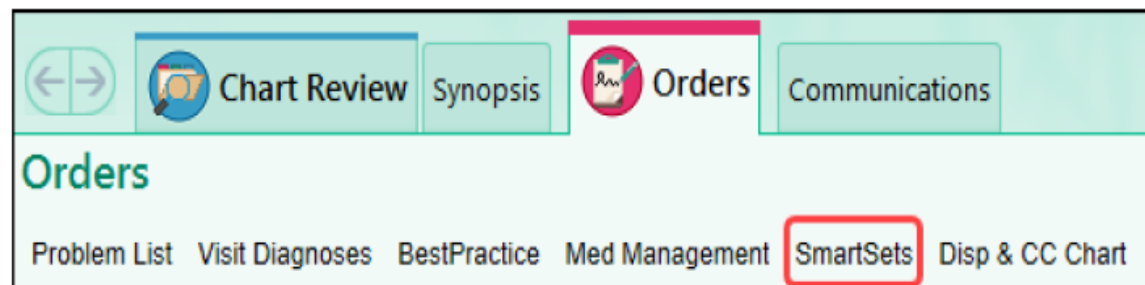
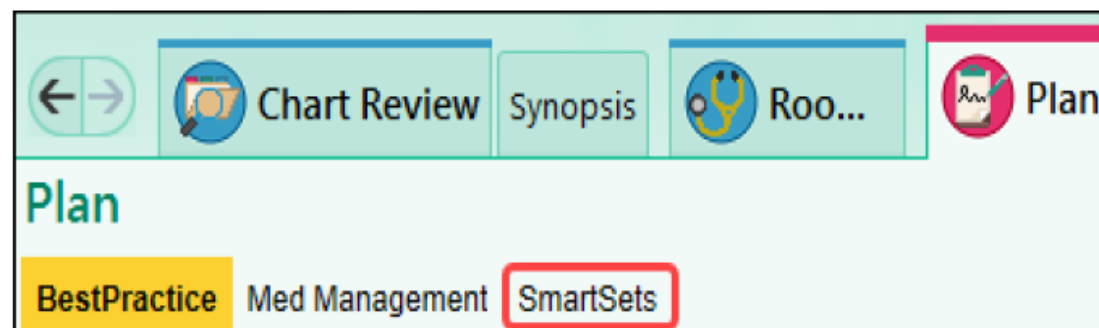


Entering Faxed/Paper
Endo Test Order

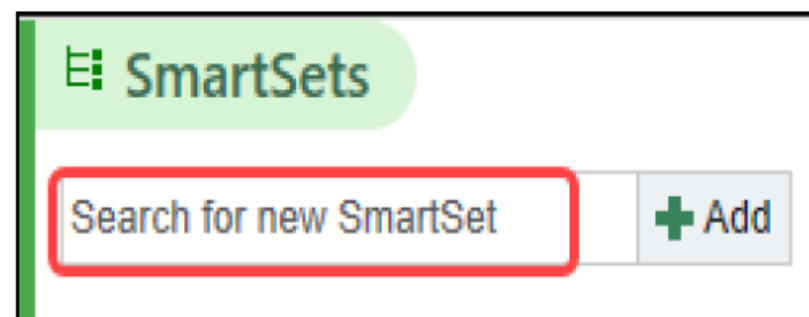
1. Open the **SmartSets** section:
 - a. From an **Orders Only** encounter, navigate to the **Orders** activity.



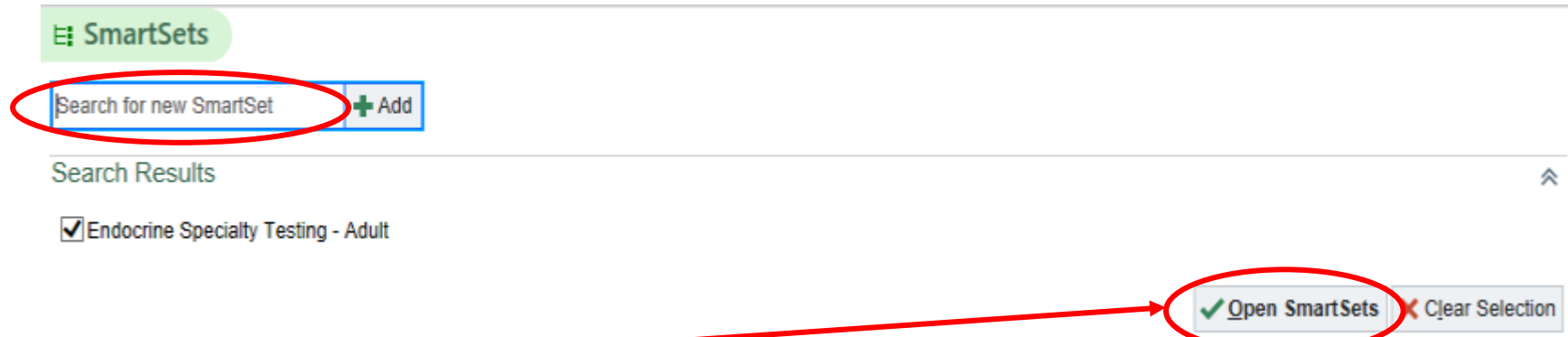
- b. From a patient encounter, navigate to the **Plan** activity.



