

MedSIS Training Zoom Session For PDs/CC Chairs For Fall 2024

Training Agenda

- Orientation to the training environment and logging in
- Brief demo of what the system will look like to residents and preceptors
- Orientation to your landing page
- Training on the Curriculum Module, including:
 - Learner Curriculum: Viewing your resident's files and assessments
 - Learner Curriculum: Viewing and updating documents in Review Dashboard
 - Learner Curriculum: Updating a resident file with competence committee meeting decisions
 - Program Curriculum: Viewing your EPA suites
- Training on Procedure Log Module (if time permits)

Log in to Training environment (UAT) – desktop

- Testing environment URL: please contact PGME
- Sign in with your UC or AHS affiliated email (only 1 is in there):
 - @albertahealthservices.ca (not @ahs.ca)
 - @ucalgary.ca
 - @albertaprecisionlabs.ca
 - @recoveryalberta.ca

This session will be conducted in the Training (UAT) environment, not the production environment

Test environment same as production except we have added some fake residents and supervisors with some fake data to each of your programs

Your real resident files will be empty


Please note that email notifications are not available in the UAT environment

Everything you do in the test environment will get deleted and will not be seen in production

Please ignore any “Alerts”

What will MedSIS look like for your residents?

Resident - Home page



CUMMING SCHOOL OF MEDICINE
UNIVERSITY OF CALGARY

Home

Supervisor Portal

Learning Path

Procedure Log

Course/Rotation Schedule

Evaluations

Event Calendar

News

Home > Learner Portal

Log Out

Welcome, Ashley Lintest!

You are now logged on to **MedSIS 3C**, the Internet-based full-function management system for the Cumming School of Medicine, University of Calgary and its associated teaching hospitals, powered by LGI Healthcare Solutions Inc.

Latest news

"The Anti-Burn [Cook]book - A Cookbook For Residents By Residents"
As part of a PARA Wellness Grant, Pediatrics Resident, Meagan developed a homemade recipe book to help residents have healthy food while on call.
16-Jul-2024 09:54, by Helene Da

details...

Evaluations

You have **0** incomplete evaluations.
Click here to generate a new evaluation

Trigger on demand

Procedures


Click here to log a new Procedure

Log a Procedure

Upcoming Events

Thursday, 18 July 2024
6:00 PM - 8:00 PM: EMERG - Journal Club
Calgary

details...



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CALGARY

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Do an EPA observation on another resident

Trigger an assessment

Log a procedure

Program Leadership (PA, PD, CC Chair)

Cumming School of Medicine – MedSIS Training

6

Triggering EPA/Narrative Observations: on desktop (Home screen)

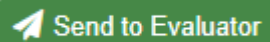
The screenshot shows the 'Home' button highlighted in the top-left navigation bar. The main content area is titled 'Welcome, Ashley Lintest!' and includes a welcome message. It features three main sections: 'Latest news' with an article about a cookbook, 'Evaluations' with a 'Trigger on demand' button, and 'Procedures' with a 'Log a Procedure' button. An orange arrow points from the 'Trigger on demand' button to the first modal window.

This modal window, titled 'Trigger on demand evaluation', contains a dropdown menu for 'Evaluation Type: *'. The dropdown is open, showing options for 'Narrative Observation' and 'EPA Observation'. A search bar and a 'CLEAR' button are also visible.

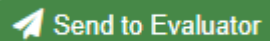
This modal window, titled 'Trigger on demand evaluation', contains several fields for evaluation details: 'Evaluation Type: *' (set to 'EPA Observation'), 'Learner (Evaluatee)*' (set to 'Thiestest, Brandon'), 'Learning Path*' (set to 'Emergency Medicine - Emergency Medicine 2024'), 'Activity*' (set to 'Adult Emergency Medicine, Location: Calgary, Period: 01-Jul-2024/2...'), 'EPA*' (set to '--Select--'), 'Eval Form*' (set to '--Select--'), and 'Supervisor(Evaluator)*' (set to '--Select--'). At the bottom right, the 'Send' button is circled in green.

Form Completion Options

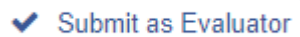
3 Options for Residents:

 Send to Evaluator

Send a **“blank” form** to the Evaluator (preceptor gets an email notification with a link to form)


 Send to Evaluator

Prefill the form and send to the Evaluator (preceptor gets an email notification with link to form – can edit as needed)

 Submit as Evaluator

Complete the form **“Submit as Evaluator”** (preceptor gets an email notification) (Residents should get permission from you to do this!)

Note: if you save the evaluation but do not send/submit it, it will stay as a draft.



 Save  Send to Evaluator  Submit as Evaluator  Delete

Logging a Procedure: on desktop (Home screen)

Home

Supervisor Portal

Learning Path

Procedure Log

Course/Rotation Schedule

Evaluations

Event Calendar

News

Home > Learner Portal

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"The Anti-Burn [Cook]book - A Cookbook For Residents By Residents
As part of a PARA Wellness Grant, Pediatrics Resident, Meagan , developed a homemade recipe book to help residents have healthy food while on call.
16-Jul-2024 09:54, by Helene Da

Evaluations

You have 0 incomplete evaluations.
Click here to generate a new evaluation [Trigger on demand](#)

Procedures

Click here to log a new Procedure [Log a Procedure](#)

Upcoming Events

Thursday, 18 July 2024
6:00 PM - 8:00 PM: EMERG - Journal Club
Calgary

University of Calgary

Medical School Information System

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Log New Procedure

Evaluation Type*: Procedure Log

Learner (Evaluatee)*: Bennett, Ada

Course/Rotation*: Maternal Fetal Medicine [29-Jul-2024 / 25-Aug-2024]

Program*: Neurosurgery

Category*: --Select--

Eval Form*: Search...

Supervisor(Evaluator):

CLEAR SELECTIONS

Core 10 – CSF Disorder

Core 16 – Stereotactic

Core 17 – Neurovascular compression syndromes

Core 20 – Sural nerve/muscle biopsy

Core 21 – Resection Peripheral Nerve Tumors

Core 24 – Lumbar Laminectomy

Core 25 – Exposing anterior C Spine

Core 26 – Lumbar microdiscectomy

- Root > Core 10 – CSF Disorder
- Chiari

Cyst

ETV

shunt insertion

shunt revision

Syrinx to SAH/P shunt

Procedure Log - Common

Download Close

University of Calgary

Procedure Log Evaluation

Learner: and, marie
Category: UAT / Procedure Log
Procedure: UAT / Procedure Log Details
Learner Program / Level: Emergency Medicine / PGY5
Rotation / Program: Aeronautical Transport - STARS / Emergency Medicine
Location: Calgary
Period: 01-Jul-2024 / 28-Jul-2024

Procedure Details

Date of Procedure

Number of Logs

Patient Type: Real Patient Simulation

Comments

4000 characters remaining

History

Created on 18-Jul-2024, 02:17 by marie and.

Save Submit

Triggering an EPA/Narrative, Logging Procedure via Mobile

The image displays a sequence of four mobile application screens for the MedSIS 3C Campus Edition, illustrating the process of triggering an evaluation or logging a procedure.

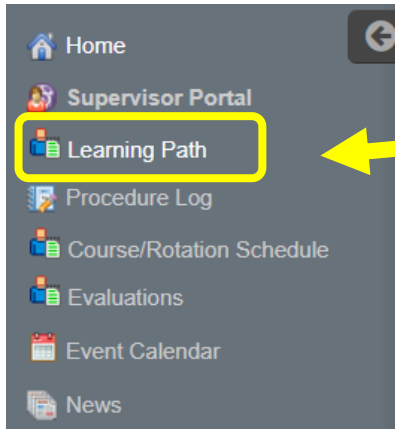
Screen 1: Main Menu
The top bar is red with the MedSIS 3C Campus Edition logo. Below the header, there are two large yellow buttons: "Trigger new evaluation" and "Log Procedures". At the bottom, there are two white buttons: "Evaluations" (with a clipboard icon) and "Procedures" (with a clipboard icon).

Screen 2: Trigger New Evaluation
This screen has a red header with a home icon and a menu icon. The title is "Trigger New Evaluation". Below the header, there is a search bar and a list of evaluation types: "Narrative Observation" and "EPA Observation". A "Clear" button is at the bottom left. The main content area contains several dropdown menus: "Evaluation Type" (set to "EPA Observation"), "Learner (Evaluatee)" (set to "Platest, Arjun"), "Learning Path *", "Activity *", "EPA *", "Eval Form *", and "Supervisor(Evaluator) *". A green "Trigger" button is at the bottom right. A "Privacy Policy" link is at the bottom left.

Screen 3: Evaluation Form
This screen has a red header with a home icon and a menu icon. The title is "Evaluation Form". Below the header, there is a section for "RC - FORM 1" with details: "ICU (Off Service)-Calgary", "CLINIC - Part A - Overall Patient Care", and "Sitest, Alana". The date range is "01-Jul-2024 / 28-Jul-2024". Below this, there is a "Contextual Variables" section with a "Type of clinic" dropdown (set to "Select"). An "Additional Context Information" section has a "Type Your Answer..." field. A "Based on this observation overall : (required)" section has a progress bar with values 1, 2, 3, and 4. A "History" button is at the bottom left. A "Please check off all milestones you observed:" section has a progress bar with values 1, 2, 3, and 4. A "Trigger" button is at the bottom right. A "Privacy Policy" link is at the bottom left.

Screen 4: Evaluation Form
This screen has a red header with a home icon and a menu icon. The title is "Evaluation Form". Below the header, there is a section for "RC - FORM 1" with details: "ICU (Off Service)-Calgary", "CLINIC - Part A - Overall Patient Care", and "Sitest, Alana". The date range is "01-Jul-2024 / 28-Jul-2024". Below this, there is a "Contextual Variables" section with a "Type of clinic" dropdown (set to "Select"). An "Additional Context Information" section has a "Type Your Answer..." field. A "Based on this observation overall : (required)" section has a progress bar with values 1, 2, 3, and 4. A "History" button is at the bottom left. A "Please check off all milestones you observed:" section has a progress bar with values 1, 2, 3, and 4. A "Trigger" button is at the bottom right. A "Privacy Policy" link is at the bottom left.

Resident View: Learning Path



Select Learning Path (= EPA suite(s)/Program)

Then click on a learning path to enter their “file”

Home > Learner Portal > Learning Path

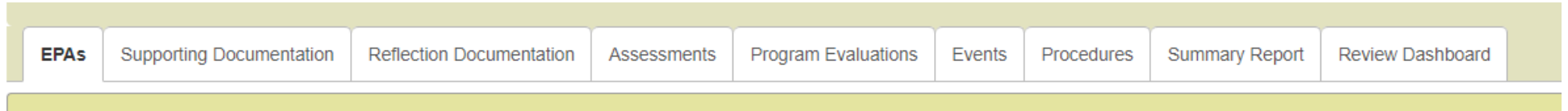
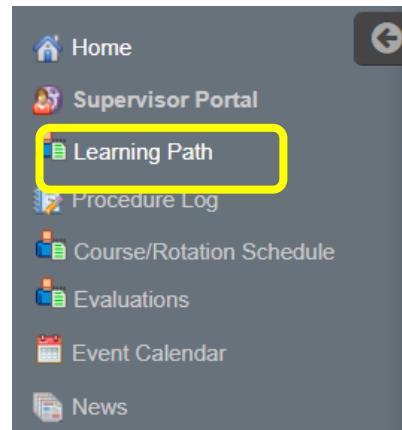
Lintest, Ashley
Unique ID: 920028023, Student #: PGY2, PGME, Emergency Medicine, 01-Jul-2024 / 30-Jun-2025
Advisor/Academic Coach: Registered Active New Trainee

Learning Path

Emergency Medicine - Emergency Medicine 2024 (01-Jul-2023) Official Progressing as expected

Stage	Start Date	Achieved Date	Progress
Stage 1 - Transition to Discipline		04-Jul-2024	0%
Stage 2 - Foundations of Discipline // CURRENT	01-Jul-2024		0%
Stage 3 - Core of Discipline			0%
Stage 4 - Transition to Practice			0%

Resident View: Tabs in “Learning Path”



- **EPAs:** EPA description and progress
- **Supporting Documentation:** upload documents for EPAs when applicable
- **Reflection Documentation:** personal documents. Can be private or public (visible by assigned PA, PD, CC members, Academic Coach)
- **Assessments:** can be filtered by type, completion status, rotations etc (*not implemented yet..still in one45 until July 2025*)
- **Program Evaluations:** summary of program evaluations (evaluations of preceptors, rotations, half day etc) (*not implemented yet..still in one45 until July 2025*)
- **Events:** event list with attendance (half days, rounds, J club etc)
- **Procedures:** procedure log (can be filtered by procedure, EPA etc)
- **Summary Report:** can be filtered by date, stage, EPA and other criteria
- **Review Dashboard:** Competence Committee documents, decisions, feedback

Resident View: Learning Path – EPA tab

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley

Start Date: 01-Jul-2023

Current Stage: Stage 2 - Foundations of Discipline

← Back

EPA's

Supporting Documentation

Reflection Documentation

Assessments

Program Evaluations

Events

Procedures

Summary Report

Review Dashboard

-- All Data --

Search:

EPA's	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Entrustment	Status	Comments
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%				✓ Achieved	
▼ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	49%				⌚ In Progress	
▼ EPA 1. RESUSCITATION	77%		11	0 1 2 3 5	⌚ In Progress	+ Add note
Collect 10 observations of achievement	80%					
At least 1 of each clinical presentation	75%					
> EPA 2. UNCOMPLICATED URGENT AND NON	0%		1	0 0 1 0 0	⌚ Pending	+ Add note
> EPA 3. TEAM	20%		2	0 0 0 1 1	⌚ In Progress	+ Add note
> EPA 4. SA APPRAISAL	100%		3	1 0	⌚ Ready for Review	+ Add note
> Stage 3 - Core of Discipline [Emergency Medicine 2024]	2%				⌚ In Progress	
> Stage 4 - Transition to Practice [Emergency Medicine 2024]	0%				⌚ Pending	

