

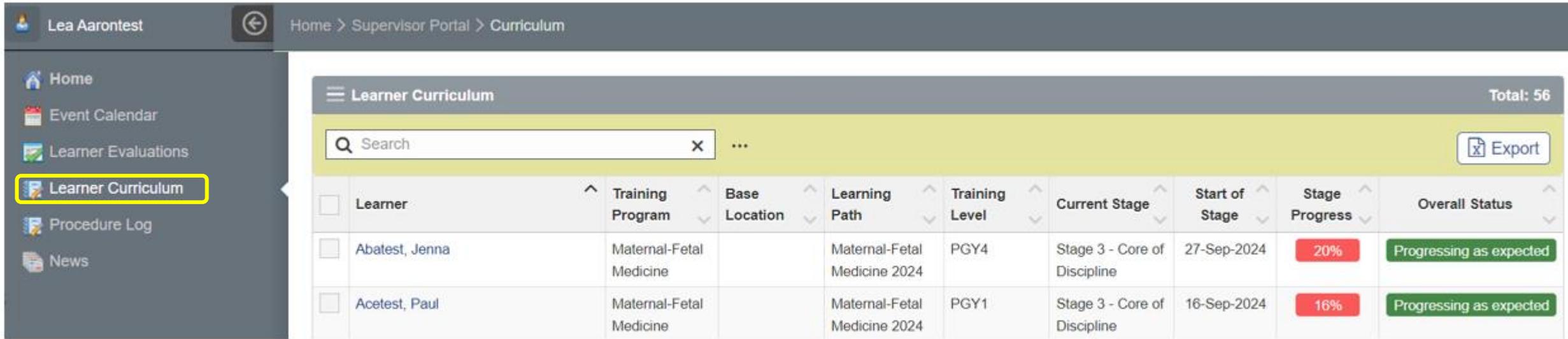
How to prepare for a Competence Committee Meeting

Audience: Competence Committee Members



**UNIVERSITY OF
CALGARY**

Finding the resident's files: Learner Curriculum



The screenshot shows a web application interface for 'Learner Curriculum'. The top navigation bar includes the user name 'Lea Aarontest' and a breadcrumb trail: 'Home > Supervisor Portal > Curriculum'. A sidebar menu on the left contains several options, with 'Learner Curriculum' highlighted in a yellow box. The main content area is titled 'Learner Curriculum' and shows a total of 56 items. Below the title is a search bar and an 'Export' button. A table lists the following data:

<input type="checkbox"/>	Learner	Training Program	Base Location	Learning Path	Training Level	Current Stage	Start of Stage	Stage Progress	Overall Status
<input type="checkbox"/>	Abatest, Jenna	Maternal-Fetal Medicine		Maternal-Fetal Medicine 2024	PGY4	Stage 3 - Core of Discipline	27-Sep-2024	20%	Progressing as expected
<input type="checkbox"/>	Acetest, Paul	Maternal-Fetal Medicine		Maternal-Fetal Medicine 2024	PGY1	Stage 3 - Core of Discipline	16-Sep-2024	16%	Progressing as expected

- Select Learner Curriculum from the sidebar menu
- All residents whose files you have permission to view will be listed
- Click on a name to enter the file

Learner Curriculum > Learner Dashboard

EPAs tab

Note: for 2024 launch the previous stages will appear as 0% and achieved as stage 1 below

Details EPAs User Groups Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report Review Dashboard ← Back							
-- All Data --							
Search: <input type="text"/>							
EPAs	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Entrustment	Status	Actions	Comments
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%				✓ Achieved	👍 Mark as Approved	
▼ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	61%				🕒 In Progress	✓ Mark as Achieved	
> EPA 1. RESUSCITATION	100%		14	0 1 2 3 8	✓ Achieved	👍 Mark as Approved	📝 1 Note
> EPA 2. UNCOMPLICATED URGENT AND NON	4%		2	0 0 1 0 1	🕒 In Progress	✓ Mark as Achieved	📝 1 Note
> EPA 3. TEAM	40%		4	0 0 0 2 2	🕒 In Progress	✓ Mark as Achieved	+ Add note
> EPA 4. SA APPRAISAL	100%		4	1 0	🕒 Ready for Review	✓ Mark as Achieved	+ Add note
> Stage 3 - Core of Discipline [Emergency Medicine 2024]	2%				🕒 In Progress	✓ Mark as Achieved	
> Stage 4 - Transition to Practice [Emergency Medicine 2024]	0%				🕒 Pending	✓ Mark as Achieved	