2. In the **Search for new SmartSet** field, search for the SmartSet and press ENTER.

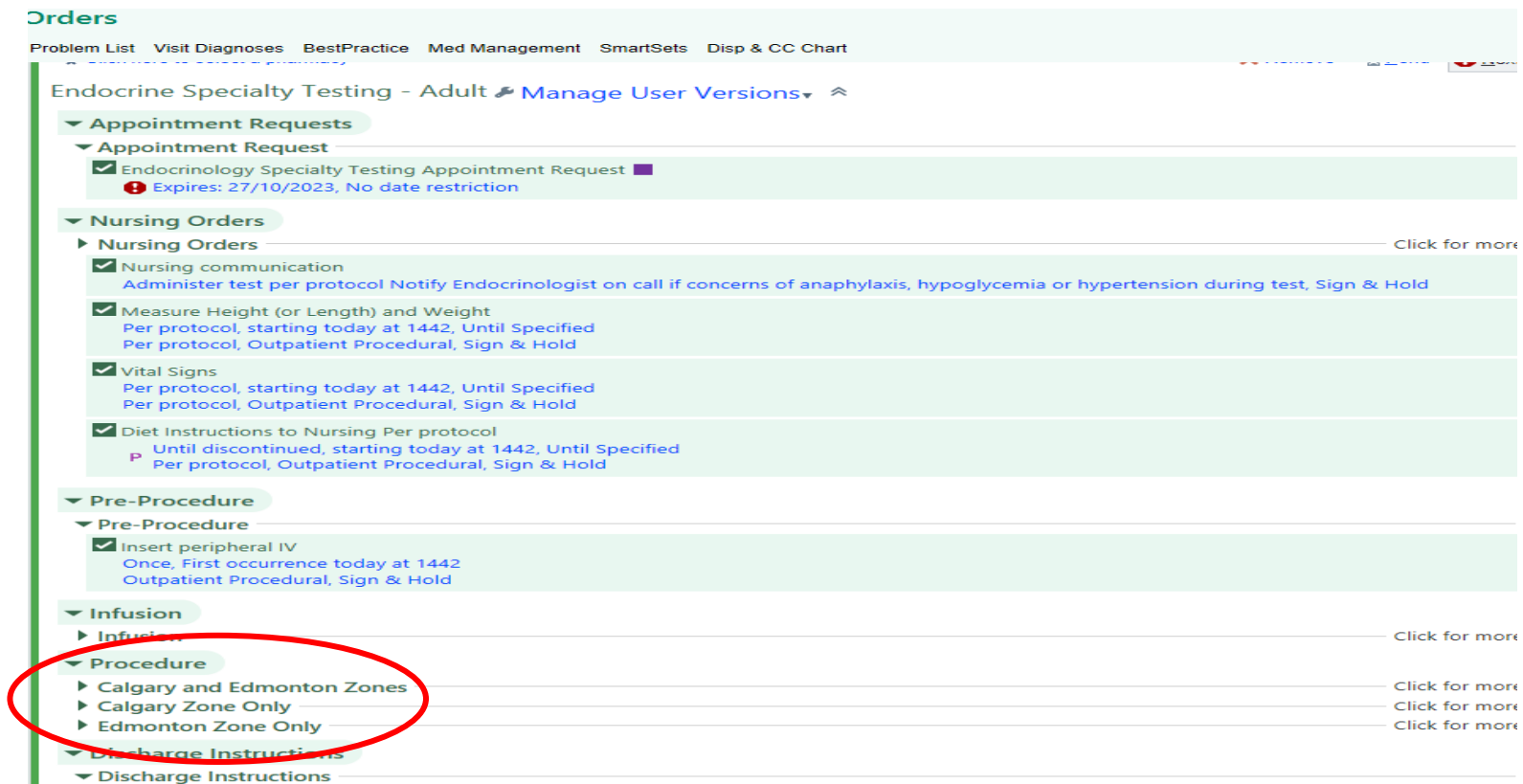


3. Search for: Endocrine and hit “enter”



The image shows the 'SmartSets' search interface. At the top, there is a search bar with the placeholder text 'Search for new SmartSet' and a '+ Add' button. Below the search bar, the search results are displayed. The first result is 'Endocrine Specialty Testing - Adult', which is checked. At the bottom right of the results, there are two buttons: 'Open SmartSets' (with a green checkmark icon) and 'Clear Selection' (with a red X icon). A red circle highlights the 'Open SmartSets' button, and a red arrow points from it towards the next step.

4. Select Open SmartSets and the screen below will pop up. Go to Procedure



The image shows the 'Endocrine Specialty Testing - Adult' SmartSet details. The page has a header with 'Orders' and a navigation bar with 'Problem List', 'Visit Diagnoses', 'BestPractice', 'Med Management', 'SmartSets', and 'Disp & CC Chart'. The main content area is titled 'Endocrine Specialty Testing - Adult' and includes a 'Manage User Versions' link. The content is organized into several sections: 'Appointment Requests', 'Nursing Orders', 'Pre-Procedure', 'Infusion', and 'Procedure'. The 'Procedure' section is highlighted with a red circle. It contains three items: 'Calgary and Edmonton Zones', 'Calgary Zone Only', and 'Edmonton Zone Only'. Each item has a 'Click for more' link to its right. The 'Discharge Instructions' section is also visible at the bottom.

5. Explore the tests listed under both “Calgary and Edmonton Zones” and “Calgary Zone Only”

6. To order: open “Calgary and Edmonton Zones” and select, for example, ACTH Stimulation test 250 mcg

