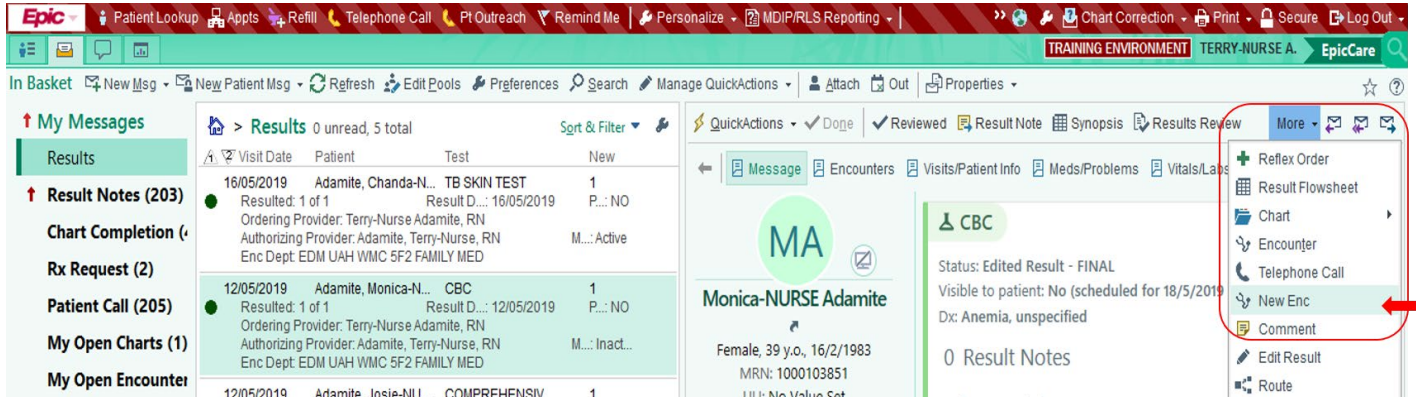


## Ordering FU from inside the inBasket (e.g. viewing labs)

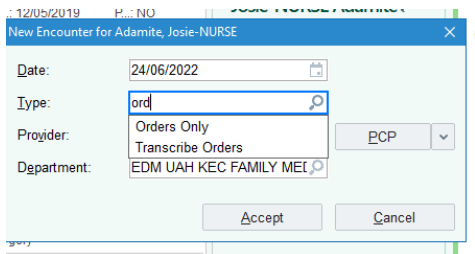
Once you've done this a few times, it takes less than 30 seconds.

1. **Be sure you are in the correct department** e.g. cgy plc endocrinology DIP (or cgy smg endocrinology dip). If not, click the down arrow beside the red EPIC top left **Epic** > Change Context. (It might be further down the list of options).
2. **When inside inBasket and viewing a patient's labs, above the results click More ...> New Enc (not Encounter).** This "More" is on the same row as the QuickActions (don't use the one on the row below).



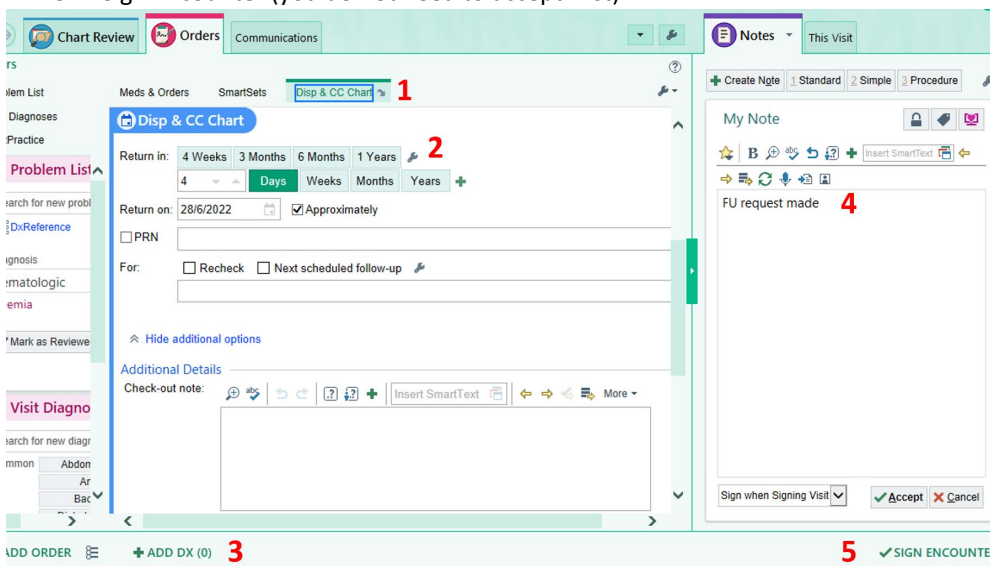
3. **Type Ord, then enter, enter, enter**

At least in the PLY environment it worked like that to progress through the asks that follow super quick.



4. **Follow these steps and you're done!**

1. Click DISP & CC in the orders tab
2. Choose your FU period
3. Click Dx, then click Diabetes in Pregnancy
4. Type your minimal note
5. Sign Encounter (you do not need to accept first)



5. **You are taken back to inBasket. Be sure to click "Done" or "Reviewed" for that patient's lab in your inBasket to remove it.**