- 1 Click > to left of EPA to open all context variables and requirements.
- 2 Hover over an EPA to bring up:  Click  to see more info on the EPA
- 3 Shows the progress on an EPA or requirement/context variable – click on a progress bar to view forms
- 4 Shows # of forms completed – click on the number to pull up viewable list of all forms

Learner Curriculum > Learner Dashboard EPAs tab

Details EPAs User Groups Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report Review Dashboard ← Back							
-- All Data --							
Search: <input type="text"/>							
EPAs	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Entrustment	Status	Actions	Comments
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%				✓ Achieved	👍 Mark as Approved	
▼ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	61%				🔄 In Progress	✓ Mark as Achieved	
> EPA 1. RESUSCITATION	100%		14	0 1 2 3 8	✓ Achieved	👍 Mark as Approved	📝 1 Note
> EPA 2. UNCOMPLICATED URGENT AND NON	4%		2	0 0 1 0 1	🔄 In Progress	✓ Mark as Achieved	📝 1 Note
> EPA 3. TEAM	40%		4	0 0 0 2 2	🔄 In Progress	✓ Mark as Achieved	+ Add note
> EPA 4. SA APPRAISAL	100%		4	1 0	🔄 Ready for Review	✓ Mark as Achieved	+ Add note
> Stage 3 - Core of Discipline [Emergency Medicine 2024]	2%				🔄 In Progress	✓ Mark as Achieved	
> Stage 4 - Transition to Practice [Emergency Medicine 2024]	0%				🔄 Pending	✓ Mark as Achieved	

- 5 Shows # forms with each entrustment score level. Click on any level to view forms with that score
- 6 Status of the Stage or EPA – **Make note of those marked “Ready for Review” – all requirements are met**
- 7 Adjust the status of the stage or EPA. This is generally done by the PD, PA or CC chair
- 8 Notes can be added to the EPAs if needed. Notes can be shared or private

Learner Curriculum > Learner Dashboard EPAs tab – filtering the view to see only new data since last CC meeting

1

Details **EPAs** User Groups Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report Review Dashboard

-- All Data --

Search:

EPAs	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Ent
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%			
▼ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	61%			
> EPA 1. RESUSCITATION	100%		14	0 1 2
> EPA 2. UNCOMPLICATED URGENT AND NON	4%		2	0 0 1
> EPA 3. TEAM	40%		4	0 0 0
> EPA 4. SA APPRAISAL	100%		4	1
> Stage 3 - Core of Discipline [Emergency Medicine 2024]	2%			
> Stage 4 - Transition to Practice [Emergency Medicine 2024]	0%			

2

Filter Show Selected

Review Period

Observation

Transition type

Clinical setting

Vulnerable population

Ages

Presentation

Type of meeting

Observation type

Complexity and volume of case load

Setting

3

4

Search

CLEAR

2024-2025 PGY1 - Oct.11 2024 First Review

2024-2025 PGY3 - Nov.8 2024 First Review

Clear Apply Close

The display defaults to All Data

Optional: filter your view to see only new forms since your last meeting:

- 1 Click All Data
- 2 Click review period
- 3 Select the review period that is relevant (most commonly this is named as the date of the upcoming CC meeting)
- 4 Click Apply – now only new observations done within the review period appear – the progress bars remain the same

Learner Curriculum > Learner Dashboard Assessments tab

The screenshot shows the 'Assessments' tab in the Learner Dashboard. The breadcrumb trail is 'Home > Curriculum > Learner Curriculum > Learner Dashboard'. The user is Hannah Hilltest. The learner is Ryan Cautest, with a start date of 01-Jul-2024 and a current stage of 'Stage 2 - Foundations of Discipline'. The 'Assessments' tab is highlighted in the navigation menu.

Below the navigation tabs, there is a section for 'Evaluations' with a link to 'All Evaluations'. A legend indicates 'Template Record' (blue), 'Hidden Evaluation' (orange), and 'Hidden Template' (green).

The main content area displays a table of 'CBME Evaluation' records. The table has columns for Activity, Start Date, End Date, Evaluation, Trigger, Source, Created By, Evaluator, Evaluatee, Alerts, Status, and Action. Three records are shown, all with a status of 'Completed'.

