Closing Date:   October 28, 2022

**Job Summary:**

The Cumming School of Medicine at the University of Calgary invites applications for the position of Preclerkship Review Director for RIME curriculum. This position is for a three (3) year term with the possibility of renewal, subject to satisfactory review and is expected to be filled by a candidate internally to the Faculty/Department.

The anticipated start date is January 1, 2023 or a date that can be mutually agreed upon.

The incumbent will report to the Associate Dean, Undergraduate Medical Education, with accountabilities to the Assistant Dean, Pre-Clerkship. Director collaborates with the Block Director(s) for the Fundamental of Medicine Block Courses and Preclerkship Assessment Director in the planning, coordination and implementation of review of topics at the end of each course. To this end will collaborate with the evaluation team to identify areas of academic challenges within the curriculum. This position will be responsible for developing and curating academic supports for students transitioning from the existing curriculum to the RIME curriculum who have gone on a leave of absence or returning to the MD Program for academic reasons. The Director will attend all RIME Committee meetings and report to this committee as required.

For a more detailed job description, please see posted statement of work/job profile.

**Qualifications:  Education, Training and Experience**

- Candidates should have an MD.
- Significant experience in and understanding of Undergraduate Medical Education.
- Excellent leadership skills, experience leading high performing teams and evidence of administrative innovation, using best practice frameworks.
- The applicant must be a skilled facilitator, negotiator and collaborator with proven administrative ability and outstanding communication skills.

**Contact**

A letter of application, accompanied by a detailed curriculum vitae and names of three referees should be directed to:

Dr. Christopher Naugler, MD  
Associate Dean, Undergraduate Medical Education  
Cumming School of Medicine

Application can be sent via email to:  associatedean.ume@ucalgary.ca

*We would like to thank all candidates in advance for their interest and only those candidates selected for interview will be contacted.*