Resident View: Course/Rotation Schedule

MedSIS 3C
Campus Edition

CUMMING SCHOOL OF MEDICINE
UNIVERSITY OF CALGARY

Home

Supervisor Portal

Learning Path

Procedure Log

Course/Rotation Schedule

Evaluations

Event Calendar

News

Home > Learner Portal > Course/Rotation Schedule

Lintest, Ashley

Unique ID: PGY2 , PGME , Emergency Medicine , 01-Jul-2024 / 30-Jun-2025

Advisor/Academic Coach: **Graytest, John**

Registered Active New Trainee

Email:

Courses/Rotations

Session: 2024-2025

Search:

Course/Rotation	Course/Rotation Type	Course/Rotation Program	Location	Format	Training Level	Block	Start Date	End Date	Supervisors
Emergency Nursing Shifts		Emergency Medicine	Calgary	Core	PGY2	Block 1	01-Jul-2024	28-Jul-2024	
Adult Emergency Medicine		Emergency Medicine	Calgary	Core	PGY2	Block 2	29-Jul-2024	25-Aug-2024	
Neurology - Adult		Neurology - Adult	Calgary	Core	PGY2	Block 3	26-Aug-2024	22-Sep-2024	
Plastic Surgery FMO		Plastic Surgery	Calgary	Core	PGY2	Block 4	23-Sep-2024	20-Oct-2024	
Research EMERG		Emergency Medicine	Calgary	Core	PGY2	Block 5	21-Oct-2024	17-Nov-2024	

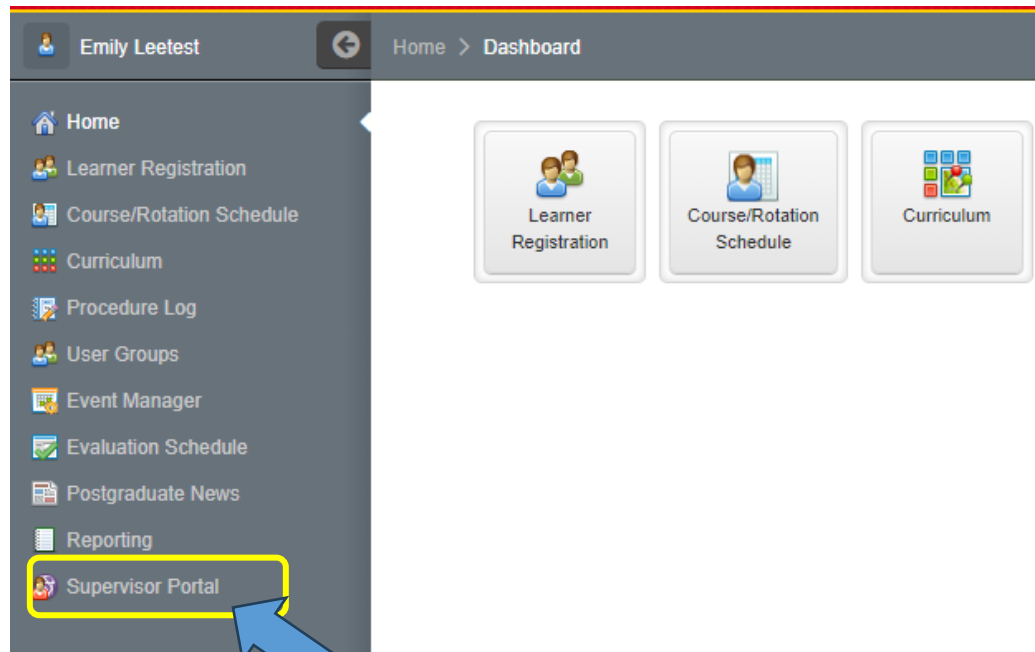
Click on rotation to see details (location, service, preceptor etc)

What will MedSIS look like for your preceptors?

*Log in as yourself – you are a
preceptor! Follow along...*

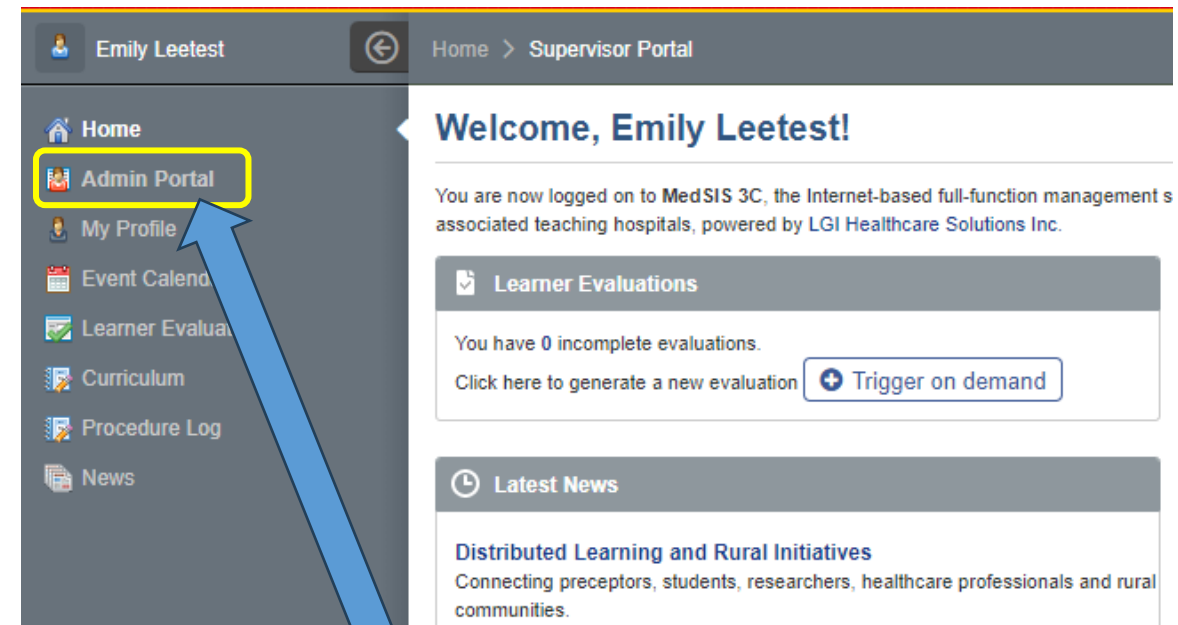
You have 2 portals: Admin (PD/CC Chair) and Supervisor

Admin Portal



Click to access
Supervisor Portal

Supervisor Portal



Click to access
Administration Portal

Supervisor Portal - Home Page

The screenshot displays the MedSIS 3C Supervisor Portal Home Page. The interface includes a top navigation bar with the MedSIS 3C logo, user name 'John Graytest', and a 'Log Out' button. A left sidebar contains a menu with items like Home, My Profile, Event Calendar, Learner Evaluations, Curriculum, Procedure Log, and News. The main content area features a welcome message, a 'Learner Evaluations' section with a 'Trigger on demand' button, and a 'Latest News' section. An 'Upcoming Events' section lists an event for Thursday, 18 July 2024. A blue box on the right contains the University of Calgary logo and medical school information. Annotations with arrows point to various elements: 'Click on the # to go to your To Do list' points to the top right; 'Trigger an assessment' points to the 'Trigger on demand' button; 'Event Calendar: rounds, academic half day precepting, journal club ...' and 'News: PGME news' point to the 'Event Calendar' and 'News' menu items respectively. The 'Supervisor Portal' menu item is highlighted with a yellow box.

Click on the # to go to your To Do list

Trigger an assessment

Log Out

Welcome, John Graytest!

You are now logged on to **MedSIS 3C**, the Internet-based full-function management system for the Cumming School of Medicine, University of Calgary and its associated teaching hospitals, powered by LGI Healthcare Solutions Inc.

Learner Evaluations

You have **5** incomplete evaluations.
Click here to generate a new evaluation [+ Trigger on demand](#)

Upcoming Events

Thursday, 18 July 2024
6:00 PM - 8:00 PM: EMERG - Journal Club
Calgary
[details...](#)

Latest News

Distributed Learning and Rural Initiatives
Connecting preceptors, students, researchers, healthcare professionals and rural communities.
16-Jul-2024 17:37, by Helene Da
[details...](#)

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- **Event Calendar:** rounds, academic half day precepting, journal club ...
- **News:** PGME news

Course/Rotation Schedule
Curriculum
Procedure Log
User Groups
Event Manager
Evaluation Schedule
Postgraduate News
Reporting
Supervisor Portal

Supervisor Portal > Learner Evaluations - Review Your Learner Assessments

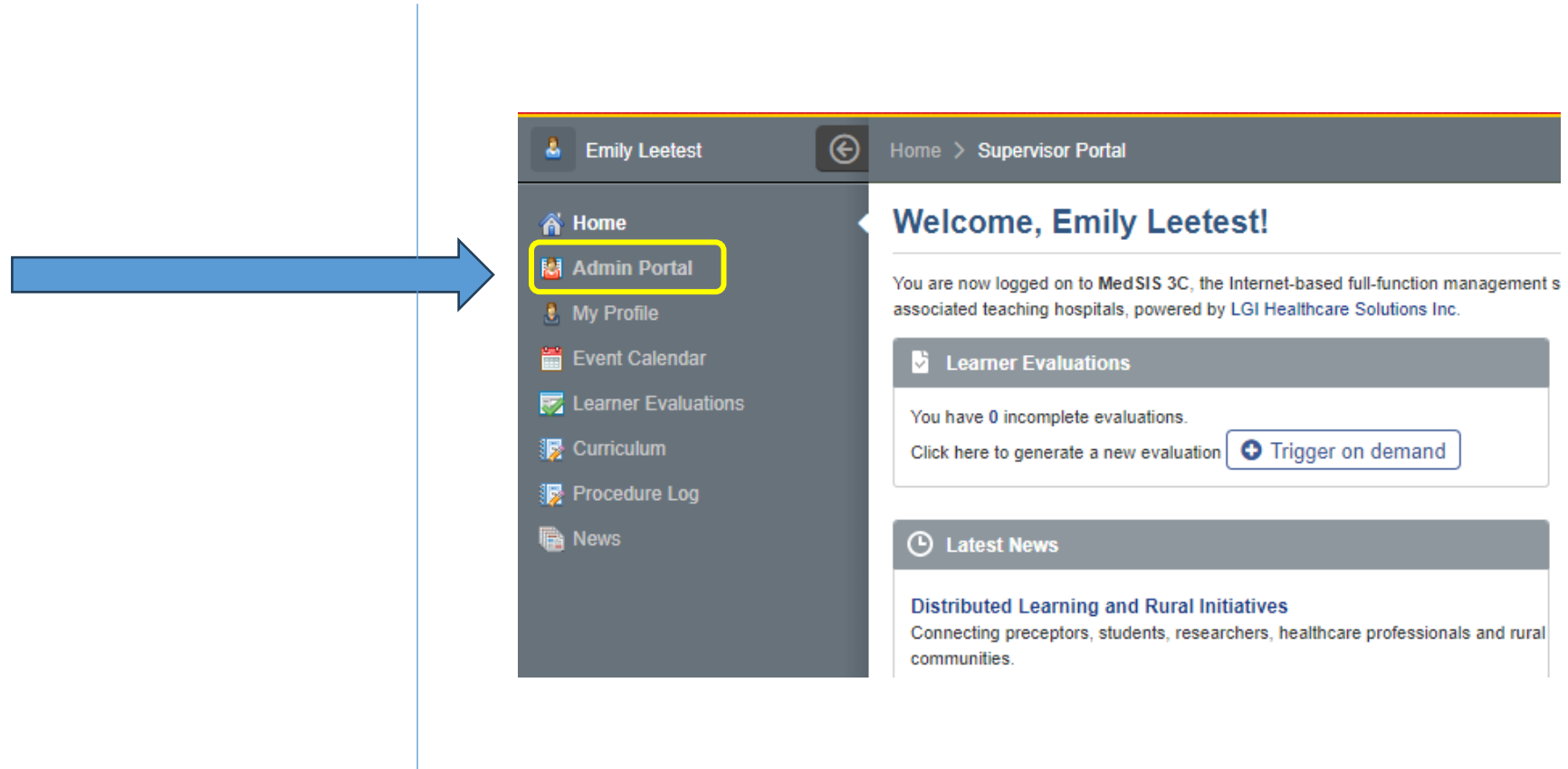
The screenshot shows the Supervisor Portal interface. The left sidebar has a yellow box around 'Learner Evaluations'. The main content area has a header 'Evaluations' with a red dot and '3 incomplete evaluations'. Below this is a filter bar with 'All Evaluations' (callout 1) and a '+ Trigger on demand' button (callout 4). A table titled 'CBME Evaluation' shows three entries. The first entry is 'Completed' with a 'View' button (callout 2). The second and third entries are 'In Progress' with 'Continue' and 'Decline' buttons. A 'Files' column with a document icon (callout 3) is on the right. The table has columns for Activity, Start Date, End Date, Evaluation, Source, Created By, Evaluator, Evaluatee, Status, Action, Expiry Date, Feedback, and Files. At the bottom, it says 'Showing 1 to 3 of 3 entries' and 'Show 15 entries'.

Activity	Start Date	End Date	Evaluation	Source	Created By	Evaluator	Evaluatee	Status	Action	Expiry Date	Feedback	Files
Emergency Nursing Shifts-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 TEAM	On-Demand	Lintest, Ashley 16-Jul-2024	Graytest, John	Lintest, Ashley	✓ Completed 16-Jul-2024	View			
Emergency Nursing Shifts-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 UNCOMPLICATED URGENT AND NON	On-Demand	Lintest, Ashley 16-Jul-2024	Graytest, John	Lintest, Ashley	🕒 In Progress	Continue Decline	🕒 End of day		
Emergency Nursing Shifts-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 TEAM	On-Demand	Lintest, Ashley 16-Jul-2024	Graytest, John	Lintest, Ashley	🕒 In Progress	Continue Decline	🕒 End of day		

- 1 Filter (and pin) Evaluations:** by date, learner, rotation, evaluation type and status (completed, pending, in progress etc)
- 2 Action:** click on Continue to review the assessment, click on Decline if applicable
- 3 Files:** to open files attached by the resident (optional)
- 4 Trigger on demand:** start a new evaluation/assessment

You have 2 portals: Admin (PD/CC Chair) and Supervisor

Click to access to the
Administration Portal



Orientation to your Landing Page (Admin Portal)

Multiple modules available: shown on grey sidebar and tiles (they are the same)

MedSIS 3C
Campus Edition

CUMMING SCHOOL OF MEDICINE
UNIVERSITY OF CALGARY

Hannah Hilltest Home > Dashboard

- Home
- Learner Registration
- Course/Rotation Schedule
- Curriculum
- Procedure Log
- User Groups
- Event Manager
- Evaluation Schedule
- Supervisors
- Postgraduate News


Learner Registration Course/Rotation Schedule Curriculum Procedure Log User Groups Event Manager Evaluation Schedule Supervisors Postgraduate News

Latest News

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16-Jul-2024 09:54, by Helene Da

Some modules you can ignore for now




CUMMING SCHOOL OF MEDICINE
UNIVERSITY OF CALGARY

?