Activity	Start Date	End Date	Evaluation	Trigger	Source	Created By	Evaluator	Evaluatee	Alerts	Status	Action
Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 2 Q FUNDAMENTAL SKILLS	Start of Rotation 16-Jul-2024	On-Demand	Lintest, Ashley 16-Jul-2024	Lintest, Ashley	Cautest, Ryan		✓ Completed 16-Jul-2024	View
Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q PRE-OP PREPARATION	Start of Rotation 23-Jul-2024	On-Demand	Cautest, Ryan 23-Jul-2024	Coletest, Joseph	Cautest, Ryan		✓ Completed 23-Jul-2024	View
Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q RECOGNIZE CRITICALLY ILL	Start of Rotation 23-Jul-2024	On-Demand	Cautest, Ryan 23-Jul-2024	Coletest, Joseph	Cautest, Ryan		✓ Completed 23-Jul-2024	View

URL: <https://medsis-uat.ucalgary.ca/dot/Curriculum/Admin#Programs>

Lists all assessments completed for this resident. For now, this will include only EPAs and narratives. In future, we aim to migrate other forms that are currently in one45 (ITARs, mid rotation, daily forms etc) into this space

Learner Curriculum > Learner Dashboard Assessments tab

The screenshot shows the MedSIS Learner Dashboard for Hannah Hilltest. The breadcrumb trail is Home > Curriculum > Learner Curriculum > Learner Dashboard. The learner is Caufest, Ryan, with a start date of 01-Jul-2024 and current stage of Stage 2 - Foundations of Discipline. The 'Assessments' tab is selected. A table of evaluations is displayed, with the 'All Evaluations' link circled in blue and labeled '1'. A filter overlay is open, showing a search bar and a list of filter categories. Under 'Evaluations', 'Evaluation Type' is selected, and 'Narrative Observation' is checked, circled in blue and labeled '2'. The 'Apply' button is circled in blue and labeled '3'.

Activity	Start Date	End Date	Evaluation	Trigger	Source	Created By	Evaluator	Evaluatee	Alerts	Status	Action
Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 2 Q FUNDAMENTAL SKILLS	Start of Rotation 16-Jul-2024	On-Demand	Lintest, Ashley 16-Jul-2024	Lintest, Ashley	Caufest, Ryan		Completed 16-Jul-2024	
Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q PRE-OP PREPARATION	Start of Rotation 23-Jul-2024	On-Demand	Caufest, Ryan 23-Jul-2024	Coletest, Joseph	Caufest, Ryan		Completed 23-Jul-2024	
Acute Care Emergency Surgical Services Suroalcal Programs	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q RECOGNIZE CRITICALLY ILL	Start of Rotation 23-Jul-2024	On-Demand	Caufest, Ryan 23-Jul-2024	Coletest, Joseph	Caufest, Ryan		Completed 23-Jul-2024	

- 1 Click "All Evaluations" to filter this list.
- 2 For example, select: Evaluations > Evaluation Type = Narrative Observation
- 3 Click Apply

Additional Filters you may find helpful are shown on next slides

Examples of Evaluation Filters that you might like

Filter Show Selected

Course/Rotation Program

Learner Program

> Events

▼ Evaluations

Curriculum Item

Eval Form

Evaluation Type

Trigger Type

Evaluation Status

Template Status

Trigger Date

Completion Date

Range Specific Date

From 01-Oct-2024 to 31-Oct-2024 [Clear](#)

« October 2024 »

Mo	Tu	We	Th	Fr	Sa	Su
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

[Clear](#) Apply Close

Filter Show Selected

Course/Rotation Program

Learner Program

> Events

▼ Evaluations

Curriculum Item

Eval Form

Evaluation Type

Trigger Type

Evaluation Status

Template Status

Trigger Date

Completion Date

Search

CLEAR

Completed

Course Director Review

Declined

Draft

Expired

In Progress

Learner Review

Not Distributed

Pending

[Clear](#) Apply Close

Evaluations > Completion Date

- Use this to limit the assessments that you see
- For example, last meeting date to current date

Evaluations > Evaluation Status

- Use this to view declined, expired, pending requests

Examples of Evaluation Filters that you might like

Filter Show Selected

▼ Activities

Activity Name

Activity Type

Start Date

End Date

▼ Courses/Rotations

Course/Rotation

Location

Course/Rotation Program

Learner Program

► Events

Search: pediatrics

CLEAR

Administration DEVPED [Developmental Pediatrics]

