

## PROCEDURES FOR PHYSICIAN RE-ENTRY

### Eligibility:

Any physician practicing in Alberta who wishes to re-enter residency training, is eligible to apply.

There is no funding available for re-entry in subspecialty programs. Funding is available only for core specialty programs. Re-entry trainees are not eligible to participate in the CaRMS Medicine or Pediatric subspecialty matches.

**Note:** Applicants wishing to enter R3 Enhanced Skills programs must:

- have proof of CFPC certification.
- have completed core training at least 6 months prior to application.

### Selection Criteria:

Selection criteria include, but are not limited to, length of continuous practice in Alberta, physician resource need, funding availability, residency program capacity, program director approval, academic excellence, and references.

- Under exceptional circumstances, out of province applicants will be accepted for review.
- Re-entry positions are funded under the Ministry Flexible Funding Stream and cannot be funded by external sources.
- These positions must not be in competition with trainees entering through R1 and R3 CaRMS matches, or selection processes for graduating residents to R3 or subspecialty positions.

### Application Process:

1. The applicant contacts the Program Director of the training program that they wish to enter for program specific application and assessment procedures.
2. The Program Director contacts the PGME to request funding approval.
3. The Allocations Committee meets to review program submissions to support funding requests for re-entry positions
4. If funding is approved by the Allocations Committee, the program evaluates applicant suitability for a training position based on program-specific criteria including, but not limited to:
  - a. A personal statement of interest
  - b. References
  - c. Interview
5. The program communicates its recommendation regarding the applicant to the Associate Dean, PGME.
6. If the program does not support the application the Program Director will advise the applicant directly.
7. A recommendation to accept the applicant is dependent on PGME approval.

8. If approved, the program will inform the applicant directly and PGME will provide a formal Letter of Engagement.

**Address for Applications:**

Associate Dean, Postgraduate Medical Education  
Faculty of Medicine, University of Calgary  
G02, Heritage Medical Research Building  
3330 Hospital Drive NW  
Calgary, AB T2N 4N1

Phone: 403-210-7782  
Fax: 403-270-0178  
E-mail: [pgme@ucalgary.ca](mailto:pgme@ucalgary.ca)