🔒

↶


☰


 Hannah Hilltest


⬅️ Home > Dashboard


⚙️


🗖️


 Home


 Learner Registration


 Course/Rotation Schedule


 Curriculum


 Procedure Log


 User Groups

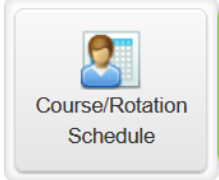
 Event Manager


 Evaluation Schedule

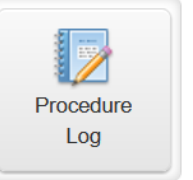
 Supervisors


 Postgraduate News

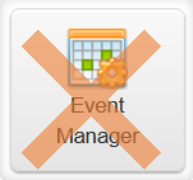
Learner Registration

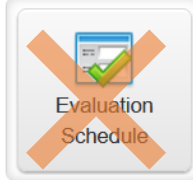
Course/Rotation Schedule

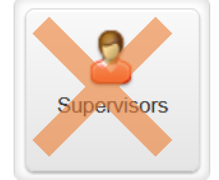
Curriculum


Procedure Log


User Groups

Event Manager

Evaluation Schedule

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 Latest News

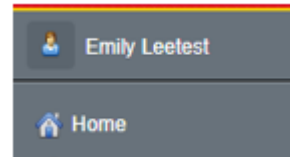
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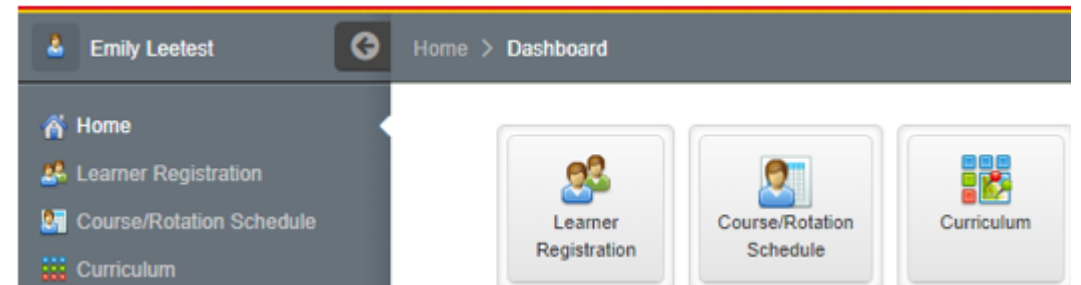
LOST?

- If you find yourself lost in MedSIS as you try to follow along, get back to where I am by:

- Go to Home

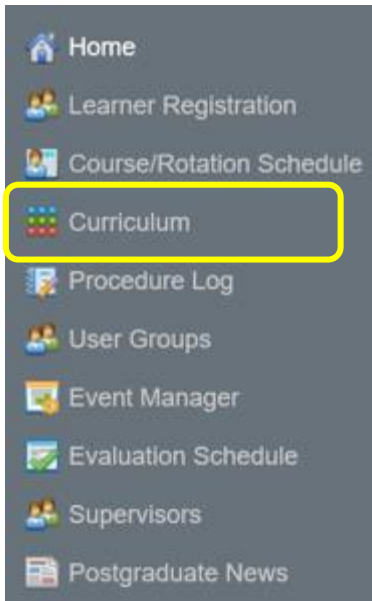


- Make sure you are in Admin Portal
(will see “tiles”)

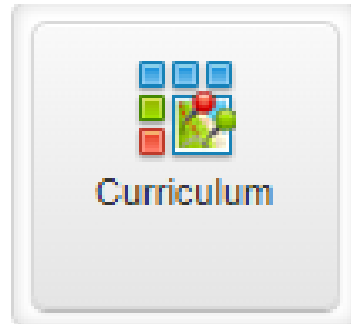


- Looking at top of my slide for navigation instructions





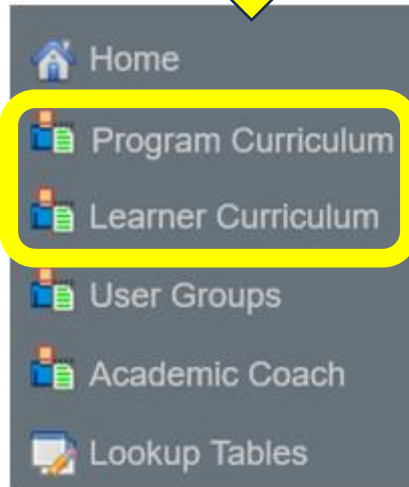
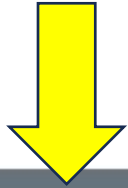
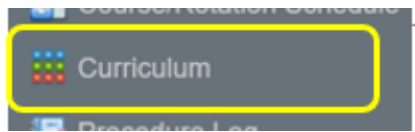
Please go to:



Curriculum



Curriculum Module: key functions



Program Curriculum

- Find my **program** EPAs
- Set up my **program** competence committee meetings

Learner Curriculum

- Find my **resident's** files and assessment data
- View my **resident's** progress
- Update my **resident's** EPAs, status, stage promotions

User Groups

- See a list of your **competence committee members**
- Add/remove members

Academic Coach

- See a list of **academic advisors**
- Add/remove residents to academic advisors

Lookup Tables

- Review/edit lists of **data elements** that are needed for organizing your competence committee

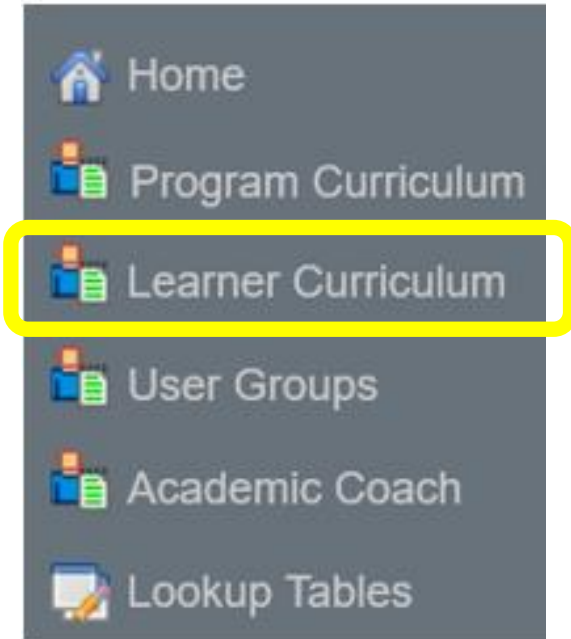
Slide
59

Slide
25

We will
train your
PAs
(QRG
available
on-line)



Please go to:



Learner Curriculum



Curriculum > Learner Curriculum

Lists all residents that you have viewing rights to

- 1 Can search by learner name
- 2 Click on the 3 dots to filter especially if you have viewing rights to residents from more that one program
- 3 Click on ^ at top of column to sort it
- 4 Click a name to display a resident's file

Brittany Redtest

Home > Curriculum > Learner Curriculum

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Learner Curriculum

Total: 7

1

2

3

Export

<input type="checkbox"/>	Learner ^	Training Program ^	Base Location ^	Learning Path ^	Training Level ^	Current Stage ^	Start of Stage ^	Stage Progress ^	Overall Status ^
<input type="checkbox"/>	Cartest, Chris	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Giotest, Thomas	Emergency Medicine		Emergency Medicine 2024		Stage 4 - Transition to Practice	01-Jun-2024	0%	Progressing as expected
<input type="checkbox"/>	James, Motest 4	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Lintest, Ashley	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 2 - Foundations of Discipline	01-Jul-2024	60%	Progressing as expected
<input type="checkbox"/>	Martest, Andi	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected



Curriculum > Learner Curriculum

- 1 Learning path = program and EPA version (resident will appear twice if in 2 different programs)
- 2 Current stage ***we programmed their stage as of July 2024***
- 3 Stage progress (how far along are they in the # successful EPAs needed) ***data not transferred from eportfolio***
- 4 Overall Status ***we put everyone as Progressing as Expected***

Brittany Redtest

Home > Curriculum > Learner Curriculum

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

<input type="checkbox"/>	Learner	Training Program	Base Location	Learning Path	Training Level	Current Stage	Start of Stage	Stage Progress	Overall Status
<input type="checkbox"/>	Cartest, Chris	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Giotest, Thomas	Emergency Medicine		Emergency Medicine 2024		Stage 4 - Transition to Practice	01-Jun-2024	0%	Progressing as expected
<input type="checkbox"/>	James, Motest	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Lintest, Ashley	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 2 - Foundations of Discipline	01-Jul-2024	60%	Progressing as expected
<input type="checkbox"/>	Martest, Andi	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected

Filter - tips

If you frequently use the same filters, you can "pin" them to keep them

The image displays two screenshots of the 'Learner Curriculum' interface, illustrating how to pin and unpin filters.

Left Screenshot: The 'Filter' dialog box is open. The 'Current Stage' filter is selected and pinned (indicated by a star icon). The 'Pin' button is visible at the bottom of the filter list.

Right Screenshot: The 'Filter' dialog box is open. The 'Current Stage' filter is selected and unpinned (indicated by a star icon). The 'Unpin' button is visible at the bottom of the filter list.

An orange arrow points from the 'Pin' button in the left screenshot to the 'Unpin' button in the right screenshot, indicating the process of toggling the filter's status.

To clear a filter, click “Clear”, then “Apply”

Learners enrolled in 2 programs?

<input type="checkbox"/>	Altest, Anna	Surgical Foundations		Surgical Foundations 2021	PGY2	Stage 1 - Transition to Discipline	01-Jul-2023	45%	Progressing as expected
<input type="checkbox"/>	Altest, Anna	General Surgery		General Surgery 2020	PGY2	Stage 3 - Core of Discipline	01-Jul-2023	0%	Progressing as expected
<input type="checkbox"/>	Amatest, Rob	Surgical Foundations		Surgical Foundations 2021	PGY1	Stage 2 - Foundations of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Amatest, Rob	General Surgery		General Surgery 2020	PGY1	Stage 4 - Transition to Practice	01-Jul-2024	80%	Progressing as expected



Curriculum > Learner Curriculum

Click a name to display a resident's file:

Choose one of the “fake” resident profiles now (last name will end with “test”)

Brittany Redtest

Home > Curriculum > Learner Curriculum

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Learner Curriculum

Total: 7

Search

Export

<input type="checkbox"/>	Learner	Training Program	Base Location	Learning Path	Training Level	Current Stage	Start of Stage	Stage Progress	Overall Status
<input type="checkbox"/>	Cartest, Chris	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Giotest, Thomas	Emergency Medicine		Emergency Medicine 2024		Stage 4 - Transition to Practice	01-Jun-2024	0%	Progressing as expected
<input type="checkbox"/>	James, Motest	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected
<input type="checkbox"/>	Lintest, Ashley	Emergency Medicine		Emergency Medicine 2024	PGY2	Stage 2 - Foundations of Discipline	01-Jul-2024	60%	Progressing as expected
<input type="checkbox"/>	Martest, Andi	Emergency Medicine		Emergency Medicine 2024	PGY5	Stage 3 - Core of Discipline	01-Jul-2024	0%	Progressing as expected



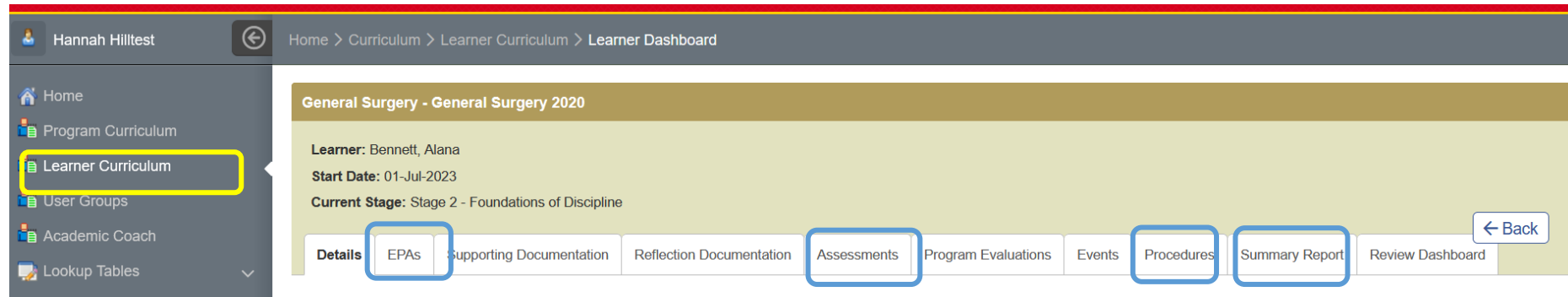
Curriculum > Learner Curriculum Administrative View of Resident File

Looks similar to resident view, but you have one more tab than the resident has – **Details**
Some tabs also have added **admin features**

The screenshot displays the 'Learner Curriculum' administrative interface. The top navigation bar shows the user 'Hannah Hilltest' and a breadcrumb trail: 'Home > Curriculum > Learner Curriculum > Learner Dashboard'. A left sidebar contains a menu with options: 'Home', 'Program Curriculum', 'Learner Curriculum', 'User Groups', 'Academic Coach', and 'Lookup Tables'. The main content area is titled 'General Surgery - General Surgery 2020' and displays learner information: 'Learner: Bennett, Alana', 'Start Date: 01-Jul-2023', and 'Current Stage: Stage 2 - Foundations of Discipline'. Below this information is a horizontal tabbed interface. The tabs are: 'Details' (highlighted with a yellow box), 'EPAs' (highlighted with a green box), 'Supporting Documentation', 'Reflection Documentation', 'Assessments', 'Program Evaluations', 'Events', 'Procedures', 'Summary Report', and 'Review Dashboard' (highlighted with a green box). A 'Back' button is located at the end of the tab bar.