Adolescent Medicine [Pediatrics]

Community Pediatrics [Pediatrics]

Developmental Pediatrics Clinics [Developmental Pediatrics]

Elective DEVPED [Developmental Pediatrics]

Elective [Pediatrics]

Leave of Absence [Pediatrics]

Normal Newborns PLC [Pediatrics]

Pediatric Allergy and Immunology [Pediatrics]

Clear Apply Close

Courses/Rotations > Course/Rotation

- Use this to see only those assessments done on a certain rotation

Filter Show Selected

Course/Rotation Program

Learner Program

► Events

▼ Evaluations

Curriculum Item

Eval Form

Evaluation Type

Trigger Type

Evaluation Status

Template Status

Trigger Date

Completion Date

Search

CLEAR SELECTIONS

▼ Pediatrics

▼ Pediatrics 2021

► Stage 1 - Transition to Discipline

▼ Stage 2 - Foundations of Discipline

BASIC PROCEDURES

CLINICAL DOCUMENTATION

COMMON NEWBORN PROBLEMS

COMMON PEDS PROBLEMS

COORDINATING TRANSITIONS

Clear Apply Close

Evaluations > Curriculum Item > select program, stage, EPA

- Use to see all assessments related to a certain EPA

Adjusting your Filters

Multiple filters can be selected at once:

The screenshot shows a filter panel with a 'Filter' header and a 'Show Selected' checkbox. The left sidebar lists categories: Activities, Courses/Rotations, and Events. The right pane shows selected filters: 'Community Pediatrics [Pediatrics]' under Courses/Rotations, 'Narrative Observation' under Evaluations, 'Declined', 'Expired', and 'Pending' under Evaluation Status, and 'From 01-Oct-2024' to 'To 31-Oct-2024' under Completion Date. At the bottom are 'Clear', 'Apply', and 'Close' buttons.

Selected filters are visible at the top of the list:

The screenshot shows the top of the 'Evaluations' list. It features a search bar and a 'CLEAR' button. Below, several filter tags are displayed: 'Community Pediatrics [Pediatrics]' for Course/Rotation, 'Narrative Observation' for Evaluation Type, 'Declined', 'Expired', and 'Pending' for Evaluation Status, and 'From 01-Oct-2024' to 'To 31-Oct-2024' for Completion Date. At the bottom are 'Clear', 'Apply', and 'Close' buttons.

To clear your filters:

- 1 Click on any filter item (green rectangle at top)
- 2 Select clear
- 3 Select apply

A close-up of the filter tags from the previous screenshot. A blue circle with the number '1' points to the top of the 'Narrative Observation' tag, which is highlighted in green.

The screenshot shows the filter panel with the 'CLEAR' button highlighted in blue. A blue circle with the number '2' is positioned below the 'CLEAR' button. The filter list on the right shows 'EPA Observation' and 'Narrative Observation' checked and highlighted in green. At the bottom are 'Clear', 'Apply', and 'Close' buttons. A blue circle with the number '3' is positioned below the 'Apply' button.

2

3

Learner Curriculum > Learner Dashboard Procedures tab

- 1 Displays logged procedures
- 2 Filter by linked EPA, procedure, rotation etc
- 3 Export the procedure log

Hannah Hilltest | Home > Curriculum > Learner Curriculum > Learner Dashboard

Home
Program Curriculum
Learner Curriculum
User Groups
Academic Coach
Lookup Tables

General Surgery - General Surgery 2020

Learner: Cautest, Ryan
Start Date: 01-Jul-2024
Current Stage: Stage 2 - Foundations of Discipline

← Back

Details | EPAs | Supporting Documentation | Reflection Documentation | Assessments | Program Evaluations | Events | **Procedures** | Summary Report | Review Dashboard