☒ **ACTH STIMULATION TEST 250 MCG**

A cortisol level (preferably AM) is required within 3 months of referral. If cortisol level is >350nmol/L, then testing is not warranted

☒ **Nursing Communication**
Until discontinued, starting today at 1459, Until Specified
Ensure baseline labs are drawn before administering, Outpatient Procedural, Sign & Hold

☒ **cosyntropin injection 250 mcg**
250 mcg, intravenous, once, today at 1500, For 1 dose, Outpatient Procedural
Before administering, ensure baseline cortisol level drawn. Repeat cortisol lab draws at 30 and 60 minutes after administration, per protocol.
Sign & Hold

☒ **ACTH Stimulation, 250 Microgram -- Blood** ⓘ
Expires: 27/10/2023, Clinic Collect, Blood, Blood, Outpatient Procedural
Select ACTH Timepoints: ACTH Baseline 0 min
Select Cortisol Timepoints: Cortisol Baseline 0 min, Cortisol 30 min, Cortisol 60 min
Sign

☒ **Accept** ☐ **Cancel**

Status:

Expected Date: ☐ Approx.

Expires:

Priority:

Class:

Specimen Type:

Specimen Src:

Submitter:

Select ACTH Timepoints: ☒ ACTH Baseline 0 min

Select Cortisol Timepoints: ☒ Cortisol Baseline 0 min ☒ Cortisol 30 min ☒ Cortisol 60 min

7. Note the defaults in place for the 0 min ACTH baseline sampling which you could uncheck if you don't want it

8. Add comments to nursing staff as need be. For example:

Status: Normal Standing Future

Expected Date: Today Tomorrow 1 Week 2 Weeks 1 Month 3 Months 6 Months ☐ Approx.

Expires:

Priority: Routine Routine STAT

Class: Clinic Collect Lab Collect Clinic Collect Third Party

Specimen Type: Blood Blood

Specimen Src: Blood Blood

Submitter:

Select ACTH Timepoints: ✓ ACTH Baseline 0 min

Select Cortisol Timepoints: ✓ Cortisol Baseline 0 min ✓ Cortisol 30 min ✓ Cortisol 60 min

Comments:

