

Introduction to Zoom Webinar

We are now using Zoom webinars to reach much larger audiences.

Due to a high volume of questions during our webinars, we cannot take spoken questions. Please review the following information before your webinar to learn more about the **Q&A** and **Chat** features.



UNIVERSITY OF CALGARY
CUMMING SCHOOL OF MEDICINE
Continuing Medical Education
and Professional Development



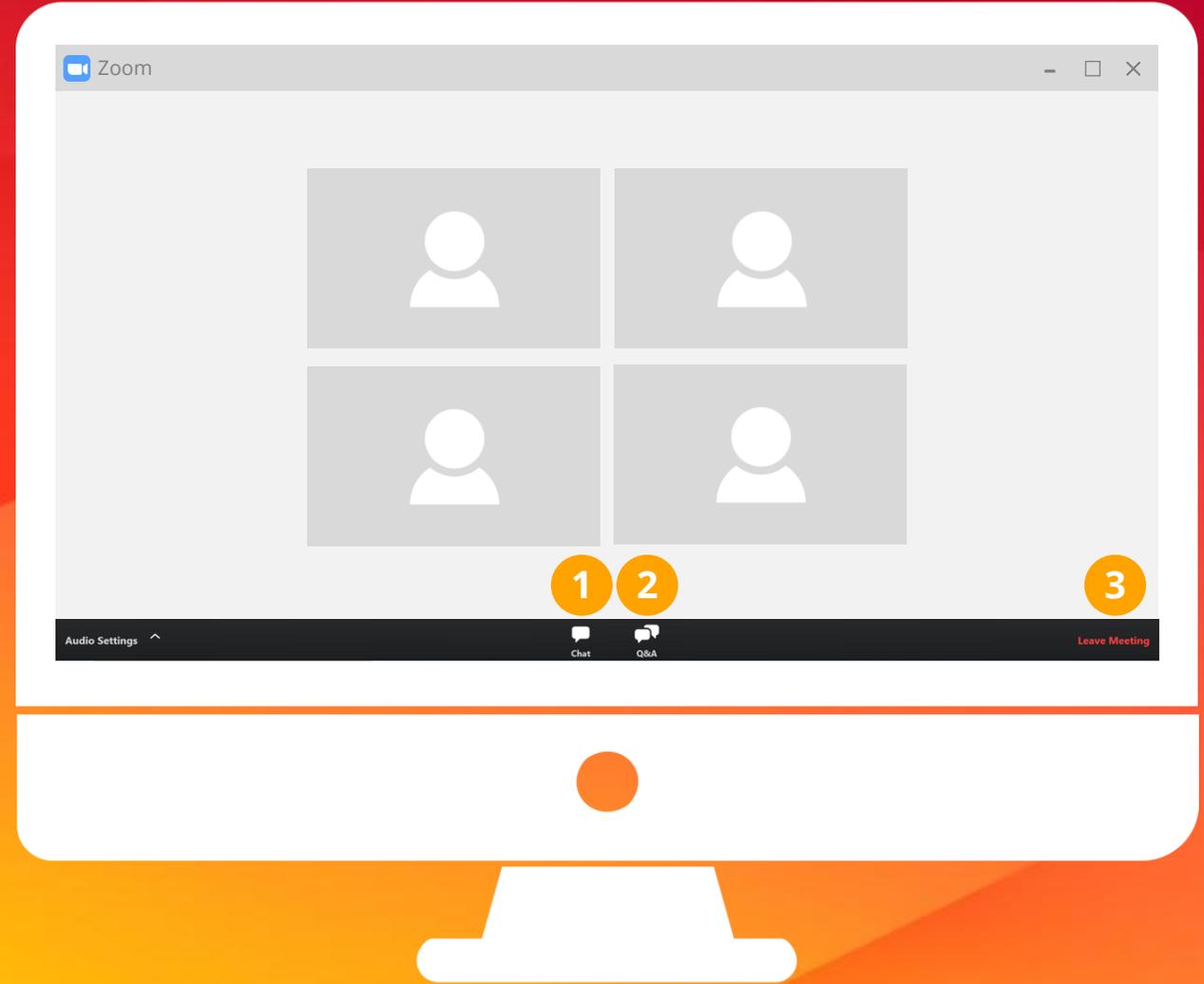
Physician
Learning
Program

How to Participate

- 1 Chat
- 2 Q&A
- 3 Leave Meeting

If you need to leave the webinar, click **Leave Meeting**.

Note: If you leave the webinar and sign back in, be advised that the **Q&A** and **Chat** features may not refresh to show previous information that was shared.



Chat and Q&A

Chat

As an attendee, you can use the **Chat** feature to **report a technical issue** or **send a message to all panelists or all panelists *and* attendees**.

Note: Please be mindful of what you are typing into the Chat box. Before sending a message, always double-check that you've selected the correct audience.

Content—such as speaker names, bios and declarations; learning objectives; copyright notices; and links to handouts, questionnaires and how-to documents—will also be posted to the Chat box throughout the webinar.

Q&A

Please **do not** type your questions into the Chat box. If you have a question, use the **Q&A** feature.

To ask a question, simply click the **Q&A** icon towards the bottom of your screen, type your question and hit **Send**. If you would like to remain anonymous, be sure to select **Send anonymously**.

Note: Answered questions will appear as they are answered.

Upvoting

Before asking a question, look to see if your question has already been asked. If so, you can **upvote** the question by clicking the thumbs up icon. There is a greater chance your question will be answered if you upvote—as moderators will be addressing the most popular questions first.