Procedure Dashboard

[All Procedures](#) 2

3

↑ Export Procedures
↑ Export Procedure Form Details

Procedure Log Total: 16862

Search: _____

<input type="checkbox"/>	Procedure Name	Category Name	Procedure Program	Activity	Start Date	End Date	Evaluation	Trigger	Created By	Supervisor	Evaluatee	Status	Action	Expiry Date
<input type="checkbox"/>	Slit lamp examination (supplemental)	Eye Procedures	Family Medicine	Emergency Medicine-Site-1197	26-Sep-2023	18-Dec-2023	Procedure Log - Family Medicine	Start of Rotation	Morales, Kali		Morales, Kali	✓ Submitted 28-Sep-2023	View	
<input type="checkbox"/>	Insertion of sutures (simple, mattress, and subcuticular)	Skin Procedures	Family Medicine	Emergency Medicine-Site-1197	26-Sep-2023	18-Dec-2023	Procedure Log - Family Medicine	Start of Rotation	Morales, Kali		Morales, Kali	✓ Submitted 28-Sep-2023	View	
<input type="checkbox"/>	Removal of embedded corneal foreign	Eye Procedures	Family Medicine	Emergency Medicine-Site-1197	26-Sep-2023	18-Dec-2023	Procedure Log - Family Medicine	Start of Rotation	Morales, Kali		Morales, Kali	✓ Submitted 28-Sep-2023	View	

Learner Curriculum > Learner Dashboard Summary Report tab

The screenshot displays the MedSIS Learner Dashboard for Ashley Lintest. The left sidebar contains navigation options: Home, Learner Search, Learner Profile, Initial View, Training Lines, Learning Path (highlighted in yellow), Academic Coach, Courses/Rotations, Notifications, and Reports. The main content area shows the learner's profile with a photo, name, unique ID (54695), student ID (54695), email (ashley.lintest@medsis3c.com), and program details (PGY2, PGME, Emergency Medicine, 01-Jul-2024 to 30-Jun-2025). The current stage is Stage 2 - Foundations of Discipline. Below the profile is a navigation bar with tabs: Details, EPAs, User Groups, Supporting Documentation, Reflection Documentation, Assessments, Program Evaluations, Events, Procedures, Summary Report (highlighted in blue), and Review Dashboard. A 'Back' button is also present. The Summary Report Settings section includes fields for Start Date and End Date, radio buttons for Stage selection (Stage 1, 2, 3, 4), and checkboxes for EPA (Summary, Milestones, Contextual Variables, Comments, Notes), Narrative, ITERs/WBAs, Procedures, and Attendance. At the bottom right, there are 'Generate' and 'Clear' buttons. Two callout boxes with numbers 1 and 2 provide instructions: '1 Enter the report filters: dates range, stages, EPA, Procedure, Attendance ...' and '2 Click Generate'.

Brittany Redtest | Home > Learner Registration > Learner Profile > Learning Path

Lintest, Ashley
Unique ID: 54695 , Student #: 54695
PGY2 , PGME , Emergency Medicine , 01-Jul-2024 / 30-Jun-2025
Advisor/Academic Coach: Graytest, John
Registered Active New Trainee
Email: ashley.lintest@medsis3c.com

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

Details EPAs User Groups Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report Review Dashboard

Summary Report Settings

Start Date:
End Date:
Stage: Stage 1 - Transition to Discipline Stage 2 - Foundations of Discipline Stage 3 - Core of Discipline
 Stage 4 - Transition to Practice
EPA: Summary Milestones Contextual Variables Comments Notes
Narrative:
ITERs/WBAs:
Procedures:
Attendance:

1 Enter the report filters: dates range, stages, EPA, Procedure, Attendance ...
2 Click Generate

Generate Clear

Learner Curriculum > Learner Dashboard Summary Report tab

Summary Report Settings

Start Date:

End Date:

Stage: Stage 1 - Transition to Discipline
 Stage 2 - Foundations of Discipline
 Stage 3 - Core of Discipline
 Stage 4 - Transition to Practice
 Family Medicine EPAs

EPA: Summary
 Milestones
 Contextual Variables
 Comments
 Notes

Narrative:





UNIVERSITY OF CALGARY
Learner Summary Report

Learner: Abatest, Jenna
 Program: Maternal-Fetal Medicine
 Learning Plan Version: Maternal-Fetal Medicine 2024
 Level: PGY4
 Academic Coach: Neurotest, Anna
 Date Range: July 01, 2022 - Current

Stage 3 - Core of Discipline

Duration of Stage: September 27, 2024 - Current
 Stage Progress: 30%
 Stage Status: Pending

