

## Physical Exam Lead, Clinical Skills PRE-CLERKSHIP (MD PROGRAM)

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**APPOINTED BY:**

Associate Dean, Undergraduate Medical Education (UME)

**TERM:** 2 years, renewable

**REPORTS AND ACCOUNTABLE TO:**

Reports to the Associate Dean, UME with accountabilities to the Assistant Dean, UME, Pre-Clerkship and the Clinical Skills Director.

**TIME COMMITMENT:** 0.20 FTE

**QUALIFICATIONS:**

1. Candidate must be a practicing clinician with a Medical Doctor Degree or equivalent.
2. Candidate must have a faculty appointment.
3. Experience in curricular development related to physical examination.
4. Excellent leadership skills, experience in leading teams and evidence of administrative innovation.
5. Candidate must be a skilled facilitator, negotiator, and collaborator with proven ability and outstanding communication skills.
6. Experience in teaching and evaluating physical exam skills is an asset.
7. An understanding and practice oriented around the foundational concepts of generalism is an asset.
8. Completion of the Cumming School of Medicine (CSM) Teaching Excellence Program (TEP) or similar is an asset.

**ADMINISTRATIVE ACTIVITIES:**

1. Promotes the educational goals, objectives, and philosophy of the Cumming School of Medicine, UME Program.

Key principles include:

- a. Meaningful integration of patient-centered content, delivered through a spiral curriculum oriented around clinical presentations that incorporate MCC objectives, grounded in principles of generalism and health equity.

- b. The curriculum is based on principles of adult learning (self-regulated learning)
  - c. Assessment should cover a diverse range of knowledge, skills and attitudes essential to contemporary physician practice, including, but not limited to: clinical problem-solving, clinical reasoning, communication, structural and cultural competence, professionalism, and collaboration.
  - d. Curricular content will be developed and reviewed to ensure it reflects the principles of equity, diversity, and inclusion (EDI).
2. Regular attendance at Clinical Skills subcommittee meetings.

**COURSE PLANNING & IMPLEMENTATION:**

1. Consults with the other relevant leads to optimize the integration and spirality of all content covered in pre-clerkship.
2. Collaborates with the UME Program Coordinator to ensure appropriate teaching materials are available to the students in paper or electronic format.
3. Works with stakeholder groups and content experts to refine teaching and learning materials and facilitator guides to promote consistency.
4. Teaches Physical Exam sessions to provide continuity and give students the opportunity to engage with leadership.

**STUDENT ASSESSMENT:**

1. Follows the policies and procedures outlined for preparation of student evaluations.
2. Works with the Director of Assessment and Clinical Skills Director to develop assessment tools and ensure broad input into the final evaluation.
3. Responsible for the additional instruction of students who require remediation in physical exam.
4. Responsible for the organization of instruction for students who were absent for reasons deemed acceptable under UME policy.

**COURSE EVALUATION**

1. Review course and teaching quality feedback from students and follow-up as appropriate, coordinating as needed with other relevant leads, coordinators, and directors.
2. Review course feedback from facilitators and other relevant stakeholders and follow-up as appropriate.



UNIVERSITY OF  
CALGARY

CUMMING SCHOOL OF MEDICINE  
UNDERGRADUATE MEDICAL EDUCATION (UME)  
STATEMENT OF WORK

**CONTACT:**

A letter of application, accompanied by a detailed curriculum vitae and names of three referees should be directed to:

Dr. Amy Bromley, MD  
Associate Dean, Undergraduate Medical Education  
Cumming School of Medicine

Applications can be sent via email to: [associatedean.ume@ucalgary.ca](mailto:associatedean.ume@ucalgary.ca)

***We would like to thank all candidates in advance for their interest, only those candidates selected for interview will be contacted.***