Resident Dashboard – Exploring Resident Performance



- **Details:** to update learner stage and status
- **EPAs:** EPA description and progress
- **Supporting Documentation:** upload documents for EPAs when applicable
- **Reflection Documentation:** personal documents. Can be private or public (visible by assigned PA, PD, CC members, Academic Coach)
- **Assessments:** can be filtered by activities, rotations, event and type
- **Program Evaluations:** summary of program evaluations (evaluations of preceptors and rotations) requested and filled (*fall 2024: not implemented yet*)
- **Events:** Learner/Resident event list with attendance
- **Procedures:** procedure log (can be filtered by procedure, EPA etc)
- **Summary Report:** can be filtered by date, stage, EPA and other criteria
- **Review Dashboard:** Competence Committee documents and decisions.

The resident will see a similar view when they open their dashboard except the Details tab. Residents will have read-only views for some elements



Curriculum > Learner Curriculum > Learner Dashboard

EPAs tab - Overview

Note: for 2024 launch the previous stages will appear as 0% and achieved as stage 1 below

Details

EPAs

User Groups

Supporting Documentation

Reflection Documentation

Assessments

Program Evaluations

Events

Procedures

Summary Report





Review Dashboard

← Back

-- All Data --

Search:

EPAs	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Entrustment	Status	Actions	Comments
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%				✔ Achieved	👍 Mark as Approved	
✓ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	61%				🕒 In Progress	✔ Mark as Achieved	
> EPA 1. RESUSCITATION	100%	14	01238	✔ Achieved	👍 Mark as Approved	📝 1 Note	
> EPA 2. UNCOMPLICATED URGENT AND NON	4%	2	00101	🕒 In Progress	✔ Mark as Achieved	📝 1 Note	
> EPA 3. TEAM	40%	4	00022	🕒 In Progress	✔ Mark as Achieved	+ Add note	
> EPA 4. SA APPRAISAL	100%	4	10	🕒 Ready for Review	✔ Mark as Achieved	+ Add note	
> Stage 3 - Core of Discipline [Emergency Medicine 2024]	2%			🕒 In Progress	✔ Mark as Achieved		
> Stage 4 - Transition to Practice [Emergency Medicine 2024]	0%			🕒 Pending	✔ Mark as Achieved		

- 1 Click > to left of EPA to open all context variables. Hover over an EPA to bring up:     These icons allow you to add custom requirements (just for this resident), see more info on the EPA, see performance data and see an update history
- 2 Shows the progress on an EPA or context variable – click on a progress bar to bring up more details
- 3 Percentage of manually created evaluations completed for this learner
- 4 # of forms completed – click on the number to pull up viewable list of all forms



Curriculum > Learner Curriculum > Learner Dashboard EPAs tab - Overview

Details											EPAs	User Groups	Supporting Documentation	Reflection Documentation	Assessments	Program Evaluations	Events	Procedures	Summary Report	Review Dashboard	← Back
-- All Data --																					
Search: <input type="text"/>																					
<div><div>5</div><div>6</div><div>7</div><div>8</div></div>																					
EPAs		Program Assessment		Individual Assessment		# of Forms	Level of Supervision/Entrustment				Status		Actions		Comments						
➤ Stage 1 - Transition to Discipline [Emergency Medicine 2024]		0%									✔ Achieved		👍 Mark as Approved								
✔ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]		61%									🔄 In Progress		✔ Mark as Achieved								
➤ EPA 1. RESUSCITATION		100%				14	0 1 2 3 8				✔ Achieved		👍 Mark as Approved		📝 1 Note						
➤ EPA 2. UNCOMPLICATED URGENT AND NON		4%				2	0 0 1 0 1				🔄 In Progress		✔ Mark as Achieved		📝 1 Note						
➤ EPA 3. TEAM		40%				4	0 0 0 2 2				🔄 In Progress		✔ Mark as Achieved		+ Add note						
➤ EPA 4. SA APPRAISAL		100%				4	1 0				🔄 Ready for Review		✔ Mark as Achieved		+ Add note						
➤ Stage 3 - Core of Discipline [Emergency Medicine 2024]		2%									🔄 In Progress		✔ Mark as Achieved								
➤ Stage 4 - Transition to Practice [Emergency Medicine 2024]		0%									🔄 Pending		✔ Mark as Achieved								

- 5 Shows # forms with each score level. Click on any level to view forms with that score
- 6 Status of the overall stage or EPA
- 7 Here you can adjust the status of the stage or EPA. Marking the stage complete does NOT automatically promote them. (will discuss this further a bit later)
- 8 Notes can be added to the EPAs if needed. Notes can be shared or private and can have keyword “tags” attached if helpful



Curriculum > Learner Curriculum > Learner Dashboard Assessments tab

- 1 Click “All Evaluations” to filter by rotations, supervisors, assessment type, EPA, etc

Hannah Hilltest Home > Curriculum > Learner Curriculum > Learner Dashboard

Learner: Cautest, Ryan
Start Date: 01-Jul-2024
Current Stage: Stage 2 - Foundations of Discipline

Details EPAs Supporting Documentation Reflection Documentation **Assessments** Program Evaluations Events Procedures Summary Report Review Dashboard

Evaluations

All Evaluations 1

Template Record Hidden Evaluation Hidden Template

CBME Evaluation Total: 3

Search:

	Activity	Start Date	End Date	Evaluation	Trigger	Source	Created By	Evaluator	Evaluatee	Alerts	Status	Action
<input type="checkbox"/>	Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 2 Q FUNDAMENTAL SKILLS	Start of Rotation 16-Jul-2024	On-Demand	Lintest, Ashley 16-Jul-2024	Lintest, Ashley	Cautest, Ryan		✓ Completed 16-Jul-2024	View
<input type="checkbox"/>	Acute Care Emergency Surgical Services PLC-Calgary	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q PRE-OP PREPARATION	Start of Rotation 23-Jul-2024	On-Demand	Cautest, Ryan 23-Jul-2024	Coletest, Joseph	Cautest, Ryan		✓ Completed 23-Jul-2024	View
<input type="checkbox"/>	Acute Care Emergency Surgical Services Suroical Services	01-Jul-2024	28-Jul-2024	RC - FORM 1 Q RECOGNIZE CRITICALLY ILL	Start of Rotation 23-Jul-2024	On-Demand	Cautest, Ryan 23-Jul-2024	Coletest, Joseph	Cautest, Ryan		✓ Completed 23-Jul-2024	View

https://medsis-uat.ucalgary.ca/dot/Curriculum/Admin#Programs



Curriculum > Learner Curriculum > Learner Dashboard Procedures tab

- 1 Displays logged procedures
- 2 Filter by linked EPA
- 3 Export the procedure log

Hannah Hilltest

Home > Curriculum > Learner Curriculum > Learner Dashboard

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

General Surgery - General Surgery 2020

Learner: Cautest, Ryan
Start Date: 01-Jul-2024
Current Stage: Stage 2 - Foundations of Discipline

DetailsEPAsSupporting DocumentationReflection DocumentationAssessmentsProgram EvaluationsEventsProceduresSummary ReportReview Dashboard

Back

Procedure Dashboard

All Procedures 2

3

Export Procedures

Export Procedure Form Details

Procedure Log

Total: 4

Procedure Name	Category Name	Procedure Program	Activity	Start Date	End Date	Evaluation	Trigger	Created By	Supervisor	Evaluatee	Status	Action	Expiry Date
ETV	Core 10 – CSF Disorder	Neurosurgery	Pediatric Neurosurgery-Calgary	23-Sep-2024	20-Oct-2024	Neurosurgery Procedure Log	Start of Rotation	Ahtest, John 24-Sep-2024		Ahtest, John	Submitted 24-Sep-2024	View	
Stereotactic procedures	Core 16 – Stereotactic	Neurosurgery	Pediatric Neurosurgery-Calgary	26-Aug-2024	22-Sep-2024	Neurosurgery Procedure Log	Start of Rotation 11-Sep-2024	Ahtest, John 11-Sep-2024		Ahtest, John	Submitted 11-Sep-2024	View	
Resection Peripheral Nerve Tumors	Core 21 – Resection Peripheral Nerve Tumors	Neurosurgery	Pediatric Neurosurgery-Calgary	26-Aug-2024	22-Sep-2024	Neurosurgery Procedure Log	Start of Rotation 11-Sep-2024	Ahtest, John 11-Sep-2024		Ahtest, John	Submitted 11-Sep-2024	View	



Curriculum > Learner Curriculum > Learner Dashboard Summary Report tab

Brittany Redtest

Home > Learner Registration > Learner Profile > Learning Path

Home

Learner Search

Learner Profile

Initial View

Training Lines

Learning Path

Academic Coach

Courses/Rotations

Notifications

Reports

Lintest, Ashley

Unique ID: 54695 , Student #: 54695

PGY2 , PGME , Emergency Medicine , 01-Jul-2024 / 30-Jun-2025

Advisor/Academic Coach: Graytest, John

Registered

Active

New Trainee

Email: ashley.lintest@medsis3c.com

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley

Start Date: 01-Jul-2023

Current Stage: Stage 2 - Foundations of Discipline

Details

EPAs

User Groups

Supporting Documentation

Reflection Documentation

Assessments

Program Evaluations

Events

Procedures

Summary Report

Review Dashboard

← Back

Summary Report Settings

1

Start Date:

End Date:

Stage: ☐ Stage 1 - Transition to Discipline ☐ Stage 2 - Foundations of Discipline ☐ Stage 3 - Core of Discipline ☐ Stage 4 - Transition to Practice

EPA: ☐ Summary ☐ Milestones ☐ Contextual Variables ☐ Comments ☐ Notes

Narrative: ☐

ITERS/WBAs: ☐

Procedures: ☐

Attendance: ☐

2

Enter the report filters: dates range, stages, EPA, Procedure, Attendance ...


Click **Generate**

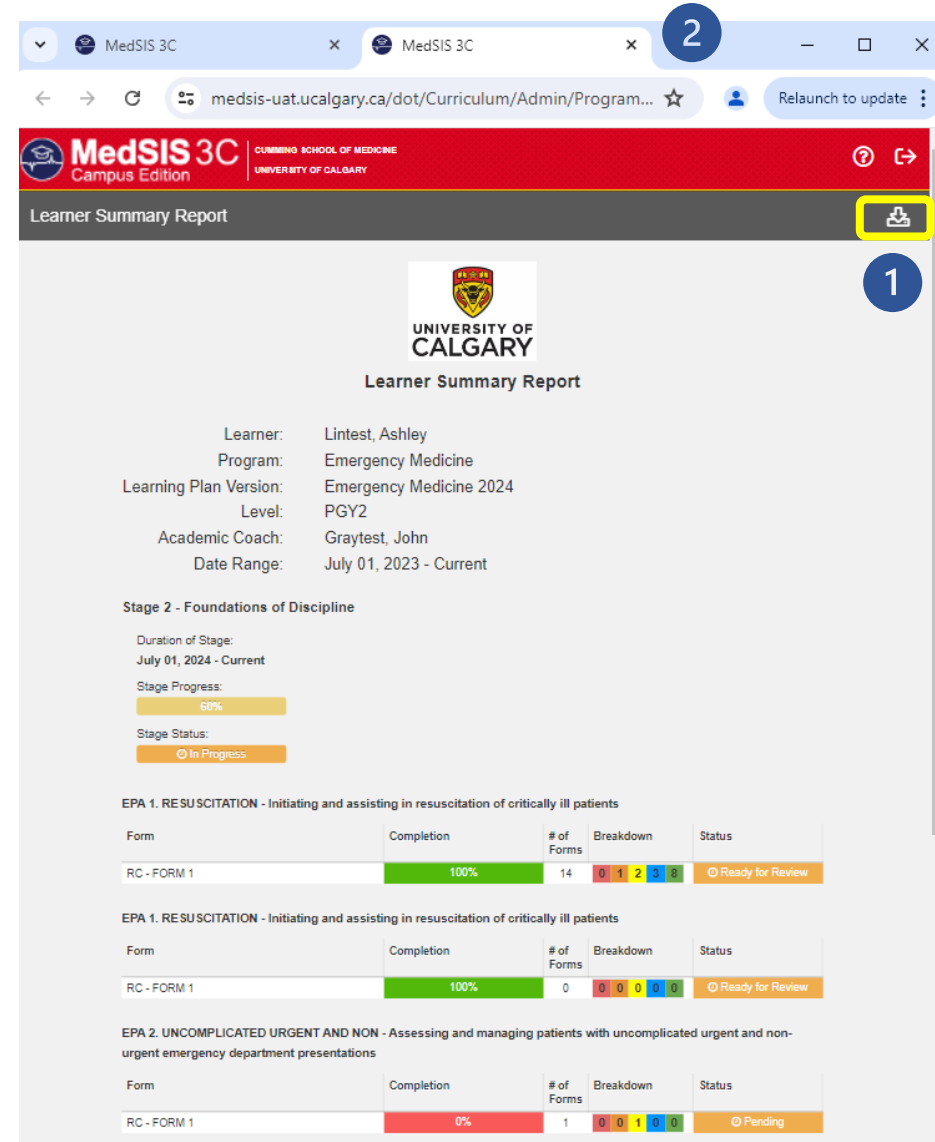
Generate

Clear



Curriculum > Learner Curriculum > Learner Dashboard Summary Report tab

- 1 Download the report in pdf
- 2 To close the report, close the browser tab, do not click on the log out icon 



MedSIS 3C Campus Edition

UNIVERSITY OF CALGARY

Learner Summary Report

1

2

University of Calgary

Learner Summary Report

Learner: Lintest, Ashley
Program: Emergency Medicine
Learning Plan Version: Emergency Medicine 2024
Level: PGY2
Academic Coach: Graytest, John
Date Range: July 01, 2023 - Current

Stage 2 - Foundations of Discipline

Duration of Stage: July 01, 2024 - Current

Stage Progress: 60%

Stage Status: In Progress

EPA 1. RESUSCITATION - Initiating and assisting in resuscitation of critically ill patients

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	100%	14	0 1 2 3 2	Ready for Review

EPA 1. RESUSCITATION - Initiating and assisting in resuscitation of critically ill patients

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	100%	0	0 0 0 0 0	Ready for Review

EPA 2. UNCOMPLICATED URGENT AND NON - Assessing and managing patients with uncomplicated urgent and non-urgent emergency department presentations

Form	Completion	# of Forms	Breakdown	Status
RC - FORM 1	0%	1	0 0 1 0 0	Pending



Curriculum

Curriculum > Learner Curriculum > Learner Dashboard

Review Dashboard tab

Details
EPAs
Supporting Documentation
Reflection Documentation
Assessments
Program Evaluations
Events
Procedures
Summary Report
Review Dashboard

← Back

+ Assign Checklist

Competence Committee Preparation, Period: December 1st 2024

Progressing as expected
Total: 8

Search:

+ Add Requirement

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx	Academic Advisor_Coach Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx	Supplementary Information from Program Administrator (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx	Scholarly Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx	QI Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx	Primary Reviewer Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input checked="" type="checkbox"/>	24-Jul-2024
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries
Show 25 entries

First
Previous
1
Next
Last

Meeting Date: 12-Jun-2024

Date Decision Ratified: 01-Aug-2024

Overall Status: Progressing as expected

Purpose of Meeting: Decision to Promote

Outcome of Meeting: Promote to Next Stage

Promotion: Promotion to Foundations

Comments: Great resident to work with

History

Last modified on 24-Jul-2024, 10:23 by Brittany Redtest.