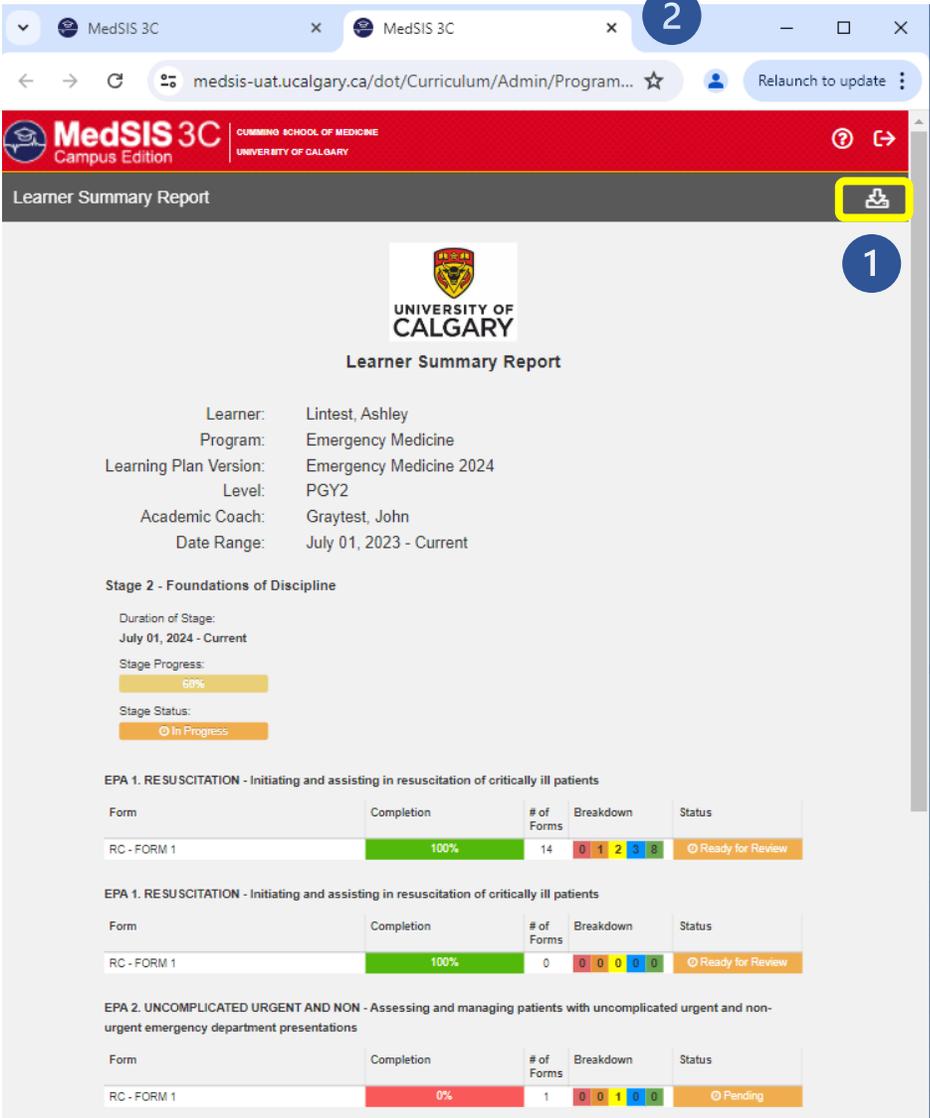
EPA	Form	Completion	# of Forms	Breakdown	Status
EPA 1. COUNSELLING COMPLEX CONDITIONS - Providing preconception or postpartum counselling for patients with complex maternal, fetal or obstetrical/placental conditions	RC - FORM 1	41%	1	0 1 0 0 0 0	✓ Achieved
EPA 2. ANTEPARTUM ASSESSMENT COMPLEX - Providing antepartum assessment and care for patients with complex maternal, fetal or obstetrical/placental conditions	RC - FORM 1	0%	0	0 0 0 0 0 0	✓ Achieved
EPA 3. ACUTE CONDITIONS HIGH-RISK - Managing acute antepartum, intrapartum and early postpartum conditions for patients with high-risk pregnancies	RC - FORM 1	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 4. DOCUMENT CONSULT - Documenting consultation reports	RC - FORM 1	100%	4	0 0 0 2 0 0	➔ Approved
EPA 5. PERFORM SURGICAL PROCEDURES - Performing surgical procedures related to the practice of Maternal-Fetal Medicine	RC - FORM 2	63%	3	0 0 0 1 0 0	⊙ In Progress
EPA 6. PRENATAL INVASIVE PROCEDURES - Performing prenatal invasive procedures	RC - FORM 2	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 7. COMPLEX ULTRASOUND - Performing, interpreting and providing a report for complex comprehensive obstetric ultrasounds	RC - FORM 2	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 8. OBSTETRIC US CHALLENGE - Performing obstetric ultrasounds in patients with imaging challenges	RC - FORM 2	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 9. COMPLEX DISCUSSIONS - Leading complex discussions with patients and families	RC - FORM 1	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 10. LEADING TEAM MEETING - Leading interprofessional team meetings and/or complex care discussions	RC - FORM 1	0%	0	0 0 0 0 0 0	⊙ Pending
EPA 11. VIRTUAL CONSULTATIONS - Providing virtual consultation to health care providers requesting MFM assessment	RC - FORM 1	0%	0	0 0 0 0 0 0	⊙ Pending

