

Emergency and On Call Duties

During rotations on the MTU and on certain inpatient subspecialty rotations, you will be required to participate in both emergency room care and ward coverage. Sometimes you may have a junior resident working with you. **Up to one night in four will be spent “on call.”**

Unless you have no resident staff working with you, the Medicine Clerkship Committee asks that clinical clerks do not call staff physicians between 2300 and 0730 hours. Calls during those hours are by definition of an urgent or emergent nature. Consequently, such contact is more appropriately made by resident staff. That individual will be better able to summarise the problem at hand in a succinct and relevant manner. The resident, being more experienced than the clinical clerk, will also be able to answer critical questions in an unequivocal manner. This request is not meant to denigrate the enthusiasm or the skills of the clinical clerks. Rather, it is made in response to the observation that many clinical clerks have been unfairly asked to be the “messenger” when discussing acutely ill patients or those with whom critical developments had occurred. Such a role goes beyond that which can be reasonably expected of a third-year medical student.

Pregnancy and Call

We will adhere to the PARA rules.

Clerk on-call responsibilities

- 1) MTU rotations (4 weeks)
 - The student is expected to be on-call no more than 1:4 nights (7 shifts) in their 28 days on the MTUs.
 - This will most likely include one Friday, Saturday and Sunday (usually as a Friday/Sunday and Saturday combination).
 - Due to the complexity of the MTU call schedule, specific requests to work (or to be off) certain days for personal preference cannot be accommodated. Any **special requests (i.e. no call on specific weekends) must be provided to Arsh a minimum of 8 weeks in advance.** The MTU schedule is distributed with a deadline date to give clerks an opportunity to arrange their own call switches with another clerk from their own team. Only 2-way switches are allowed, so as not to affect anyone else’s call but the 2 people who are switching. **Once clerks arrange a switch, they have to have the call changes approved by the scheduler.** Arsh Hansra (ArshpreetKaur.Hansra@albertahealthservices.ca) is the scheduler for FMC/PLC/SHC.
 - Susan Sauve (susan.sauve@albertahealthservices.ca) makes the MTU clerk call schedule for RGH, which you will be provided with when you begin that rotation. Any **special requests (i.e. no call on specific weekends) must be provided to Susan a minimum of 8 weeks in advance.** Please read RGH MTU Resident Orientation Pamphlet on OSLEP prior to start, particularly the section on patient confidentiality.
 - If your first day of MTU falls on a Monday Stat holiday only those scheduled on call need to come to MTU. If you work the STAT you will be scheduled a day in lieu.
- a) Additional guidelines particular to the call schedule while on MTU
 - Once the call schedule is made, you can only switch nights with a clerk on your own team.

- There can never be a weekend day that has no team coverage (either junior or clerk). This is for continuity of patient care – someone needs to know the team. Staff and seniors are often cross covering and do not know the team well.
- Depending on clerk numbers there may be some nights that are double covered by clerks.

2) Inpatient subspecialty care

- The student may be expected to be on-call up to 1:4 nights on these services.
- Unless a call room can be provided by the service, the expectation is that the clerk be available to the service until 11 pm.

***** Failure to comply with on-call responsibilities will be viewed as a serious breach of professional behaviour and may result in an unsatisfactory evaluation.**

The “26 Hour PARA Rule” whereby residents may leave the hospital following a night of in-house call **does** apply in principle to clinical clerks, appropriate sign-over is expected to occur prior to departure and it is expected that any new admissions are reviewed with the MTU staff physician prior to your departure.

Clerks working on a statutory holiday will be allowed to take a day off in lieu. This must be taken on the same rotation i.e. if you worked a holiday on MTU, the day-in-lieu must be taken during your MTU rotation. This day in lieu may be scheduled for you. If not, please talk to your preceptor or resident to pick an appropriate day. **Clerks who are not on call during statutory holidays are NOT expected to come in to work.**

As per the clerkship work hours policy:

“If a student is assigned call on a statutory holiday, an in lieu day (or one less weekend call day) will also be assigned in order to assure fair scheduling for students. The in lieu day will be assigned taking into account needs for patient care and educational activities. It must be assigned during the rotation that includes the statutory holiday. If a student is “post-call” on a statutory holiday, NO in lieu day will be assigned.”

Clerks cannot be on call, evenings, or nights the day before the final examination. Students should be relieved by 1700 hours.

If on call the last Sunday of any Internal Medicine Rotation (MTU or selective), prior to starting a new block, the clerk should be relieved by **2300 hours**.

INTERNAL MEDICINE CLERKSHIP – CALL ROOMS

MTU FMC

At FMC, the clerk call room is E143 on the Main Floor, in between the ED and Diagnostic Imaging, accessible via swipe card.

There are 3 MTU call rooms, in Room EG19, designated for the Blue, Yellow, & Silver On-call MTU Member, located on Ground Level, behind the Pulmonary Lab (or directly under ED), accessible via swipe card, and then keypad 1500*.

Given one team would have a clerk and not a junior resident on call on any given night, some clerks have opted to use the EG19 call room instead as some find it quieter than E143.

All the call rooms have a computer, bed, cabinet, and private washroom.

