June 2018

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Important deadlines:

- **Certificates**: August Resident Certificate Requests Deadline to jglow@ucalgary.ca - **July 15, 2018**.
  - September Resident Certificate Requests Deadline to jglow@ucalgary.ca – **August 15, 2018**.
- **Electives**: October 2018 Canadian and November 2018 International Electives Deadline for upload to SharePoint - **August 1, 2018**.
  - November 2018 Canadian and December 2018 International Electives Deadline for upload to SharePoint – **September 1, 2018**.
- **IMG Resident Evaluations**: January - June 2018 Deadline to jglow@ucalgary.ca – **July 30, 2018**.

Visit our webpage:

Find who you are looking for on our website: Contacts - Dean’s office, PGME Staff, Residency Program Directory and Residency Program Ombuds.

[https://cumming.ucalgary.ca/pgme/contacts](https://cumming.ucalgary.ca/pgme/contacts)

All issues of the PG Post can be found on the website: [http://cumming.ucalgary.ca/pgme/home/news](http://cumming.ucalgary.ca/pgme/home/news).
Upcoming Resident Workshops:

**QuRE- Quality Referral Evolution**
Thursday, August 16, 2018, 1:00 pm – 2:30 pm, HMRB G43A

Objectives:
- Identify the inherent risks associated with inadequate communication
- Critically appraise for the essential components of quality written communication in referral/consultation processed using a simple checklist
- Compose a quality referral/consultation letter guided by the checklist
- Identify additional resources available for creating quality referral/consultation communication

**Practice Management**
Thursday, November 1, 2018, 8:30 am – 4:30 pm, HMRB G43A

Objectives:
- Understand why practice management is important
- Know where to look for information on Practice Management
- Begin setting up a professional advisory team
- Identify personal values and understand how to align them with career and professional decisions
- Know what to do and to what to look for now in order to prepare for the transition into practice

*Registration open on SharePoint – Limited Space*

**RDoC Resiliency Training Workshop – Leadership Module:**

PGME and Resident Doctors of Canada (RDoCs) are pleased to offer a 2 hour workshop on resident resiliency training on **August 30, 2018 from 9:00 – 11:00 am** in the Clara Christie Theatre on Foothills Campus.

The workshop is intended for anyone in the postgraduate medical education environment who wishes to champion resident resiliency and well-being. The target audience is:
- Program Administrators
- Program Directors
- Wellness office staff
- Faculty/staff that support and interact with residents
- Chief residents
Please help us in advertising this workshop to the faculty/staff.

If you are interested in attending this event please email Cindé Adegbesan at cinde.adegbesan2@ucalgary.ca to register.

SIMULATION SYMPOSIUM SAVE THE DATE!

Fourth Annual PGME Simulation Symposium October 4, 2018

We have an exciting day planned with keynote speakers, interactive workshops, lunch and poster presentations as well as wine and cheese to close the day.

More information to come!

CSCI/CIHR/PGME Resident Research Awards

The Canadian Society for Clinical Investigation (CSCI) and the Canadian Institutes of Health Research (CIHR) co-sponsor an annual Resident Research Award program. This prize is awarded each year for the best resident research project conducted during an RCPSC/CFPC residency training program at each Canadian medical school. Notification is sent out to all programs in the spring.

The CSCI prize consists of:

- $1,000 per resident in each medical school;
- A complimentary CSCI membership for two years;
- A diploma signed by the CIHR and CSCI presidents.

PGME will match the prize with an additional $1,000 and, if there are eligible submissions, will award a second prize of $1,000.

**Application Deadline:** July 2, 2018 11:59 pm

A completed application consists of:

- A structured abstract using the format below
- The checklist page – refer to the section on the next page
• A cover letter including:
  ▪ The title of your project
  ▪ The name(s) of the author(s)
  ▪ The name of your supervisor
  ▪ A brief biography including your program, PGY level, and research interests.

• Please send the following by e-mail in one (.doc) file and name it “Abstract_your last name” i.e Abstract_Story.

• Please send your completed application to Kristen Story: kristen.story@ucalgary.ca.