Narrative Comments

Jenna shows a high level of professionalism when interacting with the team and patients.
 Good job on call. Good notes.
 Good case presentations. Good team interactions.

Learner Curriculum > Learner Dashboard Summary Report tab

- 1 Download the report in pdf
- 2 To close the report, close the browser tab, do not click on the log out icon 



MedSIS 3C Campus Edition
CUMMING SCHOOL OF MEDICINE
UNIVERSITY OF CALGARY

Learner Summary Report

 1


Learner Summary Report

Learner: Lintest, Ashley
Program: Emergency Medicine
Learning Plan Version: Emergency Medicine 2024
Level: PGY2
Academic Coach: Graytest, John
Date Range: July 01, 2023 - Current

Stage 2 - Foundations of Discipline

Duration of Stage:
July 01, 2024 - Current

Stage Progress:
60%

Stage Status:
In Progress

EPA 1. RESUSCITATION - Initiating and assisting in resuscitation of critically ill patients

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	100%	14	0 1 2 3 4	Ready for Review

EPA 1. RESUSCITATION - Initiating and assisting in resuscitation of critically ill patients

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	100%	0	0 0 0 0 0	Ready for Review

EPA 2. UNCOMPLICATED URGENT AND NON - Assessing and managing patients with uncomplicated urgent and non-urgent emergency department presentations

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	0%	1	0 0 1 0 0	Pending

Learner Curriculum > Learner Dashboard Review Dashboard tab

Details EPAs Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report **Review Dashboard** [← Back](#)

[+ Assign Checklist](#)

☰ Competence Committee Preparation, Period: December 1st 2024 👍 / 🗨️ Progressing as expected Total: 8

Search:

[+ Add Requirement](#)

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx	Academic Advisor_Coach Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx	Supplementary Information from Program Administrator (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx	Scholarly Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx	QI Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx	Primary Reviewer Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input checked="" type="checkbox"/>	24-Jul-2024
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries Show 25 entries First Previous 1 Next Last

Meeting Date: 12-Jun-2024

Date Decision Ratified: 01-Aug-2024

Overall Status: Progressing as expected

Purpose of Meeting: Decision to Promote

Outcome of Meeting: Promote to Next Stage

Promotion: Promotion to Foundations

Comments:

[History](#) Last modified on 24-Jul-2024, 10:23 by Brittany Redtest. Save Delete

This is the competence committee review dashboard for this resident. Here you can:

- 1 View and upload documents related to your CC meeting – called a **requirements checklist**
- 2 **View** meeting details and recommendations

This is all visible to resident!!!!

Learner Curriculum > Learner Dashboard > Review Dashboard tab

Viewing documents

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

← Back

EPAs | Supporting Documentation | Reflection Documentation | Assessments | Program Evaluations | Events | Procedures | Summary Reports | **Review Dashboard**

Competence Committee Preparation, Period: December 1st 2024 Total: 8

Search:

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx			<input type="checkbox"/>	
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx			<input type="checkbox"/>	
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx			<input type="checkbox"/>	
5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx			<input type="checkbox"/>	
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx			<input type="checkbox"/>	
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input type="checkbox"/>	
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries Show 25 entries

First Previous 1 Next Last

Careful: This is all visible to resident

The review dashboard displays documents related to a given Competence Committee Meeting

- 1 Name of Requirement (will be blue if you have permission to upload it – click it to open dialogue box)
- 2 Indicates who is responsible to completing document
- 3 Blank template (click to download)
- 4 Completed documents (click to download and view)

