



PGME Awards of Excellence¹

Terms of Reference

Purpose: The PGME Awards of Excellence were created in 2015 to recognize and reward outstanding efforts in providing high-quality residency programming through hard work, ongoing commitment, and demonstrated passion of PGME faculty and staff.

There are three awards issued **in each** of the following categories:

- Outstanding Commitment to Residency Education
- Resident Mentorship
- Service in Support of Residency Education

Considerations will be made to balance recipients across programs (2–4-year, 5-6 year & subspecialty) and departments, based on the applications received.

Value: There is no monetary value associated with these awards. Winners will receive an inscribed award and will have their name displayed on the PGME Award wall.

Nomination Process:

- a. Nominations should be submitted via the PGME Award Nomination form
- b. A supplemental letter of nomination will be considered but is not required.
- c. Deadline for nomination is December 31st of the calendar year
- d. Self-nominations are not permitted

Selection Process: The nominations will be reviewed and scored by the PGME Awards Committee² in February. Winners will be notified via email, and the announcements will be included in PGME communications. An annual awards ceremony will be arranged in May and winners will receive their physical award at that time.

Outstanding Commitment to Residency Education Award

Purpose: This award recognizes the outstanding contributions made by an individual to Residency Education through teaching, administration, program development and/or contributions to educational research that benefit residency education.

Value: There is no monetary value associated with this award. Winners will receive an inscribed award and will have their name displayed on the PGME Award wall.

Eligibility: Current Cumming School of Medicine faculty or clinical teachers that are working directly with residents. Resident trainees are not eligible for this award.

Criteria:

¹ Previously named Awards of Appreciation

² [PGME Awards Committee ToR](#)



- a. Demonstrated exemplary teaching of residents
- b. Made significant contributions to any of the following:
 - a. Program Development
 - b. Program Administration
 - c. Innovative approaches to teaching and learning
 - d. Research contributions to teaching and assessment
 - e. Other aspects of residency education

Nominations: Are accepted from current Cumming School of Medicine postgraduate education faculty, division or department head, resident, fellow or PGME related support staff. **Self-nominations are not accepted.**

Selection: Nominations will be reviewed and scored by the PGME Awards Committee.

Limitations: A previous winner may be nominated for a PGME Awards of Excellence in the same category only have a lapse of three (3) years. A previous winner may be nominated for a PGME Awards of Excellence in a different category at any time.

Resident Mentorship Award

Purpose: This award recognizes the outstanding contributions of a faculty member who serves as a mentor, role model, and/or advocates for residents.

Value: There is no monetary value associated with this award. Winners will receive an inscribed award and will have their name displayed on the PGME Award wall.

Eligibility: Current Cumming School of Medicine faculty or clinical teachers, who are working directly with residents. Resident trainees are not eligible for this award.

Criteria:

- a. has an established and ongoing mentoring relationship(s) with a PGME trainee or trainees
- b. effective leadership skills
- c. embodiment of the professional characteristics

Nominations: are accepted from current Cumming School of Medicine residents or fellows. Self-nominations are not accepted.

Selection: Nominations will be reviewed and scored by the PGME Awards Committee.

Limitations: A previous winner may be nominated for a PGME Awards of Excellence in the same category only have a lapse of three (3) years. A previous winner may be nominated for a PGME Awards of Excellence in a different category at any time.

Service in Support of Residency Education



Purpose: This award recognizes the outstanding contributions of an individual to Residency Education through ongoing administrative support and/or innovative approaches to program administration

Value: There is no monetary value associated with this award. Winners will receive an inscribed award and will have their name displayed on the PGME Award wall.

Eligibility: Any PGME related administrative support with 2+ years of service

Criteria:

- a. Serves as a role-model for other PGME support staff
- b. Provides excellent support for Program Directors
- c. Has a positive outlook and approach to program administration

Nominations: are accepted from current Cumming School of Medicine program directors, postgraduate medical education faculty, PGME related administrative staff, residents or fellows. Self-nominations are not accepted.

Selection: Nominations will be reviewed and scored by the PGME Awards Committee.

Limitations: A previous winner may be nominated for a PGME Awards of Excellence in the same category only have a lapse of three (3) years. A previous winner may be nominated for a PGME Awards of Excellence in a different category at any time.