9. Hit Accept and you will get a stop sign Next- hit this button



10. Hit the magnifying glass after Preferred site and up will pop CGY RRDTC ENDOCRINOLOGY

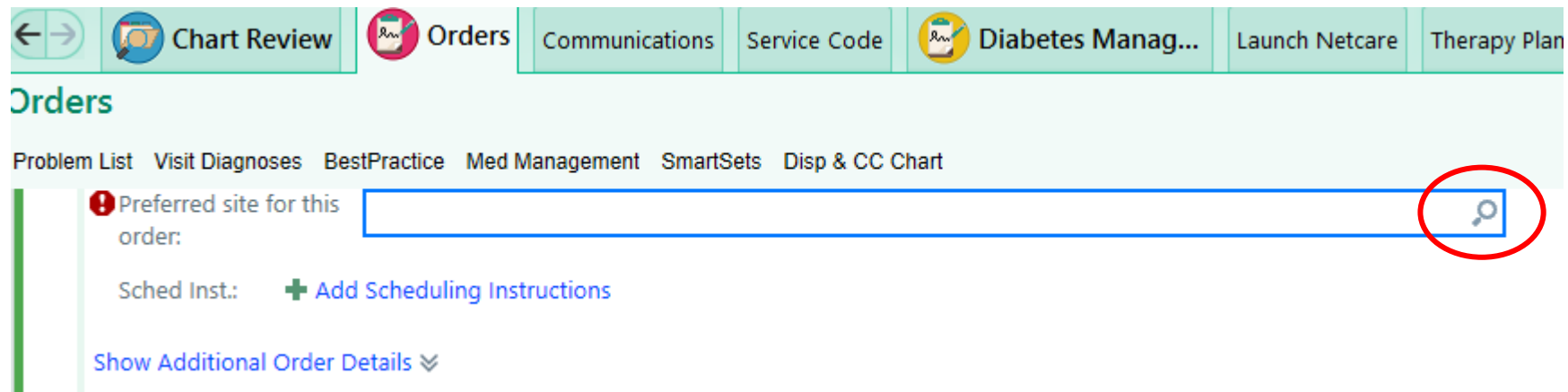


Chart Review Orders Communications Service Code Diabetes Manag... Launch Netcare Therapy Plan

Orders

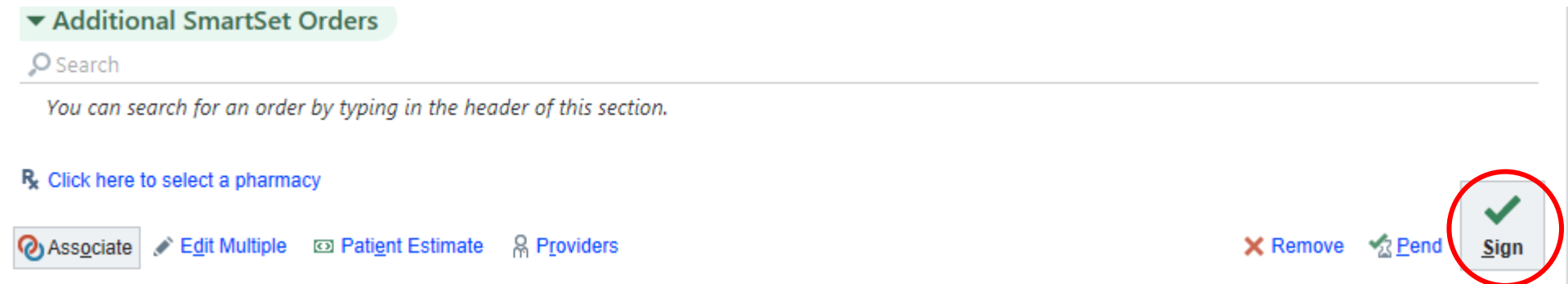
Problem List Visit Diagnoses BestPractice Med Management SmartSets Disp & CC Chart

! Preferred site for this order:

Sched Inst.: + Add Scheduling Instructions

Show Additional Order Details ▾

11. Click Accept. Click Sign.



Additional SmartSet Orders

Search

You can search for an order by typing in the header of this section.

Click here to select a pharmacy

Associate Edit Multiple Patient Estimate Providers

Remove Pend Sign

12. The following dialogue box opens. Don't change the defaults for Sign and Hold. Click Accept.

Review Phase of Care

Phase of Care +

	On Unit	Post Discharge	Pre-Delivery	Post-Delivery	Postpartum	Peritoneal Dialysis	Transfusion Products and Meds	Transfusion Labs	Active Labour	Apheresis	Outpatient Procedural	Sign	Sign & Hold
Endocrinology Stimulation Testing Appointmen...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nursing communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Measure Height (or Length) and Weight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Vital Signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Diet Instructions to Nursing Per protocol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Insert peripheral IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Remove Peripheral IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Nursing Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
cosyntropin injection 1 mcg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ACTH Stimulation, 1 Microgram -- Blood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Accept Cancel

13. Ordering provider is the RN entering data. Authorizing provider is the MD ordering the test.

14. Sign Encounter.