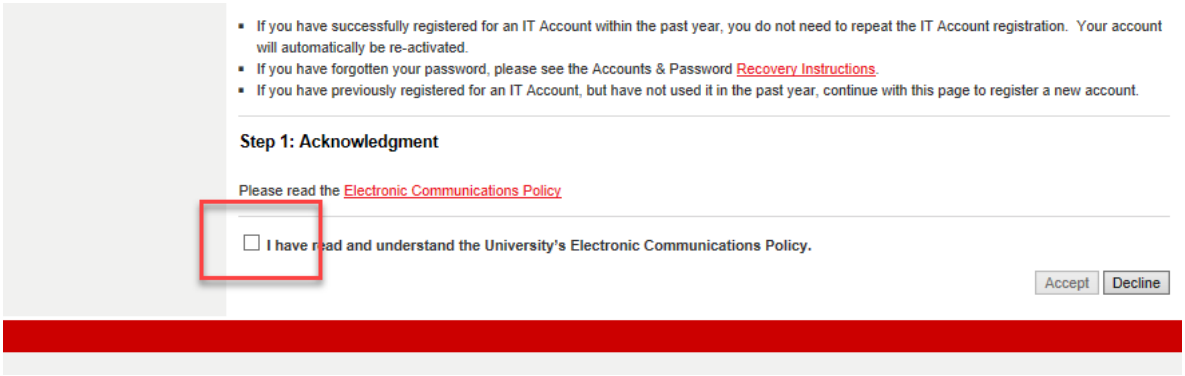
UNIVERSITY OF CALGARY

CUMMING SCHOOL OF MEDICINE
Postgraduate Medical Education

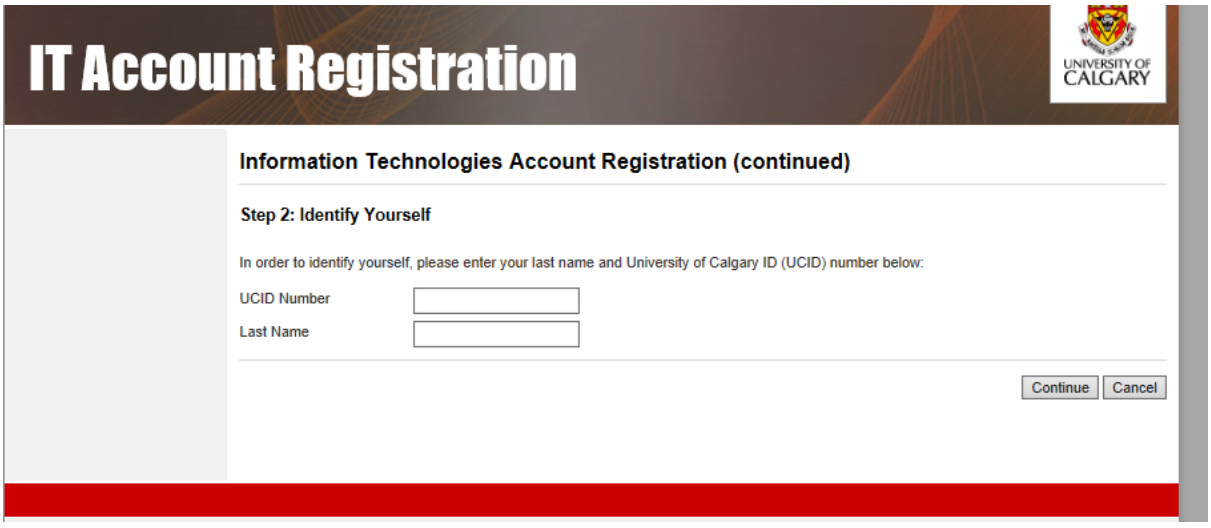
PROCEDURES FOR NEW TRAINEE EMAIL REGISTRATION

To register for a University of Calgary email, you will need to follow the steps outlined on the IT Account Registration website: https://itregport.ucalgary.ca/

1. Read and acknowledge that you understand the electronic communications policy and then click Accept



2. Fill in your UCID number (If you don't know this, please contact the PGME office at pgme@ucalgary.ca), and your last name, and then click on continue



3. You will then be asked to retrieve an activation code that will be sent to the email you indicated during your registration process. Once you have confirmed this code, follow the steps indicated to complete your IT account registration.

Should you encounter any issues with your registration process, please contact the PGME office at pgmeregistration@ucalgary.ca