



GPA & USGNB Registration Policies

Refund policy

- **Up to Dec 18, 2022** - Cancellation requests must be received by emailing cmereg@ucalgary.ca. Cancellations are subject to an administrative fee of \$100/course to be retained by CME&PD.
- **Dec 19, 2022, and onwards** – if you are unable to attend the conference, due to contractual obligations with the venue and AV service providers, CME&PD is unable to provide refunds.
- All requests must be emailed to cmereg@ucalgary.ca

Changes or cancellations of the event

It may be necessary for reasons beyond the control of CME&PD to alter the format of delivery, timing, and content of the program without prior notice. CME&PD and affiliated service providers are not liable for any expenditure, loss, or damage of any kind incurred by registrants because of substitution, alteration, cancellation, or postponement.

CME&PD reserves the right to change the format of the event to virtual. If the event is changed to virtual, CME&PD will change your registration to the virtual option and refund the difference. Registrants are responsible for cancelling their own hotel and travel reservations.

If CME&PD elects to cancel the entire event, your registration will be refunded.

Health and Safety (In-person)

The health and safety for our learners, faculty, staff, and event support services are of utmost importance to CME&PD. As such, vaccinations and masks are strongly encouraged for all conference participants.

Learners, faculty, and staff will be required to follow all Government of Alberta public health guidelines that are in place at the time of the conference. CME&PD will continuously monitor the latest COVID-19 pandemic protocols and guidelines to ensure the most up-to-date health and safety protocols are in place and followed. **Check this page frequently for the latest information.** All registered attendees will be notified by email of event updates, including health and safety policies.



EMRH Registration Policies

In-Person Refund policy

- **Up to Dec 18, 2022** - Cancellation requests must be received by emailing cmereg@ucalgary.ca. Cancellations are subject to an administrative fee of \$100/course to be retained by CME&PD
- **Dec 19, 2022, onwards** – if you are unable to attend the conference, due to contractual obligations with the venue and AV service providers, CME&PD is unable to provide refunds. However, see the Change/Transfer Policy below for other options.

Virtual Refund policy

- Up to January 13, 2023, midnight - Cancellation requests must be received by emailing cmereg@ucalgary.ca. Cancellations are subject to an administrative fee of \$75/course to be retained by CME&PD.
- **January 14, 2023 onwards**: CME&PD is unable to provide refunds.

Change/Transfer Policy

All changes/transfer requests must be emailed to cmereg@ucalgary.ca

In-person to Virtual

- **Up to Dec 18, 2022** - refund will be made for the difference to the virtual regular rate.
- **Dec 19, 2022, and onwards** – your in-person registration will be changed to virtual registration. Due to contractual obligations with the venue and AV service providers, CME&PD is unable to provide a refund of the rate difference.

Virtual to In-person

- **Up to 3:00pm Jan 9, 2023** - registrants will be responsible for the price difference between the virtual and in-person regular rate.
- **3:01pm Jan 9 – 11:59pm Jan 17, 2023** - registrants will be responsible for the price difference between the virtual and late in-person rate.

No longer able to attend?

- **Keep your seat** - You will receive access to webcasted content for 3 months after the event.



UNIVERSITY OF CALGARY
CUMMING SCHOOL OF MEDICINE
Continuing Medical Education
and Professional Development

Changes or cancellations of the Hybrid event

It may be necessary for reasons beyond the control of CME&PD to alter the format of delivery, timing, and content of the program without prior notice. CME&PD and affiliated service providers are not liable for any expenditure, loss, or damage of any kind incurred by registrants because of substitution, alteration, cancellation, or postponement.

CME&PD reserves the right to cancel the in-person part of the hybrid event. If you registered for the in-person option, CME&PD will change your registration to the virtual option and refund the difference. Registrants are responsible for cancelling their own hotel and travel reservations.

If CME&PD elects to cancel the entire hybrid event, your registration will be refunded.

Health and Safety (In-person)

The health and safety for our learners, faculty, staff, and event support services are of utmost importance to CME&PD. As such, vaccinations and masks are strongly encouraged for all conference participants.

Learners, faculty, and staff will be required to follow all Government of Alberta public health guidelines that are in place at the time of the conference. CME&PD will continuously monitor the latest COVID-19 pandemic protocols and guidelines to ensure the most up-to-date health and safety protocols are in place and followed. **Check this page frequently for the latest information.** All registered attendees will be notified by email of event updates, including health and safety policies.



Common Fractures & Dislocation Policies

Refund policy

- Cancellations are subject to an administrative fee of \$75/course to be retained by CME&PD.
- **Jan 6, 2023, and onwards** – if you are unable to attend the conference, due to contractual obligations with the venue and AV service providers, CME&PD is unable to provide refunds.

Changes or cancellations of the event

It may be necessary for reasons beyond the control of CME&PD to cancel the program without prior notice. If CME&PD elects to cancel the event, your registration will be refunded. Registrants are responsible for cancelling their own hotel and travel reservations. CME&PD and affiliated service providers are not liable for any expenditure, loss, or damage of any kind incurred by registrants because of substitution, alteration, cancellation, or postponement.

Health and Safety (In-person)

The health and safety for our learners, faculty, staff, and event support services are of utmost importance to CME&PD. As such, vaccinations and masks are strongly encouraged for all conference participants.

Learners, faculty, and staff will be required to follow all Government of Alberta public health guidelines that are in place at the time of the conference. CME&PD will continuously monitor the latest COVID-19 pandemic protocols and guidelines to ensure the most up-to-date health and safety protocols are in place and followed. **Check this page frequently for the latest information.** All registered attendees will be notified by email of event updates, including health and safety policies.



Trauma Nursing Core Course Policies

Refund policy

- **Up to Nov 27, 2022** - Cancellation requests must be received by emailing cmereg@ucalgary.ca. Cancellations are subject to an administrative fee of \$75/course to be retained by CME&PD.
- **Nov 28, 2022 and onwards** – if you are unable to attend the conference, due to contractual obligations with the licensed educational course materials, venue and pre-event learning materials, CME&PD is unable to provide refunds.

Changes or cancellations of the event

It may be necessary for reasons beyond the control of CME&PD to cancel the program without prior notice. If CME&PD elects to cancel the event, your registration will be refunded. Registrants are responsible for cancelling their own hotel and travel reservations. CME&PD and affiliated service providers are not liable for any expenditure, loss, or damage of any kind incurred by registrants because of substitution, alteration, cancellation, or postponement.

Health and Safety (In-person)

The health and safety for our learners, faculty, staff, and event support services are of utmost importance to CME&PD. As such, vaccinations and masks are strongly encouraged for all conference participants.

Learners, faculty, and staff will be required to follow all Government of Alberta public health guidelines that are in place at the time of the conference. CME&PD will continuously monitor the latest COVID-19 pandemic protocols and guidelines to ensure the most up-to-date health and safety protocols are in place and followed. **Check this page frequently for the latest information.** All registered attendees will be notified by email of event updates, including health and safety policies.