Save

Delete

This is the competence committee review dashboard for this resident. Here you can:

- 1 View and update documents related to your CC meeting – called a **requirements checklist**
- 2 **Document** meeting details and decisions

This is all visible to resident!!!!

Program Leadership (PA, PD, CC Chair)

Cumming School of Medicine – MedSIS Training

39

Additional tabs



Curriculum > Learner Curriculum > Learner Dashboard Supporting Documentation and Reflection Documentation tabs

- 1 Click **+ Add Documentation** to add documents.
- 2 Click to upload file.
- 3 Enter a short description and link to CanMEDs role, Category or Stage/EPA if you wish

Hannah Hilltest Home > Curriculum > Learner Curriculum > Learner Dashboard

General Surgery - General Surgery 2020

Learner: Bennett, Bryson
Start Date: 01-Jul-2022
Current Stage: Stage 2 - Foundations of Discipline

Details EPAs **Supporting Documentation** Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report Review Dashboard

1 + Add Documentation

File: Drag file or click to upload. 2

CanMEDS Role: --Select--
Categories: --Select--
Short Description*:
Curriculum Item: --Select-- 3

Search... CLEAR SELECTIONS

Stage 3 - Core of Discipline
SURGICAL CONSULTATION
PANCREAS

Save Cancel

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Reflection Document is used by the learner. He can choose to share the document with you or keep it private.



Curriculum > Learner Curriculum > Learner Dashboard Program Evaluations tab

Displays Program Evaluations completed by this resident including:

- assessments of preceptors
- assessments of rotations

To be implemented in July 2025

The screenshot displays the 'Learner Dashboard' for 'Hannah Hilltest'. The breadcrumb trail is 'Home > Curriculum > Learner Curriculum > Learner Dashboard'. The left sidebar contains links to 'Home', 'Program Curriculum', 'Learner Curriculum' (highlighted with a yellow box), 'User Groups', 'Academic Coach', and 'Lookup Tables'. The main content area is titled 'General Surgery - General Surgery 2020' and shows learner information: 'Learner: Cauteest, Ryan', 'Start Date: 01-Jul-2024', and 'Current Stage: Stage 2 - Foundations of Discipline'. A horizontal menu includes tabs for 'Details', 'EPAs', 'Supporting Documentation', 'Reflection Documentation', 'Assessments', 'Program Evaluations' (highlighted with a blue box), 'Events', 'Procedures', 'Summary Report', and 'Review Dashboard'. A 'Back' button is located at the end of this menu. Below the menu, a 'Program Evaluations' section features a search bar and a 'Total: 0' indicator.



Curriculum > Learner Curriculum > Learner Dashboard

Events tab

Displays the resident's registered events and attendance, including AHD, PGME events, and journal clubs.

EPAs

Supporting Documentation

Reflection Documentation

Assessments

Program Evaluations

Events

Procedures

Summary Report

Review Dashboard

← Back

Event Attendance

Absent: 1

Exempted: 0

Present: 1

Sessions 0

Presented:

Q Search

x

...

≡ Events

Total: 3

Export

<input type="checkbox"/>	Event Program	Base Location	Event	Event Template	Topic	Event Type	Event Date	Time From	Time To	Participant Status	Attendance Status
<input type="checkbox"/>	Emergency Medicine	N/A	AHD EM	AHD EM	N/A	CBL/PBL	27-Aug-2024	08:00AM	09:00AM	Participant	Absent
<input type="checkbox"/>	Emergency Medicine	N/A	Journal Club	AHD HD	N/A	CBL/PBL	25-Aug-2024	08:00AM	09:00AM	Participant	Present
<input type="checkbox"/>	General Surgery	N/A	AHD General Surgery	AHD General Surgery	N/A	CBL/PBL	29-Aug-2024	08:00AM	09:00AM	Participant	N/A

Showing 1 to 3 of 3 entries

Show 25 entries

First

Previous

1

Next

Last



Linked to
Event
Manager
module

Getting Ready for a Competence Committee Meeting

Step 0 – Creating the meeting in MedSIS – we are teaching your PAs how to do this

Step 1 - Review EPA progress and other assessments

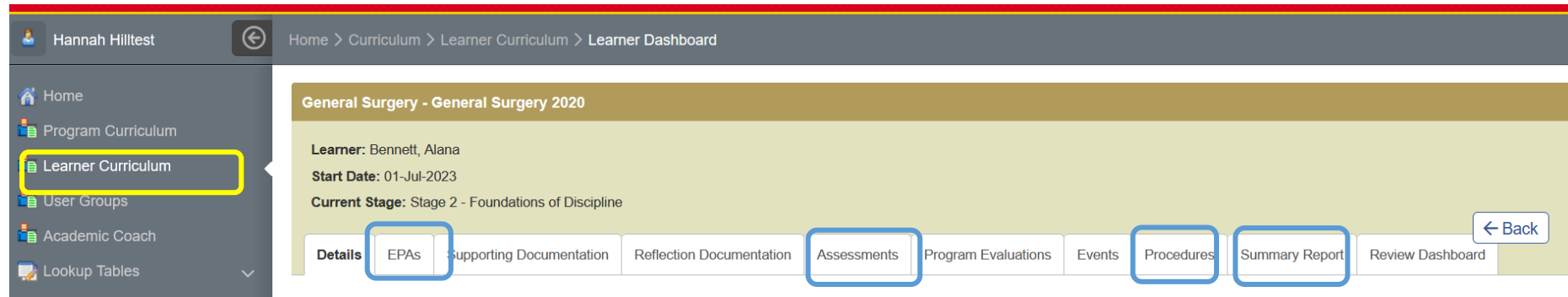
Step 2 - Review checklist documents submitted by others

Step 3 - Complete and Upload any documents you are responsible for in the review checklists



Step 1 – Exploring Resident Performance

Curriculum > Learner Curriculum





- **Details:** to update learner stage and status
- **EPAs:** EPA description and progress
- **Supporting Documentation:** upload documents for EPAs when applicable
- **Reflection Documentation:** personal documents. Can be private or public (visible by assigned PA, PD, CC members, Academic Coach)
- **Assessments:** can be filtered by activities, rotations, event and type
- **Program Evaluations:** summary of program evaluations (evaluations of preceptors and rotations) requested and filled (*UAT: not implemented yet*)
- **Events:** Learner/Resident event list with attendance
- **Procedures:** procedure log (can be filtered by procedure, EPA etc)
- **Summary Report:** can be filtered by date, stage, EPA and other criteria
- **Review Dashboard:** Competence Committee documents and decisions.



Curriculum > Learner Curriculum > Learner Dashboard > EPAs tab

STEP 1 - EPA review at a glance

▼ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]		61%					🕒 In Progress				
▼ EPA 1. RESUSCITATION		100%		14	0	1	2	3	8	✅ Achieved	📝 1 Note
Collect 10 observations of achievement		100%									
At least 1 of each clinical presentation		100%									
▼ EPA 2. UNCOMPLICATED URGENT AND NON  		4%		2	0	0	1	0	1	🕒 In Progress	📝 1 Note
Collect 30 observations of achievement		3%									
At least 1 of each presentation category		10%									
At least 5 pediatric presentations		0%									
▼ EPA 3. TEAM		40%		4	0	0	0	2	2	🕒 In Progress	+ Add note
Collect 10 observations of achievement		40%									
At least 5 informed by input from a non-physician member of the ED team (RN, RT, Social Worker etc)		40%									
▼ EPA 4. SA APPRAISAL		100%		4	1	0				🕒 Ready for Review	+ Add note
Collect 1 submission of satisfactory achievement.		100%									

EPA Status

- **Pending** (automatic) = No progress has been made on this EPA/Stage
- **In Progress** (automatic) = At least one form has been completed for this EPA/Stage
- **Ready to Review** (automatic) = The minimum requirements for this EPA/Stage have been met



Curriculum

Step 2 – Review Documents uploaded by others

Curriculum > Learner Curriculum > Review Dashboard

Details
EPAs
Supporting Documentation
Reflection Documentation
Assessments
Program Evaluations
Events
Procedures
Summary Report
Review Dashboard

← Back

+ Assign Checklist

Competence Committee Preparation, Period: December 1st 2024

Progressing as expected
Total: 8

Search:

+ Add Requirement

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx	Academic Advisor_Coach Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx	Supplementary Information from Program Administrator (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx	Scholarly Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx	QI Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx	Primary Reviewer Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input checked="" type="checkbox"/>	24-Jul-2024
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries
Show 25 entries

First
Previous
1
Next
Last

Meeting Date: 12-Jun-2024
Date Decision Ratified: 01-Aug-2024
Overall Status: Progressing as expected
Purpose of Meeting: Decision to Promote
Outcome of Meeting: Promote to Next Stage
Promotion: Promotion to Foundations
Comments: Great resident to work with

History
Last modified on 24-Jul-2024, 10:23 by Brittany Redtest.

Save
Delete

Click any file to
download/view



Step 3 – Completing/Uploading documents

Curriculum > Learner Curriculum > Review Dashboard

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

EPAs Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report **Review Dashboard** [← Back](#)

Competence Committee Preparation, Period: December 1st 2024 Total: 8

Search:

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx			<input type="checkbox"/>	
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx			<input type="checkbox"/>	
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx			<input type="checkbox"/>	
5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx			<input type="checkbox"/>	
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx			<input type="checkbox"/>	
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input type="checkbox"/>	
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries Show 25 entries First Previous 1 Next Last



The review dashboard displays documents related to a given Competence Committee Meeting

- 1 Name of Requirement (will be blue if you are responsible for it – click it to open dialogue box)
- 2 Indicates who is responsible to completing document
- 3 Blank template (click to download)
- 4 Drop in box to upload completed file(s)
- 5 Step complete (= files are final/ ready for review)



Step 3 – Completing/Uploading documents

Curriculum > Learner Curriculum > Review Dashboard

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

EPAs Supporting Documentation Reflection Documentation Assessments Program Evaluations Events Procedures Summary Report **Review Dashboard** ← Back

Competence Committee Preparation, Period: December 1st 2024 Total: 8

Search:

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
2	Academic Advisor/Coach Report	Academic Advisor				<input type="checkbox"/>	
3	Supplementary Information from Program Administrator	Program Administrator				<input type="checkbox"/>	
4	Scholarly Project Supervisor Update	Scholarly Project Supervisor				<input type="checkbox"/>	
5	QI Project Supervisor Update	QI Project Supervisor				<input type="checkbox"/>	
6	Primary Reviewer Report	Primary Reviewer				<input type="checkbox"/>	
7	Secondary Reviewer Report	Secondary Reviewer				<input type="checkbox"/>	
8	Competence Committee Feedback to Resident	Competence Committee				<input type="checkbox"/>	

Showing 1 to 8 of 8 entries Show 25 entries

Requirement

Requirement*: Resident Self Reflection
Responsible for Requirement*: Learner
Due Date: N/A
Sequence #: 1
Step Complete: YES **4**

Template Files:

Resident Self Reflection (U of C).docx **2**

Files:

Drop files or click to upload **3**

Resident Self Reflection (U of C)-filled... x

Save Cancel

The review dashboard displays documents related to a given Competence Committee Meeting

- 1 Click on requirement that you are responsible for – in blue
- 2 Click on Blank template (click to download)
- 3 Drop in box to upload completed file(s)
- 4 Step complete (= files are final/ready for review)

What about the data in RC ePortfolio?

- The data in **ePortfolio** is **NOT being transferred** over to MedSIS
- After your launch date, residents should not enter any new data into ePortfolio
- Within a week of your launch date, **residents MUST download an Observation Summary Report from ePortfolio** so they will have a record of their EPA progress in their current stage
- We advise that **Academic Advisors** do the same
- PGME is downloading the raw data and an OSR for every active resident – it will be available to the PA and PD via secure program sharepoint site
- For upcoming meetings you will need to combine the EPA data from ePort (via OSR/CBD Dashboard) and MedSIS data

Options for making this easier

- If a resident has relatively few EPAs in their current stage in eportfolio, they could just enter them into MedSIS – then their MedSIS dashboard will be accurate
- If your residents already use their own spreadsheets to track EPAs – have them continue to do this – use the MedSIS reports to make adding to this spreadsheet easier – then they can upload the spreadsheet.