The rooms don't have lockers. On unit 36 in our team rooms, there are some lockers available for clerks to store items.

MTU PLC

There are 4 call rooms for Internal Medicine at the PLC. They are on the basement level in the northwest corner of the hospital (below Second Cup). They can be accessed by taking the elevator down one floor; again just past the Second Cup.

ID access card is required for the main door. Once in the "call room area" no further card access is needed. The rooms are officially unlocked and can be locked from the inside. There is one shared bathroom/shower per 2 call rooms. Each call room has a phone and a computer. There is a lounge area with a fridge/food/TV.

The call rooms for juniors (including clerks) are:

2. Green team - 0728
3. Orange team - 0729
4. Gold team - 0725

MTU RGH

Call rooms 4586 and 4594 are located within the resident lounge (room 4582).

A number of lockers are available in room 3A104.

Access to Knowledge Resource Centre (room 4EE11) during business hours.

MTU SHC

Call Rooms: Call rooms are located on the 6th Floor beside Unit 66

- Junior / Clerk Call Room – Rm 60117 (also Rm 570118 on 5th floor)

Doc's Lounge: Located between the cafeteria and the YMCA Wellness Center. Swipe card access.

Resident Lounge: Take the Inpatient Elevators to the 4th Floor. Go past the direction of the administrative offices to Rm 480100. Swipe card access.

Fridge/Microwave: Can be located in the MTU team room, Resident and Doc's lounge.

Lockers: There are lockers in the MTU team room. Locks can be obtained by contacting Dijana Pitts (dijana.pitts@ahs.ca, 403-956-2437). Please do not bring valuables or leave them in the team room or on the ward, as we cannot control who has access to the MTU team room and the ward.

CARDIOLOGY

FMC and PLC

Weeknight call expectations: 2 weeknights until midnight

Weekend call expectations: 1 weekend day

Call room details: None Available (Clerk leaves at midnight)

There is no formal call schedule. Meet with the other clerks at the beginning of the rotation to pick your call nights (there should not be more than one clerk on call at a time). Let the Cardiology resident/fellow know at evening sign-over when you are staying.

HAEMATOLOGY

- Call room: There are 2 options for call rooms:
- The first is in the South Tower, room 202. You will need your access card activated for this room (please contact Kathryn o have this done). Once inside the suite, the room for Hematology/Oncology is at the end of the hallway, room D. The access code for the door is 521.
- The second option is room AC-546, located on Unit 57B. This room has a sleeper sofa and is for the use of the Hematology service (resident/fellow/staff). If you are going to stay the night, it is your responsibility to notify the evening/overnight charge nurse so they are aware that you are staying onsite. The key labelled for this room is kept at the nursing desk and is to be returned to the Unit Clerk/Charge Nurse in the morning. The Unit Clerk must also be notified in the morning so that Environmental Services can be contacted to clean the room and provide fresh linens. During the day, this room can be utilized for meetings with patients/family and is not to be used for direct patient care.
- South Tower also has a workroom for residents with fridge, desks, computers in room 601D

ICU

FMC

Call room @FMC is located on the main floor of the ICU # 15103. The resident's/clerks room computer ID is ~residents. The punch code for the resident /clerks room is 18215 and the code for the resident/clerks computer will be 9725 star

PLC

Call room 2038 is located down the hall from Unit 28 ICU on the left, swipe access is required. There is a secured (keyed) shared workroom 2043 where belongings can be kept during the day including a fridge for lunches. This room is just outside the unit on the left. Keys for this room are provided at the start of the block by Marcia Allen - [Marciajacqueline.Allen @ahs.ca](mailto:Marciajacqueline.Allen@ahs.ca) or by phone at the PLC ICU administration offices (403) 943-4308.

RGH

There is an assigned call room 4594 for Clinical Clerks in the New RGH Doctors' Lounge and on call suite is located in the hallway connecting the Fisher and Highwood building across from the sliding glass doors leading to the chapel. Take the first hallway to the right (there will be a green floor). Go up the stairs to the second floor. There will be a door with a keypad. The access code to the call rooms is 1234*. Room 4594 is the assigned swing call room. However, if this room is in use rooms 4584 and 4583 can be used provided the room is available as indicated on the posted schedule on the door.

RGH Lockers Assigned lockers are located on the basement level between Ambulatory Care Holy Cross building and the Fisher Building across from Health Records. Please note that Clinical Clerks are not permitted to use the lockers in the Medical Education trailer and personal effects should not be stored on the unit.

SHC

Call room is located on the unit in room 150074 (across from the classroom). Please ask the unit clerk to have someone show you where it is. These call rooms will have cabinets that can be locked to store your items at night. The Nurse Practitioners and unit staff can show you where to store your belongings during the day (either in the team rooms or the swing office 150055).

NEUROLOGY

Access to resident lounge on U111 at FMC and on U58 at SHC. Lounges are locked via secure keypads and the passcodes are changed and shared as needed. Call room at FMC is EG19C. Call at SHC is home call so no call room has been assigned for this site.

Rotations: Endocrinology, GI, GIM Consult, Geriatrics, Infectious Disease, Nephrology, Oncology, Rheumatology, Respiriology: No call expectations.