May 2019

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Important deadlines:

- **Electives**: August 2019 Canadian and September 2019 International Electives Deadline for upload to SharePoint - [June 1, 2019](#).
- **Certificates**: July Resident Certificate Requests Deadline to jglow@ucalgary.ca – [June 15, 2019](#).
- **eFITERs for the Fall Subspecialty Exam**: Were distributed by RCPSC on May 20. Return completed eFITERs to jglow@ucalgary.ca – [June 18, 2019](#).

Visit our webpage:

PGME is happy to announce the launch of our new website: [https://cumming.ucalgary.ca/pgme/](https://cumming.ucalgary.ca/pgme/).

**Quick Tip**: Where to find SharePoint - Faculty and Staff – PGME IT Systems
Webforms:

We have developed webforms on the new PGME website to accommodate different types of web requests (edits – this includes updating contact information, new content etc.). This will ensure we have all of the relevant information in order to avoid back and forth and complete the request in a timely fashion.

These are located under **Contacts – Website Requests**. There are 4 webforms:

- Add New Content Request
- Advertise Your Event
- Edits to Current Content
- Report a PGME Website Problem

**LINK:** [https://cumming.ucalgary.ca/pgme/contacts/website-requests](https://cumming.ucalgary.ca/pgme/contacts/website-requests)

There will be mandatory fields to complete before you submit the form, please ensure you are clear and concise in your request. You will be contacted by the website administrator once it is complete or if additional information is required.

At this time, Kristen Story is the website administrator and will complete these requests. Kraig Meville will look at requests in her absence and if they are urgent will complete the request.

### Roles and Responsibilities

**Kristen:** Administers the PGME website including the development of new materials and updating the website as necessary (this will include the new content, events, edits and website issues).

**Kraig:** Backup administrator.

**IT:** Website outages.

**Please note:** All requests submitted that are not related to these web forms will automatically be deleted with no PGME follow-up. Please refer to the PGME Contact page for other inquiries.

*Thank you, PGME Web Team*
New Staff and Faculty Announcements:

Nora MacQuarrie – Psychological Counsellor

Nora started with the Office of Resident Affairs and Physician’s Well-Being office in January 2019.

Nora runs a private practice counselling business, which includes working as an Affiliate Provider, providing counselling to physicians, residents and fellows for the Alberta Medical Association Physician & Family Support Program since 2016. In addition to a lengthy career working in Post-Secondary Counselling and Wellness Centres for the University of Calgary, SAIT, Bow Valley College, and University of Lethbridge, she has worked in community and hospital mental health crisis and outreach settings, and several clinical research and clinical drug trial studies.
Her work has also included training and supervision of Graduate Practicum and Provisional Psychologists, supporting students with disabilities, and creating safe spaces and clubs for LGBTQ+ students.

Nora is also a University of Calgary alumnus having a Masters of Education degree with a specialization in Applied Psychology, with a Counselling focus.

Nora’s role with the Office of Resident Affairs and Physician Wellbeing as a Psychological Counsellor offers one-on-one psychotherapeutic and educational counselling to residents/fellows to assist them in acquiring the skills necessary to negotiate the personal and professional challenges of residency.

When Nora is not at work she can be found beekeeping and gardening on the weekends with her family on their farm southeast of Calgary.

Crystal Boisselle – Senior Administrative Assistant

Crystal joined PGME in April 2019. She spent the last 7 ½ years as a clinical admin in the Cardiac Sciences department with AHS. Prior to that she was involved in medical administration as well as non-profit work in Calgary and BC. Her new role in PGME involves admin support to the Associate Dean as well as to the Assistant Deans. She is very excited to be here and to take on new challenges.

Dr. Stephen Mintsioulis – Director of Advocacy & Accountability

**Resident Research and Leadership Travel Grant Application Deadlines:**

**Resident Research Travel Grant Application Deadline:**

Just a reminder – the deadline for accepting Resident *RESEARCH* Travel Grant applications for conferences scheduled from July 1st to September 30th, 2019 is **June 15th, 2019**. Completed applications should be submitted to Jan Rose in the PGME office (G05B Heritage Medical Research Building) or electronically to jan.rose@ucalgary.ca.

Once again, to address the concern that residents may not have received notification that their abstracts have been accepted for presentation, Travel Grant applications will be accepted without the confirmation. Final approval however will be contingent on confirmation that the abstract has been accepted for presentation. Applications with other missing components (Program Director or Research Supervisor signature, etc.) will also be accepted however all requirements must be met prior to approval. **All applications must still be submitted by the deadline.**

The travel grant application and a list of successful Research Travel Grant recipients and their abstracts awarded for Quarter 1 of the 2019-20 fiscal year has been posted on the PGME website at the link below:

[http://cumming.ucalgary.ca/pgme/current-trainees/resident-research-travel-grants](http://cumming.ucalgary.ca/pgme/current-trainees/resident-research-travel-grants)

Please pass this information to your residents.
Resident Leadership Travel Grant Application Deadline:

Just a reminder – the deadline for accepting Resident LEADERSHIP Travel Grant applications for events scheduled from July 1st to September 30th, 2019 is June 15th, 2019. Completed applications should be submitted to Jan Rose in the PGME office (G05B Heritage Medical Research Building) or electronically to jan.rose@ucalgary.ca.

A limited amount of funding is available to facilitate and support resident leadership development opportunities. PGME recognizes that participation in conferences, seminars and meetings which encourage trainees to cultivate and demonstrate this aptitude is beneficial for achieving academic success and realizing career goals. Applications with missing components (Program Director, etc.) will be accepted however all requirements must be met prior to approval. All applications must still be submitted by the deadline.

The travel grant application and a list of successful Leadership Travel Grant recipients awarded for Quarter 1 of the 2019-20 fiscal year has been posted on the PGME website at the link below:

http://cumming.ucalgary.ca/pgme/current-trainees/resident-leadership-travel-grants

Please pass this information to your residents.

Thank you for reading! Stay tuned for the June PG Post!