Learner Curriculum > Learner Dashboard > Review Dashboard tab

Uploading documents

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

← Back

EPAs Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report **Review Dashboard**

Competence Committee Preparation, Period: December 1st 2024 Total: 8

Search:

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academ				<input type="checkbox"/>	
3	Supplementary Information from Program Administrator	Adminis				<input type="checkbox"/>	
4	Scholarly Project Supervisor Update	Adminis				<input type="checkbox"/>	
5	QI Project Supervisor Update	Adminis				<input type="checkbox"/>	
6	Primary Reviewer Report	Compet				<input type="checkbox"/>	
7	Secondary Reviewer Report	Compet				<input type="checkbox"/>	
8	Competence Committee Feedback to Resident	Compet				<input type="checkbox"/>	

Showing 1 to 8 of 8 entries Show 25 entries

Requirement

Requirement*: Resident Self Reflection

Responsible for Requirement*: Learner

Due Date: N/A

Sequence #: 1

Step Complete: YES

Template Files:

Resident Self Reflection (U of C).docx

Files:

Drop files or click to upload

Resident Self Reflection (U of C)-file... x

Save Cancel

The review dashboard displays documents related to a given Competence Committee Meeting

- 1 Click on requirement if you are responsible for it – in blue
- 2 Click on blank template in Template Files box to download blank template
- 3 Drop completed file in Files box to upload completed file(s)
- 4 Click Save

Filters – tips

If you frequently use the same filters, you can "pin" them to keep them

1 Hover over name of filter, click Pin, then Apply

The screenshot shows the 'Learner Curriculum' page with a table of learners and their training programs. A 'Filter' dialog box is open, showing a list of filters. The 'Current Stage' filter is selected, and the 'Pin' button is highlighted. A blue circle with the number '1' is next to the 'Pin' button.

The screenshot shows the 'Learner Curriculum' page with the same table of learners. The 'Filter' dialog box is open, and the 'Current Stage' filter is selected. The 'Unpin' button is highlighted. A blue circle with the number '2' is next to the 'Unpin' button.

2 To unpin a filter, click "Unpin", then "Apply"

Can we tell how many EPAs were submitted “On Behalf” of the preceptor?

The PD, PA, and CC chair have access to an alert **1** within their Assessments Tab that indicates that an EPA was submitted on behalf of the supervisor

Details EPAs Supporting Documentation Reflection Documentation **Assessments** Program Evaluations Events Procedures Summary Report Review Dashboard

Evaluations

Evaluations: Evaluation Status **Completed**

Template Record Hidden Evaluation Hidden Template

CBME Evaluation											Total: 10
Activity	Start Date	End Date	Evaluation	Trigger	Source	Created By	Evaluator	Evaluatee	Alerts	Status	Action
MFM: Introduction to ultrasound-Foothills Medical Centre	21-Oct-2024	28-Oct-2024	RC - FORM 1 DOCUMENT CONSULT	Start of Rotation 30-Oct-2024	On-Demand	Aarontest, Lea 30-Oct-2024	Aarontest, Lea	Abatest, Jenna		✓ Completed 30-Oct-2024	View
MFM: Introduction to Inpatients-Calgary	26-Aug-2024	22-Sep-2024	RC - FORM 2 BASIC ULTRASOUND	Start of Rotation 13-Sep-2024	On-Demand	Lintest, Ashley 13-Sep-2024	Lintest, Ashley	Abatest, Jenna		✓ Completed 13-Sep-2024	View
MFM: Introduction to Outpatients-Foothills Medical Centre	23-Sep-2024	20-Oct-2024	RC - FORM 2 BASIC ULTRASOUND	Start of Rotation 15-Oct-2024	On-Demand	Abatest, Jenna 15-Oct-2024	Lintest, Ashley	Abatest, Jenna	1	✓ Completed 15-Oct-2024	View

Entering meeting decisions into MedSIS

- **Meeting decisions will be entered by the CC Chair, PD or PA**
- EPA and Stage achievement are updated on the EPAs tab
- CC meeting details and recommendations are documented on the Review Dashboard tab
- *A CC Feedback to Resident* document is uploaded to the Review Dashboard tab
- Official stage promotions and status updates are entered on the Details tab (**only by the CC Chair, PD or PA please**)
- All updates are immediately viewable