After (or during) a Meeting

Step 1 – Mark EPAs and Stages achieved on EPA tab

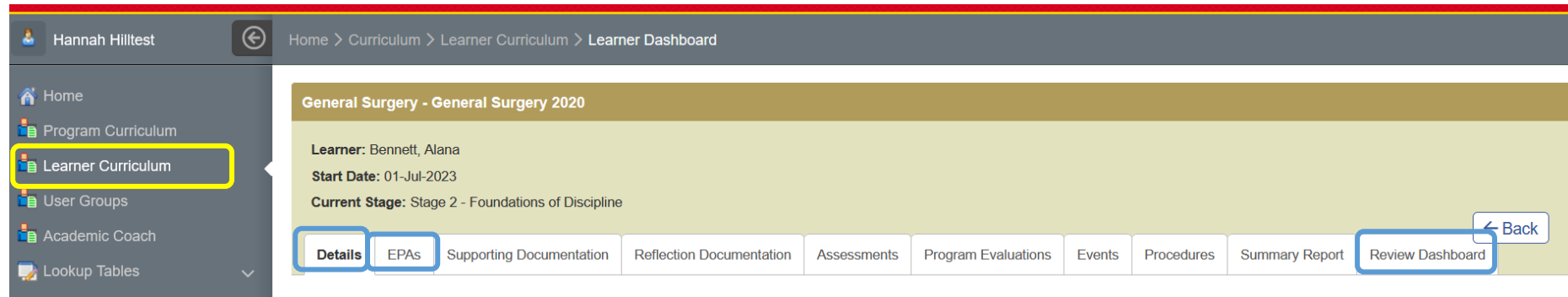
Step 2 – Record CC details and recommendations on Review Dashboard Tab

Step 3 – When decisions finalized (or ratified if needed), update status and promote in Details tab

Step 4 – Upload your Feedback to the Resident



Entering Competence Committee Decisions



- **Details:** to update learner stage and status
- **EPAs:** EPA description and progress
- **Supporting Documentation:** upload documents for EPAs when applicable
- **Reflection Documentation:** personal documents. Can be private or public (visible by assigned PA, PD, CC members, Academic Coach)
- **Assessments:** can be filtered by activities, rotations, event and type
- **Program Evaluations:** summary of program evaluations (evaluations of preceptors and rotations) requested and filled (*UAT: not implemented yet*)
- **Events:** Learner/Resident event list with attendance
- **Procedures:** procedure log (can be filtered by procedure, EPA etc)
- **Summary Report:** can be filtered by date, stage, EPA and other criteria
- **Review Dashboard:** Competence Committee documents and decisions.

The resident will see a similar view when they open their dashboard except the Details tab. Residents will have read-only views for some elements



Curriculum > Learner Curriculum > Learner Dashboard > EPA tab

Step 1 - Mark EPAs and Stages as achieved as needed

Brittany Redtest | Home > Curriculum > Learner Curriculum > Learner Dashboard

Home | Program Curriculum | **Learner Curriculum** | User Groups | Academic Coach | Lookup Tables

Emergency Medicine - Emergency Medicine 2024

Learner: Lintest, Ashley
Start Date: 01-Jul-2023
Current Stage: Stage 2 - Foundations of Discipline

Details | **EPAs** | Supporting Documentation | Reflection Documentation | Assessments | Program Evaluations | Events | Procedures | Summary Report | Review Dashboard

-- All Data -- **1**

Search:

EPAs	Program Assessment	Individual Assessment	# of Forms	Level of Supervision/Entrustment	Status	Actions 2	Comments
> Stage 1 - Transition to Discipline [Emergency Medicine 2024]	0%				✓ Achieved	Mark as Approved	
✓ Stage 2 - Foundations of Discipline / 01-Jul-2024 [Emergency Medicine 2024]	60%				🔄 In Progress	Mark as Achieved	
> EPA 1. RESUSCITATION	100%	14	0 1 2 3 6	🟢 Ready for Review	Mark as Achieved Mark as Approved	1 Note	
> EPA 2. UNCOMPLICATED URGENT AND NON	0%	1	0 0 1 0 0	🟡 Pending	Mark as Achieved 3	+ Add note	

- 1 Open to the tab **EPAs**
- 2 Select the dropdown menu on the Action column
- 3 Click on **Mark as Achieved** when applicable

Actions:

- **Achieved (updated manually)** = The Competence Committee has decided this EPA/Stage is Achieved.
- **Approved (updated manually)** – This step was designed to facilitate ratification from the RPC, but in practice, this is rarely done for EPAs/Stages – so you can just leave things as “Achieved” unless your TOR does involve RPC ratification – then feel free to use the “Approved” setting



Curriculum

Curriculum > Learner Curriculum > Learner Dashboard > Review Dashboard

Step 2 – Record details and CC recommendations

Details
EPAs
Supporting Documentation
Reflection Documentation
Assessments
Program Evaluations
Events
Procedures
Summary Report
Review Dashboard

← Back

+ Assign Checklist

Competence Committee Preparation, Period: December 1st 2024

Progressing as expected
Total: 8

Search:

+ Add Requirement

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx	Resident Self Reflection (U of C)-filled.docx		<input checked="" type="checkbox"/>	16-Jul-2024
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Showing 1 to 8 of 8 entries
Show 25 entries

First
Previous
1
Next
Last

Meeting Date: 12-Jun-2024

Date Decision Ratified: 01-Aug-2024

Overall Status: Progressing as expected

Purpose of Meeting: Decision to Promote

Outcome of Meeting: Promote to Next Stage

Promotion: Promotion to Foundations

Comments: Great resident to work with

History

Last modified on 24-Jul-2024, 10:23 by Brittany Redtest.

Save

Delete



Record what happened in meeting



Curriculum > Learner Curriculum > Learner Dashboard > Details tab

Step 3 – Enter official promotion and status

Hannah Hilltest

Home > Curriculum > Learner Curriculum > Learner Dashboard

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

General Surgery - General Surgery 2020

Learner: Bennett, Ellie

Start Date: 01-Jul-2022

Current Stage: Stage 2 - Foundations of Discipline

Details | EPAs | Supporting Documentation | Reflection Documentation | Assessments | Pro

Start Date*: 01-Jul-2022

End Date:

Current Stage*: Stage 2 - Foundations of Discipline

Start of Current Stage*: 01-Jul-2024

Official: ☒ YES

Overall Status*: Progressing as expected

Learning Path Start/End dates

Promote to new stage here
Add start date of stage
If system detects new version, will promote to new version

Ignore this – means official CBD resident (keep at yes)

Set Overall Status



All CC members are able to edit this tab. We recommend limiting this task to either the PA, PD or CC Chair (or specific delegate)



Curriculum

Curriculum > Learner Curriculum > Learner Dashboard > Review Dashboard

Step 4 – Upload your Feedback to Resident

Details
EPAs
Supporting Documentation
Reflection Documentation
Assessments
Program Evaluations
Events
Procedures
Summary Report
Review Dashboard

← Back

+ Assign Checklist

Competence Committee Preparation, Period: December 1st 2024

Progressing as expected
Total: 8

Search:

+ Add Requirement

Sequence #	Requirement	Responsible for Requirement	Template Files	Files	Due Date	Step Complete	Last Updated
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5	QI Project Supervisor Update	Administrator	QI Project Supervisor Update (U of C).docx	QI Project Supervisor Update (U of C) - filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
6	Primary Reviewer Report	Competency Committee	Primary Reviewer Report (U of C).docx	Primary Reviewer Report (U of C)-filled.docx		<input checked="" type="checkbox"/>	23-Jul-2024
7	Secondary Reviewer Report	Competency Committee	Secondary Reviewer Report (U of C).docx			<input checked="" type="checkbox"/>	24-Jul-2024
8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx			<input type="checkbox"/>	

Showing 1 to 8 of 8 entries
Show 25 entries

First
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Meeting Date: 12-Jun-2024

Date Decision Ratified: 01-Aug-2024

Overall Status: Progressing as expected

Purpose of Meeting: Decision to Promote

Outcome of Meeting: Promote to Next Stage

Promotion: Promotion to Foundations

Comments:

Great resident to work with

History

Last modified on 24-Jul-2024, 10:23 by Brittany Redtest.

Save

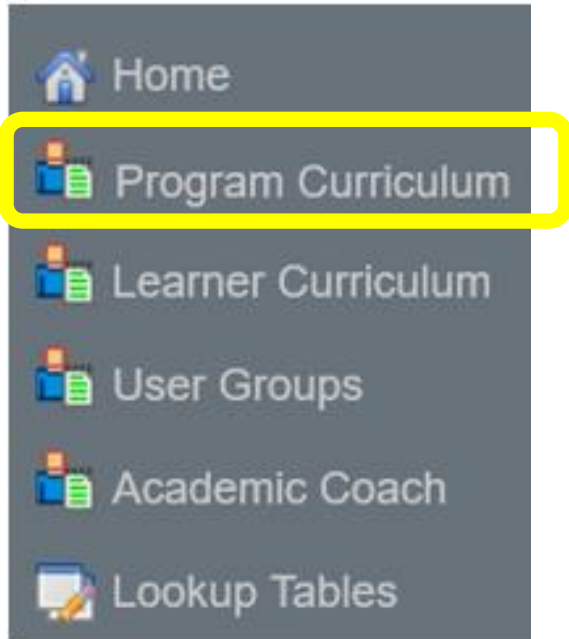
Delete

After the meeting, upload your formal feedback to resident here – they will see it immediately

Questions?



Please go to:



Program Curriculum



Curriculum > Program Curriculum

Hannah Hilltest

Home > Curriculum > Program Curriculum

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Programs

Search:

Description	Code	Tr. Level Type
Anesthesiology	ANESTH	Resident
Cardiac Surgery	CARDSX	Resident
> Cardiology - Adult	CARDIO	Resident
Child and Adolescent Psychiatry	CAPSY	Resident
Clinical Pharmacology and Toxicology	TOX	Resident
Clinician Investigator Program	CIP	Resident
Colorectal Surgery	COLRSX	Resident
Critical Care Medicine	CCM	Resident
Cytopathology AFC	CYTAFC	Fellow
Dermatology	DERM	Resident
Developmental Pediatrics	DEVPED	Resident

- 1 Select your program
- 2 You may click it directly or do a search



Curriculum: Program Curriculum > Details

The screenshot shows the MedSIS Training interface. On the left is a sidebar with a user profile 'Hannah Hilltest' and a navigation menu. The 'Program Curriculum' item is highlighted with a yellow box. The main content area shows the 'Emergency Medicine' program details. A blue box highlights the 'Details' tab. The details include: Parent: N/A, Description: Emergency Medicine, Code: EMERG, Department: Emergency Medicine, Nr. of Years: 5, and Training Level Type: Resident. At the bottom is a 'History' button.

Hannah Hilltest

Home > Curriculum > Program Curriculum > Edit Program

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Emergency Medicine

Department: Emergency Medicine

Training Level Type: Resident

Details Learning Path Requirement Checklist

Parent: N/A

Description: **Emergency Medicine**

Code: **EMERG**

Department: Emergency Medicine

Nr. of Years: **5**

Training Level Type: **Resident**

History

- Details tab:

- The program name in the system
- The program CODE in the system
- The number of years in your training program



Curriculum: Program Curriculum > Learning Path

Hannah Hilltest

Home > Curriculum > Program Curriculum > Edit Program

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Emergency Medicine

Department: Emergency Medicine
Training Level Type: Resident

Details **Learning Path** Requirement Checklist

Emergency Medicine 2024

Click on the EPA Suite to open the EPAs and to see how each requirements has been configured for progress tracking

Program's EPA Suite versions

Note: most programs will only have a single active version, but some have 2 versions active

Obstetrics and Gynecology

Department: Obstetrics and Gynecology
Training Level Type: Resident

Details Learning Path Requirement Checklist

Obstetrics and Gynecology 2021

Obstetrics and Gynecology 2024



Curriculum: Program Curriculum > Learning Path

Hannah Hilltest

Home > Curriculum > Program Curriculum > Edit Program

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Emergency Medicine

Department: Emergency Medicine

Training Level Type: Resident

Details

Learning Path

Requirement Checklist

Emergency Medicine 2024

Click to enter your learning path if you want to follow along



Curriculum: Program Curriculum > Learning Path Within the EPA Suite: click on an EPA

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Emergency Medicine

Department: Emergency Medicine
Training Level Type: Resident

DetailsLearning PathRequirement Checklist

Emergency Medicine 2024

Search:

Name	Requirements
▼ Stage 1 - Transition to Discipline	
1 BASIC LIFE SUPPORT	Direct observation by supervising physician or resident in Core or TTP Collect 8 observations of achievement - At least 1 of each clinical presentation2
HISTORY AND PHYSICAL	Direct and indirect observation by supervising physician or resident in Core or TTP (e.g., case discussion, review of the completed medical record) Collect 20 observations of achievement - At least 5 observations of each of the 4 clinical presentations listed - At least 2 direct observations of each of the 4 clinical presentations listed9
2 > COMMUNICATION	Direct observation and case discussion by supervising physician using informal multi-source feedback data Collect 10 observations of achievement2

1 Click on the EPA name to open details

2 Click on the arrow if the EPA has more than one part



Curriculum: Program Curriculum > Learning Path > EPA

Hannah Hilltest

Home > Curriculum > Program Curriculum > Edit Program

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Lookup Tables

Name

Stage 1 - Transition to Discipline

BASIC LIFE SUPPORT

HISTORY AND PHYSICAL

Edit Item

HISTORY AND PHYSICAL

Title: Performing and documenting focused histories and physical exams, and providing pre

Requirements: Direct and indirect observation by supervising physician or resident in Core
Collect 20 observations of achievement

- At least 5 observations of each of the 4 clinical presentations listed
- At least 2 direct observations of each of the 4 clinical presentations listed

Details Milestones Contextual Variables Requirements

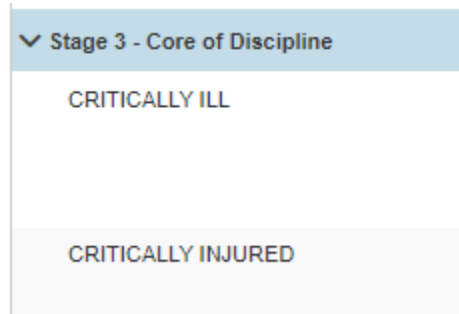
Parent: Stage 1 - Transition to Discipline

Name: HISTORY AND PHYSICAL

- Click on EPA to see definition:
 - Details
 - Milestones
 - Contextual Variables
 - Requirements



Curriculum: Program Curriculum > Learning Path > EPA Details tab



- Details tab shows:
 - Stage
 - Short name
 - Long name
 - Key features
 - Form used
 - RC Specified requirements

Edit Item

CRITICALLY INJURED

Title: Resuscitating and coordinating care for multi-system or critically injured trauma patients

Requirements: Direct observation by supervising emergency physician, trauma team leader, or resident in TTP

Collect 25 observations of achievement:

- At least 5 adults with penetrating trauma
- At least 10 adults in a clinical (not simulation) setting
- At least 5 pediatric presentations

Details

Milestones

Contextual Variables

Requirements

Parent: Stage 3 - Core of Discipline

Name: CRITICALLY INJURED

Title: Resuscitating and coordinating care for multi-system or critically injured trauma patients

Sequence #: 2

Key Features: - The focus of this EPA is on leading a team of health care professionals, including physicians from other specialties, in the assessment and management of a patient with single system or potential for multi-organ system trauma.

