanding of Undergraduate Medical Education and Student Advising & Wellness Office
- Excellent interpersonal skills, including commitment to and sensitivity to the special needs and inclusion of diverse communities and multiculturalism
- Ability to exercise sound judgment, discretion and tact in a highly confidential professional setting
- Accessible beyond normal business hours to be responsive to time-sensitive matters, crises, student needs, and Student Advising & Wellness program events

Contact

A letter of application, accompanied by a detailed curriculum vitae and names of three referees should be directed to:

Dr. Christopher Naugler
Associate Dean, Undergraduate Medical Education
Cumming School of Medicine

Application can be sent via email to: associatedean.ume@ucalgary.ca

We would like to thank all candidates in advance for their interest and only those candidates selected for interview will be contacted.