Abstract Format:
• Title: Brief description of study. Do not include authorship.
• Background: Describe why the study was done (state research question/hypothesis, objectives, and provide rationale and importance of study).
• Methods: Describe how the study was done (include research design, sample size, control group, models, techniques, instruments, type of statistical analysis).
• Results: State principal findings (include data and statistical results but do not include any graphs, tables or figures).
• Discussion: Interpret results (discuss implications of results and future research direction).
• Format of Abstract: Single spaced, one page, font Arial 10 pt, 500 words not including title and headers. Do not include references.

Checklist Page
It is a requirement for all research projects using human subjects (including retrospective chart reviews) to have ethical approval from the Conjoint Health Research Ethics Board of the University of Calgary.

Please use the following information to define your contribution to the project. Only completed projects will be eligible.
CSCI/CIHR/PGME RESIDENT RESEARCH AWARD
CHECKLIST PAGE
(To check a box, double-click on it, and then click on “checked”)

☐ This project has received ethical approval from the Conjoint Health Research Ethics Board of the University of Calgary

☐ I was the primary contributor to the intellectual content of the project as described below:
   - conception and design
   - application for ethical approval
   - literature review
   - instrument design (if applicable)
   - data collection
   - statistical analysis and interpretation of data
   - drafting of manuscript (if applicable)
   - funding proposal (if applicable)
   - conference presentation

CSCI Resident Research Award FREQUENTLY ASKED QUESTIONS (FAQ)

1. Can a resident, who has completed a three year fellowship but is not Royal College eligible nor AHS funded but is registered with PGME apply?

   Yes, this resident can submit, as long as the resident research project was conducted during a RCPSC/CFPC training program at a Canadian medical school.

2. Is it possible for two people to apply, if we worked in the project together?

   Only one application for each project can be submitted. The submission should be by one resident, the primary contributor.
3. Just wanted to get a better idea of what exactly the bio should contain? Should it be a brief synopsis of past research, current research, background education?

There is no specific outline for this biography. It is recommended you write a short paragraph that includes the following: brief description of your current position, brief synopsis of your current research, and future potential of your research.

4. Am I only eligible to apply if I am the primary contributor to everything on the checklist?

On the checklist, only mark the components in which you are the primary contributor. You can apply again next year.

5. If I apply with my project and do not get chosen for the award, may we apply again in later years?

There is no limit on the number of times you can apply.

6. Can I submit more than one project?

Yes.

Program Director and Program Administrator Changes:

To help standardize the process, please notify Karen Fedato of any PA or PD changes. This will allow the PGME office to notify all relevant stakeholders and ensure that the changes have been made in all of the PGME systems.

PGME Internal Transfer Match:

The July 2018 intake cycle for the Internal Tranter Match is now open. Please make sure you have forwarded the email sent on June 21st to your residents as the application deadline is July 13, 2018. For information on the Internal transfer match including eligibility requirements, what programs are participating and application requirements, please visit http://cumming.ucalgary.ca/pgme/applicants/resident-transfers.
PA session dates for 2018-2019 academic year:

The following dates have been booked for the Program Administrator Update sessions for the 2018-19 academic year. The meetings will take place in room G43A of the HMRB (PGME office large conference room) from 8:30am – 10:00am. Please mark the dates in your calendars.

- September 12, 2018
- October 10, 2018
- November 14, 2018
- December 12, 2018
- January 9, 2019
- February 13, 2019
- March 13, 2019
- April 10, 2019
- May 8, 2019
- June 19, 2019

Annual Resident Registration and Promotion Confirmation Reports:

The registration team would like to thank all of the Program Administrators for all of their help over the last few months to ensure that all residency trainees had completed the annual registration process. The registration cycle would not have gone as smoothly this year without your help. We would also like to thank you for ensuring that your program's promotion confirmation reports were completed and submitted in a timely manner so that they could be processed by PGME and the MEO before the AHS HR deadline.

Thank you for reading!

There will be no issue in July and August.

Have a fun and safe summer!

Stay tuned for the September PG Post!