Minimum Score for Achieved EPA:

Form: RC - FORM 1

Linked To: N/A

Requirements: Direct observation by supervising emergency physician, trauma team leader, or resident in TTP

Collect 25 observations of achievement:

- At least 5 adults with penetrating trauma
- At least 10 adults in a clinical (not simulation) setting
- At least 5 pediatric presentations
- At least 10 adults with critical or severe injuries
- At least 10 occasions functioning as a trauma team leader



Curriculum: Program Curriculum > Learning Path > EPA Milestones tab

Details	Milestones	Contextual Variables	Requirements	
Selected Milestones				Sequence
Collaborator 1.2 Collaborate as needed with other health care professionals				10
Communicator 2.3 Seek and synthesize relevant information from other sources, including the patient's family, other physicians, first responders, and other health professionals				7
Communicator 3.1 Communicate bad news to the family and patient effectively				8
Communicator 5.1 Maintain clear, concise, and accurate resuscitation records				9
Leader 2.1 Practice the principles of crisis resource management in leading a health care team				11
Showing 1 to 5 of 13 entries				



Curriculum: Program Curriculum > Learning Path > EPA

Contextual Variables tab

Edit Item

CRITICALLY INJURED

Title: Resuscitating and coordinating care for multi-system or critically injured trauma patients

Requirements: Direct observation by supervising emergency physician, trauma team leader, or resident in TTP

Collect 25 observations of achievement:

- At least 5 adults with penetrating trauma
- At least 10 adults in a clinical (not simulation) setting
- At least 5 pediatric presentations

Details

Milestones

Contextual Variables

Requirements

Selected Variables	Selected Options
Clinical presentation	<div>other</div> <div>blunt trauma</div> <div>penetrating trauma</div>
Critical or severe injuries	<div>no</div> <div>yes</div>
Patient demographic	<div>senior</div> <div>infant</div> <div>youth</div> <div>adult</div> <div>child</div>
Role	<div>participant</div> <div>leader</div>
Setting	<div>other</div> <div>simulation</div> <div>emergency department</div>

Showing 1 to 5 of 5 entries

First

Previous

1

Next

Last

Context variables collected on the form

Note: These can be modified by PGME upon request from PD or CC Chair.



EPA/context variable requirements

Details	Milestones	Contextual Variables	Requirements
Description			
Collect 25 observations of achievement			
At least 5 adults with penetrating trauma			
At least 10 adults in a clinical (not simulation) setting			
At least 5 pediatric presentations			
At least 10 adults with critical or severe injuries			
At least 10 occasions functioning as a trauma team leader			

The learner progress dashboard is based on these requirements.

Note: *These can be modified by PGME upon request from PD or CC Chair.*



Curriculum: Program Curriculum > Learning Path > EPA Requirements tab

UNCOMPLICATED URGENT AND NON

Title: Assessing and managing patients with uncomplicated urgent and non-urgent emergency department presentations

Requirements: Direct observation by supervising physician or resident in Core or TTP supported by case discussion and review of the medical record

Collect 30 observations of achievement

- A variety of presentations
- At least 5 pediatric presentations

Details

Milestones

Contextual Variables

Requirements

Description

Collect 30 observations of achievement

At least 1 of each presentation category

At least 5 pediatric presentations

Friendly description:

At least 1 of each presentation category

Contextual Variables:

Contextual Variable	Options
Presentation Category	CNS
	CVS
	Resp
	GI
	Urinary Tract
	Oncology
	MSK
	ID
	Surgical
	Endo

We created criteria to satisfy “variety”

Note: These can be modified by PGME upon request from PD or CC Chair



WARNING – this is a bit confusing

- Close the EPA “Edit item” pop up ✕
- We are now leaving the “Learning Path” and going to the “Requirement Checklist”
- ***Requirements tab in your EPA pop up window completely unrelated to Requirement Checklist tab

Program Leadership (PA, PD, CC Chair)

Cumming School of Medicine – MedSIS Training



Tile for each Competence Committee Meeting

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Import

Export

Lookup Tables

Emergency Medicine

Department: Emergency Medicine

Training Level Type: Resident

Details

Learning Path

Requirement Checklist

+ Add New Checklist

CC March 1st 2025

CC September 16, 2024

September 3rd 2025

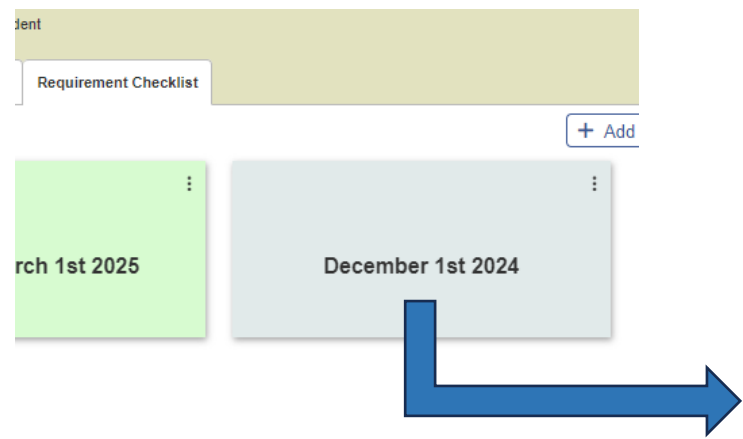
CC December 1st 2024

CC June 1st 2025

Your PA will create a tile for each CC meeting



Click on CC meeting tile to display/update documents linked to this meeting



Details Learning Path Requirement Checklist			
December 1st 2024			
Search: <input type="text"/>			
+ Add New Requirement			
Sequence #	Requirement	Responsible for Requirement	File to Upload
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx
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3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx
4	Scholarly Project Supervisor Update	Administrator	Scholarly Project Supervisor Update (U of C).docx
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8	Competence Committee Feedback to Resident	Competency Committee	Competence Committee Feedback to Resident (U of C).docx



Curriculum > Program Curriculum > Requirement Checklist

Adding a new CC Document Requirement

- 1 Go to Lookup Tables > Requirement Checklist
- 2 On Requirement tab, Click Add New
- 3 Pick a name for your requirement and select program, then Save

1

Home

Program Curriculum

Learner Curriculum

User Groups

Academic Coach

Import

Export

Lookup Tables

CBME

Program

Requirement Checklist

Requirement

Promotion

Meeting Outcome

Meeting Purpose

Review Period

Requirement

Total: 18

Search:

2

+ Add New

Name	Program	Status
Academic Advisor Report	Surgical Foundations	✓ Active
Academic Advisor Template	Obstetrics and Gynecology	✓ Active
Academic Advisor/Coach Report	Pediatric Nephrology	✓ Active
CC Chair Notes and Secondary Review	Pediatrics	✓ Active
Competence Committee Checklist	Obstetrics and Gynecology	✓ Active
Competence Committee Feedback to Resident	Pediatric Nephrology	✓ Active

3

Name*:

Program*: --Select--

Active ☒

Save Cancel



Curriculum > Program Curriculum > Requirement Checklist

Adding a new CC Document Requirement

Requirement Checklist

December 1st 2024

Search: + Add New Requirement

Sequence #	Requirement	Responsible for Requirement	File to Upload
1	Resident Self Reflection	Learner	Resident Self Reflection (U of C).docx
2	Academic Advisor/Coach Report	Academic Coach	Academic Advisor_Coach Report (U of C).docx
3	Supplementary Information from Program Administrator	Administrator	Supplementary Information from Program Administrator (U of C).docx

1 + Add New Requirement

Requirement*

Responsible for Requirement*

Sequence #*

Due Date:

File to Upload:

Drop files or click to upload

7 Save Cancel

- 1 Click "Add New Requirement"
- 2 Select name of requirement **
- 3 Select who is responsible
- 4 Select the order that you want them listed in
- 5 Select a due date (optional)
- 6 Drop the file template in
- 7 Click "Save"



Curriculum > Program Curriculum > Requirement Checklist Selecting Residents for Review

Hannah Hilltest

Home > Curriculum > Program Curriculum > Edit Program

Home

Program Curriculum

Learner Curriculum

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Academic Coach

Lookup Tables

General Surgery

Department: Surgery

Training Level Type: Resident

Details Learning Path Requirement Checklist

March 31, 2024

Assign Edit Delete

- 1 Click on the **3 dots** for the CC meeting
- 2 Click on **Assign**

Requirement Checklist

Training Level: --Select--

Current Stage: --Select--

Learners*: Search

CLEAR

3

Bennett, Alana
General Surgery 2020
PGY2

Bennett, Bryson
General Surgery 2020
PGY3

Bennett, Charles
General Surgery 2020
PGY2

Bennett, Daisy
General Surgery 2020
PGY2

4

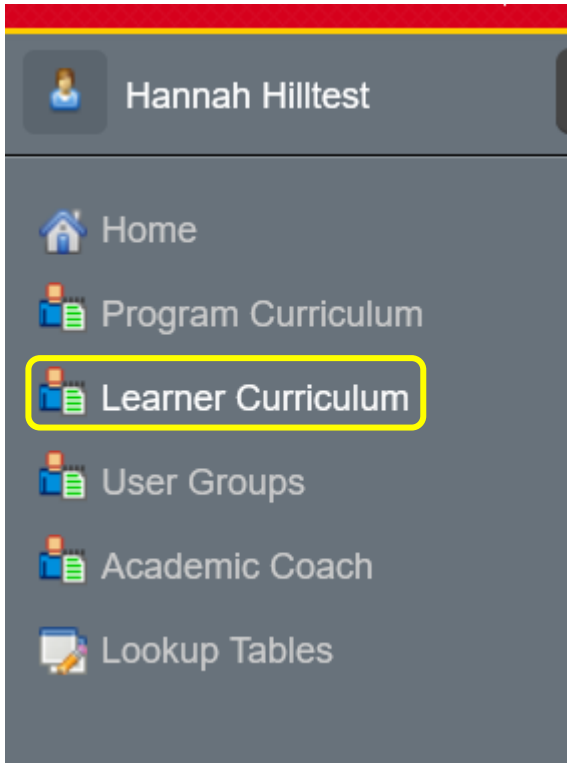
Assign Cancel

- 3 Select the residents who you wish to review at the meeting. Can filter by training levels or stages to make them easier to find.
- 4 Click on **Assign**.

Note: if you don't see a resident on the list, they have already been assigned to this CC meeting



Step 6 - Completing and uploading documents



- All templates attached to your meeting will appear in the Review Dashboard tab for each resident assigned for review at that meeting
- You must enter a resident's file to review and edit the documents created for an individual learner
- Find your residents in Curriculum > **Learner Curriculum**



Additional Features In Curriculum Module

Quick Reference Guides available on-line



Managing your Competence Committees & Membership



Home



Program Curriculum



Learner Curriculum



User Groups



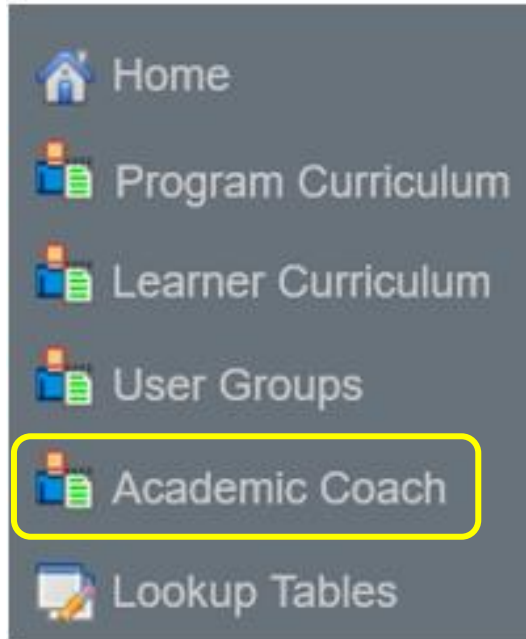
Academic Coach



Lookup Tables

User Groups

Allows you to create and manage membership for your CCs (and RPC if requested)



Academic Coach

Allows you to add coaches and link residents to them

What modules have we covered so far?

