

## Fellowship Training Program Application Process IMG Trainees

The standard academic year for fellowship training programs at the Cumming School of Medicine at the University of Calgary is July 1 to June 30. However, start dates may vary as they are determined by individual programs and successful candidates may begin off cycle.

**Application Submission:** Applications must be submitted directly to the respective fellowship programs. Please refer to the [PGME Contact List](#) and contact programs for program specific details.

For **trainees who have trained outside of Canada**, identity and credentials must be verified through the [Physician Credential Registry of Canada \(PCRC\)](#).

**Application Procedure:** Approximately twelve (12) months prior to the desired start date – or according to the program’s application cycle – candidates should:

1. **Confirm program availability** – Contact the fellowship program to verify if applications are being accepted for the upcoming academic year.
2. **Submit the application** – if the program is accepting applications, send your complete application package directly to the program.
3. **Provide proof of English language proficiency (if required)** – Ensure you meet the [English Language Proficiency](#) requirement.
4. **Await program review** – The program will determine whether to conduct interviews and/or accept candidates.
5. **Notification** – Only successful candidates will be contacted.

**Application Requirements:** A complete application (submitted as a single PDF file) may include:

- A **letter of intent** specifying the desired fellowship program and the reasons for applying.
- A **detailed Curriculum Vitae (CV)** outlining previous training.
- Copy of **awards and certificates** of participation in the specialty area of interest (English translation only).
- **Three (3) letters of recommendation** from previous supervisors (no more than three).
- If applicable, **evidence of English language proficiency** per CPSA standards.

Note: Each program has specific requirements. Ensure you follow the program’s application guidelines.

# IMG Application Cycle for Fellowships

(Trainees who obtained their medical degree outside Canada and are not Canadian citizens or permanent residents)

