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Steps:

1. Install the most recent version of Adobe Reader (<http://get.adobe.com/reader>).
2. Save the form to your local drive on your own computer and note the location of the saved file. (ex. Documents).
3. Open the Adobe Acrobat Pro/Reader application 4.
4. On the Acrobat Reader menu, go to File->Open.
5. Open the file from the location in which you saved it. The form will not work if you simply double-click it, unless Acrobat/Reader is already your default PDF viewer.

- B. Mac users must install Adobe Acrobat/Reader. Mac Preview will not work with fillable PDF forms.

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