MedSIS 3C Campus Edition | CUMMING SCHOOL OF MEDICINE UNIVERSITY OF CALGARY

Hannah Hilltest | Home > Dashboard

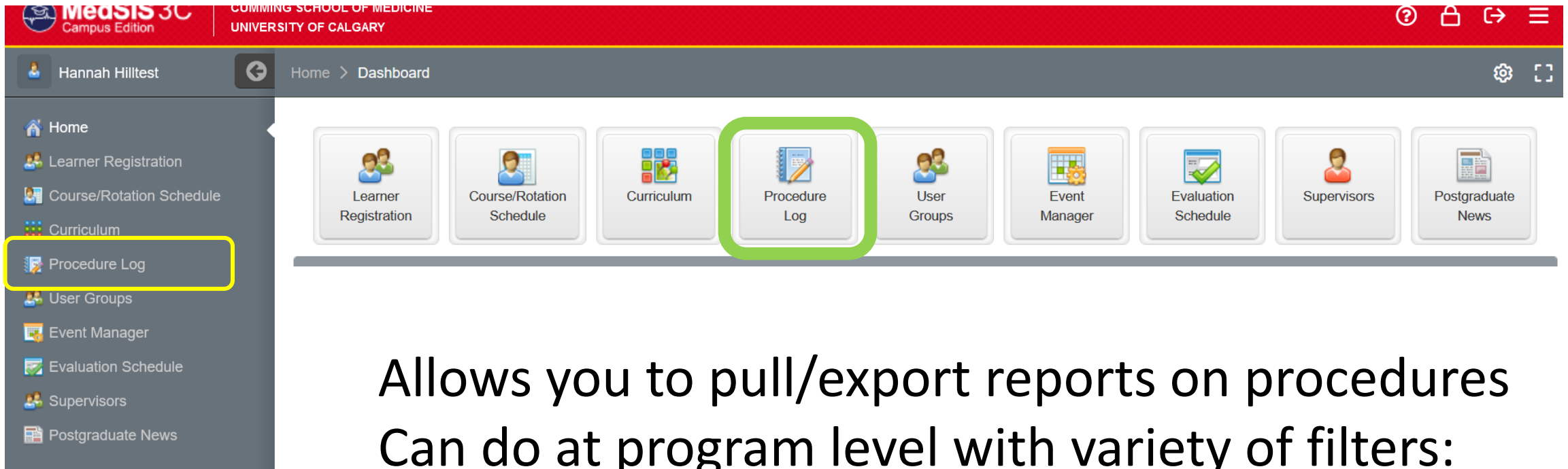
- Home
- Learner Registration
- Course/Rotation Schedule
- Curriculum
- Procedure Log
- User Groups
- Event Manager
- Evaluation Schedule
- Supervisors
- Postgraduate News

Curriculum

Latest News

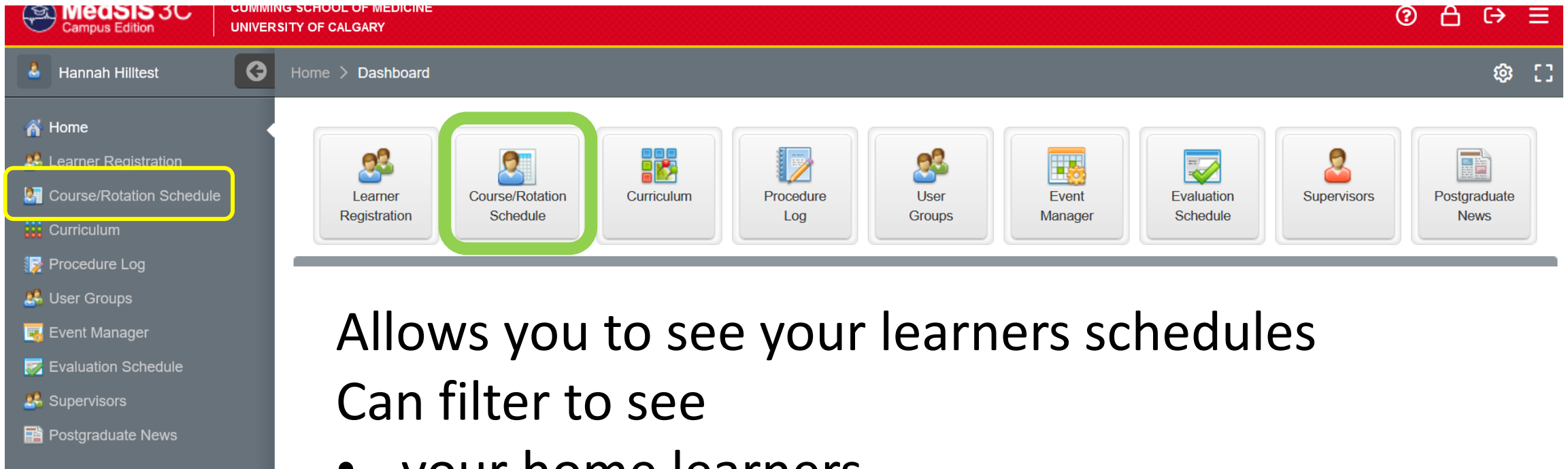
Distributed Learning and Rural Initiatives
Connecting preceptors, students, researchers, healthcare professionals and rural communities.
16-Jul-2024 17:37, by Helene Da

"The Anti-Burn [Cook]book - A Cookbook For Residents By Residents"
As part of a PARA Wellness Grant, Pediatrics Resident, Meagan , developed a homemade recipe book to help residents have healthy food while on call.
16-Jul-2024 09:54, by Helene Da



Allows you to pull/export reports on procedures
Can do at program level with variety of filters:

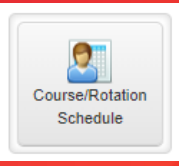
- By resident(s)
- By EPA
- By procedure
- Good for program CQI and planning



Allows you to see your learners schedules

Can filter to see

- your home learners
- your off-service learners
- View by learner or rotation (service)
- *We entered schedules you gave us over summer – there will be inaccuracies due to changes*



Course/Rotation Schedule

Home > Course/Rotation Schedule > Schedules

< Learner Schedule

10 incomplete courses/rotations. Perspective: Learners - Courses/Rot...

Publish

Rollback

Learners: Learner Cartest, Chris Cautest, Ryan James, Motest + 6

Courses/Rotations: All

Learner	2024						2025										Courses/Rotations/locations
	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025					
	Block 1	Block 2	Block 3	Block 4	Block 5	Block 6	Block 7	Block 8	Block 9	Block 10	Block 11	Block 12	Block 13				
<div><div></div><div>Cartest, Chris</div><div>Emergency Medicine-PGY5</div></div>	EMERGENCY	EMERGENCY	PEM - CALGAR	EMERGENCY	EMERTOX - CAL	EMERGENCY	SRPO	EMER	EMERGENCY	EMERGENCY	NYTOX - CALG	PEDPLAST - C	PEDanesth - C	PEDORTH - CA	✕		
<div><div></div><div>Cautest, Ryan</div><div>General Surgery-PGY1</div></div>	ACCESSPLC -	ACCESSPLC -	ACCESSPLC -	IMMTU - CALG	ANESTH - CAL	TRAUMASX - C	TRAUMASX - C	TRAUMASX - C	EMERGENCY -	ACCESSFMC -	ACCESSFMC -	COLOPLC - C	COLOPLC - CA		✕		
<div><div></div><div>James, Motest</div><div>Emergency Medicine-PGY2</div></div>	EMRN - CALG	NEUROL - CAL	PEM - CALGAR	EMERGENCY	RSCH13 - CAL	ORTHTRAU - C	EMERGENCY	ICU - CALGAR	EMERGENCY	PESAI	ICU - CALGAR	PLASTFMC - C	EMER	IMMTU	ENTFM	OPHUI	✕
<div><div></div><div>Lintest, Ashley</div><div>Emergency Medicine-PGY2</div></div>	EMRN - CALGAR	EMERGENCY	NEUROL - CAL	PLASTFMC - C	RSCH13 - CAL	PEM - CALGAR	EMERGENCY	OPHU	ENTFM	EMERGENCY -	PESAI	IMMTU	ORTHTRAU - C	ICU - CALGAR	ICU - CALGAR		✕
<div><div></div><div>Martest, Andi</div><div>Emergency Medicine-PGY5</div></div>	STARS - CALG	STARS - CALG	STARS - CALG	STARS	EMER	STARS - CALG	EMERGENCY	EMERGENCY	STARS - CALG	STARS - CALGAR	EMERGENCY	EMERGENCY	EMTTP - CALG	EMERGENCY -			✕
<div><div></div><div>O'Test, Andrew</div><div>Emergency Medicine-PGY1</div></div>	EMERGENCY	EMERGENCY	EMERGENCY	EMERGENCY	ADDIC	JREMS	JRPOCUS - CA	PEM - CALGAR	STARUMASX -	IMMTU - CALGAR	JROBPLC - CA	MINOR - CALG	ANESTH - CAL	PEM - CALGAR			✕
<div><div></div><div>Philtest, David</div><div>Internal Medicine-PGY2</div></div>	IMMTU - CALG	NEUROL - CAL	ICU - FMC	SSA - CALGAR	HRTFAIL - CAL	IMCON - CALG	ICU - CALGAR	IMMTU - CALG	IMMTU - CALGAR	ELEC26 - CAL	CCU - CALGAR	IMMTU - CALG	ELEC26 - CALG				✕
<div><div></div><div>Philtest, Noor</div><div>Internal Medicine-PGY4</div></div>	IMMTU - CALG	CCU - CALGAR	RSCH26 - CAL	GIMAMB - CAL	ID - CALGARY	IMRGH - CALG	ENDOCRIN -	CLINPHARM -	RSCH26 - CALG	HEPATOL - CA	ICU - CALGAR	IMMTU - CALG	ADDICTION - C				✕
<div><div></div><div>Platest, Arjun</div><div>Internal Medicine-PGY5</div></div>	ICU - CALGAR	IMMTU - CALG	CCU - CALGAR	RESP - CALGAR	ID - CALGARY	RSCH26 - CAL	IMMTU - CALG	ELEC26 - CALG	SSA - CALGAR	IMMTU - CALG	IMCON - CALG	IMMTU - CALG	ELEC26 - CALG				✕

<< < | Page 1 of 1 | > >> | Leave: No Training: Zoom out Zoom in

Drag and drop rotations in

Click on rotation for all details

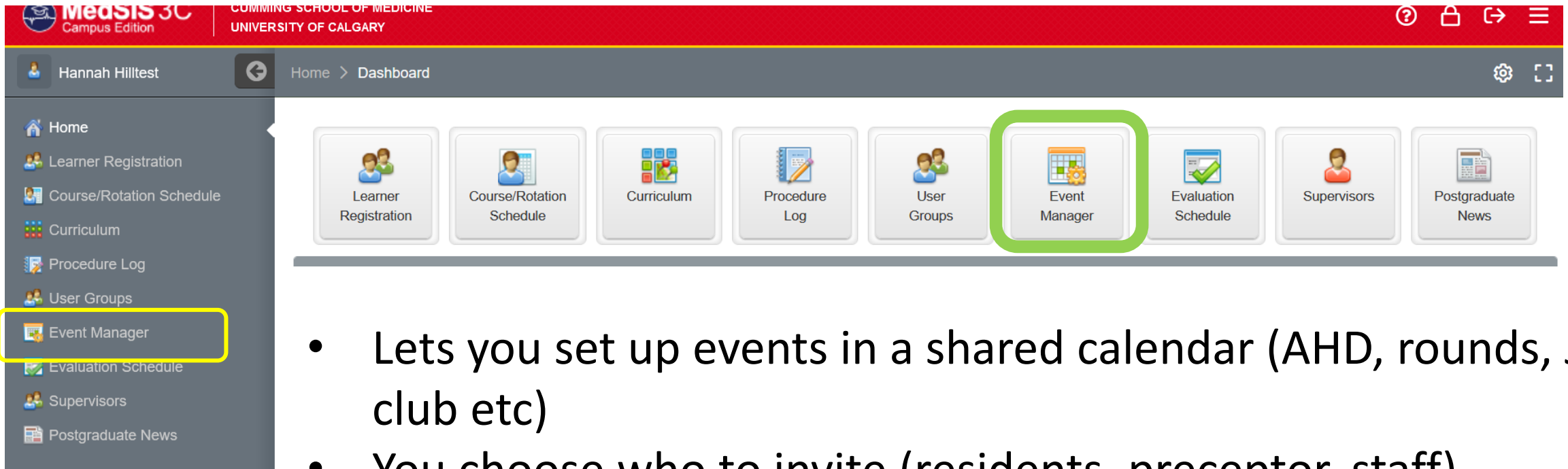
- Location
- Preceptor
- Linked EPAs
- Linked assessments
- Linked documents

Color coded

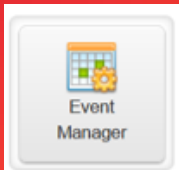
Off service rotations are underlined in red

Can swap to view by rotation

Beginning July 2025, all assessments (daily feedback, ITERs etc) will be linked to rotations in Medsis



- Lets you set up events in a shared calendar (AHD, rounds, J club etc)
- You choose who to invite (residents, preceptor, staff)
- Tracks attendance
- Can link evaluation forms
- Can attach files (like recording of event)
- Only those invited can see on their personal event calendar



Event Manager

Event Manager

< Aug 01 – 31, 2024 > Month View

All Events

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
			7:00 pm - 8:30 pm IM - Journal Club			
	5	6	7	8	9	10
		8:00 am - 9:00 am ANESTH Journa...			8:00 am - 9:00 am AHD IM	
	12	13	14	15	16	17
	19	20	21	22	23	24
						8:00 am - 4:00 pm Canadian Physi...
	26	27	28	29	30	31
		8:00 am - 9:00 am AHD EM	8:00 am - 9:00 am AHD HD	8:00 am - 9:00 am AHD General Su...		

Event Groups +

All Groups

> CBL/PBL

> Journal Club

> Lecture/Grand Rounds

> Other (no evaluations)

IM - Journal Club

Program: Internal Medicine

Type: Journal Club

Group: IM - Journal Club

Print Event Details

Event Details

Participant

Presenter

Resources

Summary

Title: IM - Journal Club

Description:

Location: Calgary

Location Details:

Date: 31-Jul-2024

From: 07:00 pm To: 08:30 pm

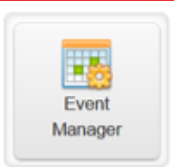
Category: Evaluation of Event

Modified by Brittany Redtest on 17-Jul-2024 14:07

Save

Delete

Close



Links to Upcoming Events on Home Page

Home

Supervisor Portal

Learning Path

Procedure Log

Course/Rotation Schedule

Evaluations

Event Calendar

News

Home > Learner Portal

Welcome, Ashley Lintest!

You are now logged on to **MedSIS 3C**, the Internet-based full-function management system for the Cumming School of Medicine, University of Calgary and its associated teaching hospitals, powered by LGI Healthcare Solutions Inc.

Latest news

"The Anti-Burn [Cook]book - A Cookbook For Residents By Residents"
As part of a PARA Wellness Grant, Pediatrics Resident, Meagan developed a homemade recipe book to help residents have healthy food while on call.
16-Jul-2024 09:54, by Helene Da

details

Evaluations

You have 0 incomplete evaluations.
Click here to generate a new evaluation [+ Trigger on demand](#)


Procedures

Click here to log a new Procedure [+ Log a Procedure](#)

Upcoming Events

Thursday, 18 July 2024
6:00 PM - 8:00 PM: EMERG - Journal Club
Calgary

details...



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CALGARY

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- Questions?