

PROCEDURES FOR PHYSICIAN RE-ENTRY

Eligibility:

Any physician practicing in Alberta who wishes to re-enter residency training, is eligible to apply.

There is no funding available for re-entry in subspecialty programs. Funding is available only for core specialty programs. Re-entry trainees are not eligible to participate in the CaRMS Medicine or Pediatric subspecialty matches.

Note: Applicants wishing to enter R3 Enhanced Skills programs must:

- have proof of CFPC certification.
- have completed core training at least 6 months prior to application.

Selection Criteria:

Selection criteria include, but are not limited to, length of continuous practice in Alberta, physician resource need, funding availability, residency program capacity, program director approval, academic excellence, and references.

- Under exceptional circumstances, out of province applicants will be accepted for review.
- Re-entry positions are funded under the Ministry Flexible Funding Stream and cannot be funded by external sources.
- These positions must not be in competition with trainees entering through R1 and R3 CaRMS matches, or selection processes for graduating residents to R3 or subspecialty positions.

Application Process:

1. The applicant contacts the Program Director of the training program that they wish to enter for program specific application and assessment procedures.
2. The Program Director contacts the PGME to request funding approval.
3. If funding is approved, the Program Director and Residency Training Committee decide on whether to support the application.
 - If the application is not supported, the Program Director contacts the applicant directly.
 - If the application is supported, the Program Director sends a letter indicating support to both the applicant and the Associate Dean PGME.
4. Upon receipt of support from the Program Director, the applicant sends the following to the Associate Dean, PGME:
 - a 1-page personal statement indicating the reason for application
 - curriculum vitae
 - 3 letters of reference.

Notification:

The result of the application will be sent to the Program Director by the PGME Office. If re-entry is approved, a letter of offer will be sent to the applicant by the PGME Office.

Deadline for Application:

Applications will be assessed on a first-come first serve basis for each academic year. Ideally for a July 1 start date, applications should be received by the Associate Dean between August and November of the year prior, but may be considered up to February if funding is still available.

Address for Applications:

Associate Dean, Postgraduate Medical Education
Faculty of Medicine, University of Calgary
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