

Risk Management and Insurance Department

CSM New Faculty Orientation 2025



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**On the next couple of slides, you will
get a brief glimpse of what our
department deals with.**



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Janet Stein – Sr. Director, Risk Management and Insurance

- Enterprise Risk Management
- Experiential Learning
- Insurance Requirements for New Acquisitions
- International Emergency Response
- Liability Claims
- Research, International and Complex Contracts
- Risk Assessments
- Special Events



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Stephanie Day – Manager, Operations

- Clinical Trial Insurance and Claims
- Cyber Claims
- Insurance Policy Negotiation and Purchase
- International Emergency Response
- Liability Claims



403.220.2674

Stephanie.day1@ucalgary.ca



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Mason Cannan – Coordinator, Insurance Programs

- General Insurance Inquiries
- Insurance Policies & Renewals
- Bonds
- Insurance Audits and Inspections
- Certificate of Insurance
- Enterprise Risk Management

403.220.5847

Mason.cannan@ucalgary.ca



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Puneet Sohi – Coordinator, Risk Programs

- General Inquiries
- Driver Abstracts
- Driver Registrations
- International Travel Registration
- Schoolboard and Scouting/ Guides sub-agreements
- Certificates of Insurance



403.210.6603

Puneet.sohi1@ucalgary.ca



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Jeff Ursulan – Risk and Insurance and Analyst - Property

- Claims:
 - Property
 - Construction
 - Boiler
 - Owned auto
 - Rental/non-owned auto



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Karma McEwen – Risk and Insurance Analyst

- Certificates of Insurance
- Contract Reviews
- Event risk Assessments
- Event Registration
- Student WCB
- UAV/Drone Pilot and Equipment Program
- Waivers and Informed Consents
- ISN System Variances
- Finance



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Tony Doucette – Programmer/Analyst

- Department Website / Sharepoint / Qualtrix
- Volunteer Program
- Special Projects



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Risk Management and Insurance Department

For inquiries, please email us at riskmgmt@ucalgary.ca



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