

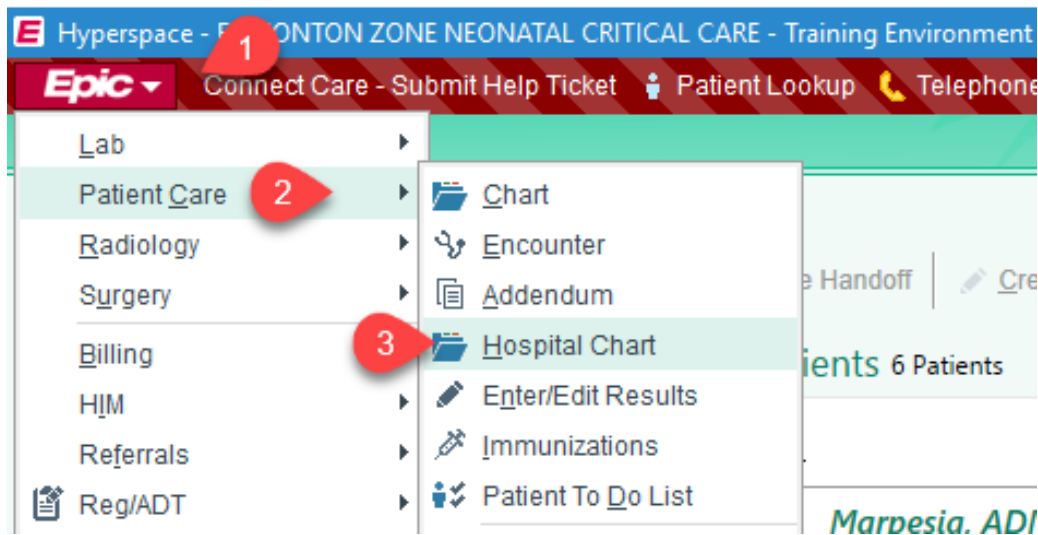


Documenting a Telephone Consult for an Admitted Patient

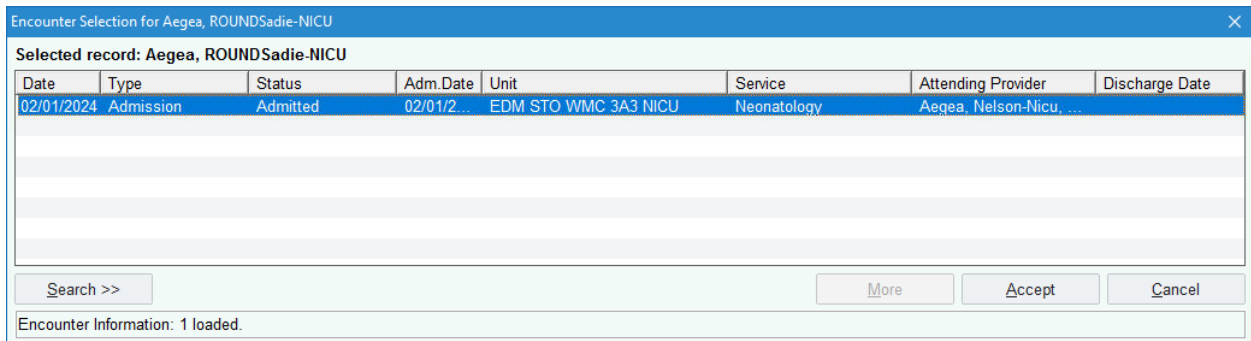
When a specialist completes a telephone consult for an admitted patient, the documentation should be put in the patient's admission encounter as it pertains to the care being provided at that time. It is not recommended to use a Telephone Encounter as the documentation is separated from where the care is being provided.

To do this

1. Select the Epic Menu
2. Patient Care
3. Hospital Chart (this can be wrenched in to the Epic tool bar). Searching for the patient using this ensures the chart opens to the admission encounter instead of the general chart review view



4. Search for the patient and select the admission encounter



5. Go to Notes
6. New Note
7. Note Type: Teleconsult
8. Enter appropriate service

Notes

ROUNDSadie-NICU Achilles
 Female, 7 days (29w0d PMA), 02/01/2024
 GA: 28w0d GA
 MRN: 1000487338
 ULI: No Value Set
 EDM STO WMC 3A3 NICU-TRN
 IPORD Sadie NICU-TRN IPORD
 Sadie NICU
 ACP/GCD: GCD-R1
 Legal Guardian: Solo, Kirsten
 Other Clinical Systems: None
 Consent & eForms Navigator

Number of notes shown: 1 out of 1. More to load.

Sort	Assoc. Doc.	Auth. Name	More
Date			
Last Week			
	Achilles, Nelson-N...	H&P	
	Physician	Date of Service: 02/01 10:12	
	Neonatology	File Time: 02/01 10:14	
		Signed	

[Load all notes](#)

My Note

Type: Teleconsult

Service: [Warning Icon]

Date of Service: 09/01/2024 12:01

Cosign Required

Insert SmartText

9. Document your consult note and sign

