Resident Appeal Timeline

- The Chair will provide at least fourteen (14) Business Days notice of the time and place of the appeal hearing to all parties. (Section 5.7a)
  - Notice will include 1) the hearing date, time and location, 2) the names of PGME Appeals Committee members who will be hearing and deciding the appeal, 3) deadline for the Respondent’s response, and 4) the contact information of the parties.
- Parties must advise the Chair at least seven (7) Business Days prior to the hearing date if they will be accompanied by an Advisor. (Section 5.10a)
- Any applications to the Chair to have an Advisor present evidence, ask questions, address the parties or otherwise take on a greater role than contemplated in section 5.10, must also be made at least seven (7) Business Days prior to the hearing date.
- Challenges to the panel membership must be made in writing at least Seven (7) Business Days prior to the hearing. (Section 5.11)
- The Resident and Program Director must submit copies of all relevant documentation to the Chair no later than seven (7) Business Days prior to the hearing date. (Section 7.1)
- The Resident and Program Director must provide a list of all witnesses they intend to call at the hearing, as well as a summary of their anticipated evidence, no later than seven (7) Business Days prior to the hearing. (Section 7.3)