Please complete this form to a ***maximum*** of 2 pages. The information provided will be used to help the Department understand how the project idea aligns with our priorities and to confirm support for the idea from leadership. Please send completed forms to Nicole Romanow, [ntr.romanow@ucalgary.ca](mailto:ntr.romanow@ucalgary.ca).

1. **Project Title**
2. **Project lead(S), including role, AFFILIATION and EMAIL ADDRESS**
3. **CATEGORY (choose one):**

**Research Education Professional affairs/wellness Clinical improvements**

**Quality improvement Other (describe)**

1. **What is the project goal and, if applicable, the long-term goal of this work?**
2. **what is the need your project will address?**
3. **How will your project address this need and what impact will this have?**
4. **Does this project have a time-sensitive component or does the team have an expected timeframe (i.e., start date, duration)?**
5. **who are your project partners (e.g., collaborators, supporters, champions, and others who may be required to achieve project goals)? How have you engaged them to date?**
6. **budget request and list of KEY items to be included in the budget**

***Note that the following items are ineligible for funding: Continuing medical education, training for non-DoP members/staff, publication fees, travel to present project results, and trainee awards.***

1. **What are some sustainability options for this project beyond THE CURRENT FUNDING REQUEST (e.g., external grant applications, commercialization, cost-recovery, system uptake)?**
2. **If you are proposing research as part of your project, please explain How the project aligns with Child Health and Wellness** [**Grand Challenges**](https://research.ucalgary.ca/sites/default/files/teams/1/Child-Health-and-Wellness-Grand-Challenges.pdf) **and** [**strategic priorities**](https://research.ucalgary.ca/sites/default/files/teams/1/Child-Health-and-Wellness-Executive-Summary.pdf)**? (consult with** [**Nicole Romanow**](mailto:ntruest@ucalgary.ca) **if you are unsure)**

**INTERNAL USE:**

Date Received:

Matched funding?

Project Sponsors:

Project Supporters:

APPROVED NOT APPROVED

COMMENTS RETURNED